

Williams City Council Agenda

810 E Street / P.O. Box 310, Williams, CA 95987

REGULAR MEETING OF THE CITY COUNCIL
WEDNESDAY, DECEMBER 12, 2007, 7:00 P.M.
CITY HALL, 810 E STREET

1. Call to Order and Roll Call.
2. Pledge of Allegiance.

PUBLIC COMMENT

3. Citizens wishing to address the Council regarding any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. **For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard.** Please fill out a Speaker card for the item you wish to speak on. Speakers are encouraged to keep comments to three minutes or less and to state their name and address for the record. **Note**, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

CONSENT

4. **Subject: Approval of Consent Agenda.**
Action Recommendation: Move to approve and/or accept all of the items following.
Result of Recommended Action: Those items requiring action will be approved and informational items will be formally acknowledged by the Council while allowing for public participation on those matters. Some items are regular business requiring no further discussion by staff and Council. A Council Member, a member of the public, or staff may request that any Consent Item be pulled for further action and/or discussion. If the Mayor accepts that request then the item is moved to New Business or it may be re-agendized for a future meeting.
Staff Report: None. Advances No Policy
 - a. Approval of Meeting Minutes for November 14, 2007.
 - b. Approval of Treasury Report for October 2007.
 - c. Approval of Warrants for November 2007

PUBLIC HEARING

5. **Subject: Adoption of Resolution 07-19 - Application for Funding and Execution of a Grant from the Planning/Technical Assistance Allocation of the State CDBG Program**

Action Recommendation: Authorize the City Administrator to apply for \$35,000 from the State CDBG Program, Planning/Technical Assistance Allocation for Preparation of an Enterprise Zone Application and authorize the use of up to \$5,500 from the City's Program Income Funds

Result of Recommended Action: The City will submit a joint application with the City of Colusa and the County of Colusa for an Enterprise Zone Designation in October 2008.

Staff Report: Jim Manning, City Administrator Advances No Policy

ORDINANCES

6. **Subject:** Ordinance 164-07 – Amendment to Chapter 10.40, Truck Routes, of the Williams Municipal Code

Action Recommendation: Read by title only, waive further reading and introduce Ordinance 164-07.

Result of Recommended Action: The truck route designation would change for 7th Street north of E Street

Staff Report: Jim Manning, City Administrator Advances No Policy

NEW BUSINESS

7. **Subject:** Election of Officers, Mayor and Mayor Pro-Tem

Action Recommendation: Nominate and Elect Mayor and Mayor Pro-Tem for 2008

Result of Recommended Action: A New Mayor and Mayor Pro-Tem will serve for 2008

Staff Report: Jim Manning, City Administrator Advances No Policy

8. **Subject:** Appointments to Committees

Action Recommendation: The Mayor will make appointments to commissions and committees for 2008.

Result of Recommended Action: Council members and staff will serve on commissions and committees as appointed by the Mayor.

Staff Report: Jim Manning, City Administrator Advances No Policy

9. **Subject:** Adoption of a Map Showing the Proposed Boundaries of Assessment District No. 2007-1

Action Recommendation: Adopt Resolution 07-14 adopting the map showing the proposed boundaries of Assessment District No. 2007-1

Result of Recommended Action: The proposed boundaries of Assessment District 2007-1 will be approved and adopted.

Staff Report: Jim Manning, City Administrator Advances No Policy

10. **Subject:** Adoption of Resolution 07-15 Giving Preliminary Approval to the Report of the Assessment Engineer, Setting the Time and Place for a Public Hearing and Ordering the Initiation of Assessment Ballot Procedures for Assessment District No. 2007-1

Action Recommendation: Adopt Resolution 07-15 Giving Preliminary Approval to the Report of the Assessment Engineer, Setting the Time and Place for a Public Hearing and Ordering the Initiation of Assessment Ballot Procedures for Assessment District No. 2007-1

Result of Recommended Action: The City will set the amount of the assessment based upon the Engineer's Report, establish January 30, 2008 as the public hearing date and establish the assessment ballot procedures.

Staff Report: Jim Manning, City Administrator

Advances No Policy

11. **Subject:** Resolution 07-16 Declaring Intention to Order the Construction of Certain Improvements in Proposed Assessment District 2007-1; Declaring the Improvements to be of Special Benefit; Describing the District to be Assessed to Pay the Costs and Expenses Thereof; and Providing for the Issuance of Bonds

Action Recommendation: Adopt Resolution 07-16 Declaring Intention to Order the Construction of Certain Improvements in Proposed Assessment District 2007-1; Declaring the Improvements to be of Special Benefit; Describing the District to be Assessed to Pay the Costs and Expenses Thereof; and Providing for the Issuance of Bonds

Result of Recommended Action: The City will have the ability to issue bonds for the construction of the wastewater treatment plant.

Staff Report: Jim Manning, City Administrator

Advances No Policy

12. **Subject:** Resolution 07-17 Establishing Local Procedures to Implement Requirements of Article XIID of the Constitution of the State of California and the Proposition 218 Omnibus Implementation Act Applicable to Assessment Ballot Procedures

Action Recommendation: Adopt Resolution 07-17 Establishing Local Procedures to Implement Requirements of Article XIID of the Constitution of the State of California and the Proposition 218 Omnibus Implementation Act Applicable to Assessment Ballot Procedures

Result of Recommended Action: The City will establish local procedures to meet the requirements of Proposition 218 Applicable to Assessment Ballot Proceedings

Staff Report: Jim Manning, City Administrator

Advances No Policy

13. **Subject:** Resolution 07-18 Public Works Standard Plans

Action Recommendation: Adopt Resolution 07-18 implementing new Public Works Standard Plans

Result of Recommended Action: The new standard plans will be utilized for all new construction within the City.

Staff Report: Jim Manning, City Administrator

Advances No Policy

14. **Subject:** Application to State Department of Housing and Community Development for an Over the Counter Loan for Granzella's and Use of City Program Income Funds

Action Recommendation: Authorize the City Administrator to retain a consultant to prepare an Over the Counter application to the State Department of Housing and Community Development and Authorize the Use of up to \$500,000 of Program Income funds as part of the loan.

Result of Recommended Action: The City will retain a consultant to prepare the application and authorize up to \$500,000 of the City's Program Income funds for use as a portion of the loan.

Staff Report: Jim Manning, City Administrator

Advances No Policy

15. Reports:

- a. City Attorney;
- b. City Clerk; and

- c. City Treasurer.

16. Council Reports and Committee Updates:

- a. Council Member Azevedo;
- b. Council Member Fulcher;
- c. Council Member Johnson;
- d. Mayor Pro-Tem Ash; and
- e. Mayor Barker.

17. Staff General Reports and Discussion.

- a. City Administrator;
- b. City Finance Officer;
- c. Police Chief;
- d. Code Enforcement Department;
- e. Fire Chief; and
- f. Public Works Director

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk, Rene Miles, at (530) 473-2955, by fax at (530) 473-2445 or by email cityclerk@cityofwilliams.net at least 48 hours prior to the meeting.

INFORMATION

CITYWIDE POLICIES - (Adopted 2005)

1. Meet or exceed state and federal mandates for water and wastewater delivery operations.
2. Create a reserve of 5% in all funds after liabilities at end of three-year budget.
3. Maintain highest level of staffing in public safety / public works for emergencies.
4. Review all open contracts and refrain from waiving fees.
5. Use financial scrutiny in updates of ordinances.
6. Develop interdepartmental code enforcement program.
7. Create an economic development program aimed at increasing sales tax revenue base.

UPCOMING MEETINGS

Wednesday, January 9, 2008

7:00 p.m. - Regular Council Meeting

Wednesday, February 13, 2008

7:00 p.m. - Regular Council Meeting

Wednesday, March 12, 2008

7:00 p.m. - Regular Council Meeting

DEPARTMENTAL GENERAL TELEPHONE NUMBERS

Building	(530) 473-5389
Code Enforcement	(530) 473-2533
Finance	(530) 473-2982
Planning	(530) 473-2955
Police	(530) 473-2661
Public Works	(530) 473-2519
Swimming Pool	(530) 473-2603
Utility Billing	(530) 473-5380

City Clerk's Certificate of Posting of Agenda

I, Rene Miles, City Clerk for the City of Williams, declare that the foregoing agenda for the December 12, 2007 Regular Meeting of the Williams City Council was posted on December 4, 2007, at the office of the City of Williams, 810 E Street, Williams, California, 95987 and was available for public review at that location.

Signed this 4th day of December 2007 at Williams, California.

Rene Miles, City Clerk