

# Williams City Council Agenda

810 E Street / P.O. Box 310, Williams, CA 95987

REGULAR MEETING OF THE CITY COUNCIL  
WEDNESDAY, NOVEMBER 12, 2008, 6:00 P.M.  
CITY HALL, 810 E STREET

1. Call to Order and Roll Call.
2. Pledge of Allegiance.

## PUBLIC COMMENT

3. Citizens wishing to address the Council regarding any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. **For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard.** Please fill out a Speaker card for the item you wish to speak on. Speakers are encouraged to keep comments to three minutes or less and to state their name and address for the record. **Note**, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

## CONSENT

4. **Subject: Approval of Consent Agenda.**

**Action Recommendation:** Move to approve and/or accept all of the items following.

**Result of Recommended Action:** Those items requiring action will be approved and informational items will be formally acknowledged by the Council while allowing for public participation on those matters. Some items are regular business requiring no further discussion by staff and Council. A Councilmember, a member of the public, or staff may request that any Consent Item be pulled for further action and/or discussion. If the Mayor accepts that request then the item is moved to New Business or it may be re-agendized for a future meeting.

**Staff Report:** None.

Advances No Policy

- a. Approval of Regular Meeting Minutes for October 8, 2008.
- b. Approval of Treasury Report for September 2008.
- c. Approval of Warrants for October 2008
- d. **Subject:** Hire Public Works Office Clerk

**Action Recommendation:** Hire Vianey Cervantes as the Public Works Office Clerk

**Result of Recommended Action:** The Public Works Office Clerk position will be filled and a vacancy will be created in the Finance Department Accounts Receivable Position.

**Staff Report:** Jim Manning, City Administrator

Advances No Policy

## SPECIAL PRESENTATION

### 5. Proclamation for Fire and Police for October 5, 2008 Emergency Response

## PUBLIC HEARING

6. **Subject:** CDBG Hearing  
**Action Recommendation:** Receive comments from the public concerning the City's participation in the 2008-2009 Community Development Block Grant Program.  
**Result of Recommended Action:** The City will receive public input for the CDBG program.  
**Staff Report:** Jim Manning, City Administrator Advances No Policy
7. **Subject:** Water and Sewer Rate Adoption  
**Action Recommendation:** Adopt Resolution 08-17 Adopting an Increase to the City of Williams Water and Sewer Service Fees  
**Result of Recommended Action:** The City Water and Sewer Rates will be increased.  
**Staff Report:** Jim Manning, City Administrator Advances Policy 4

## NEW BUSINESS

8. **Subject:** City Hall Parking Lot  
**Action Recommendation:** Award Contract to Ken Bowen Construction Company for an Amount not to exceed \$10,777  
**Result of Recommended Action:** The City Hall parking lot will be paved and striped.  
**Staff Report:** Jim Manning, City Administrator Advances Policy 4
9. **Subject:** Appointment of Representative to SCORE  
**Action Recommendation:** Adopt Resolution 08-18 Appointing the City Administrator as the City SCORE Representative.  
**Result of Recommended Action:** The City Administrator will serve as the City's representative for SCORE  
**Staff Report:** Jim Manning, City Administrator Advances Policy 4
10. **Subject:** Identity Theft Prevention Program  
**Action Recommendation:** Adopt Resolution 08-16 Adopting an Identity Theft Prevention Program.  
**Result of Recommended Action:**  
**Staff Report:** Jim Manning, City Administrator Advances Policy 4
11. Reports:  
a. City Attorney;  
b. City Clerk; and  
c. City Treasurer.
12. Council Reports and Committee Updates:  
a. Council Member Azevedo;  
b. Council Member Fulcher;

- c. Council Member Johnson;
  - d. Mayor Pro-Tem Barker; and
  - e. Mayor Ash.
13. Staff General Reports and Discussion.
- a. City Administrator;
  - b. City Finance Officer;
  - c. Police Chief;
  - d. Code Enforcement Department;
  - e. Fire Chief; and
  - f. Public Works Director

**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk, Rene Miles, at (530) 473-2955, by fax at (530) 473-2445 or by email to [cityclerk@cityofwilliams.org](mailto:cityclerk@cityofwilliams.org) at least 48 hours prior to the meeting.

**INFORMATION**

**CITYWIDE POLICIES - (Adopted 2008)**

- 1. Provide adequate funding for the removal of slums and blight.
- 2. Provide administrative staff to departments as needed.
- 3. Adopt a pay scale and benefits for City employees equal to the median salary and benefits for surrounding jurisdictions.
- 4. Expand and improve City facilities and modernize equipment to meet current standards.
- 5. Focus on enhancing Quality of Life improvements.
- 6. Support and encourage policies and projects that promote economic development and revitalization of the Downtown Business District.
- 7. Create a 10% contingency fund.

**UPCOMING MEETINGS**

<b>Wednesday, December 10, 2008</b>	<b>6:00 p.m. - Regular Council Meeting</b>
<b>Wednesday, January 14, 2008</b>	<b>6:00 p.m. - Regular Council Meeting</b>
<b>Wednesday, February 11, 2009</b>	<b>6:00 p.m. - Regular Council Meeting</b>

## DEPARTMENTAL GENERAL TELEPHONE NUMBERS

Building	(530) 473-5389
Code Enforcement	(530) 473-2533
Finance	(530) 473-2982
Planning	(530) 473-2955
Police	(530) 473-2661
Public Works	(530) 473-2519
Swimming Pool	(530) 473-2603
Utility Billing	(530) 473-5380

### Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the City Council of the City of Williams that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at Williams City Hall located at 810 E Street, Williams, California, 95987.

### City Clerk's Certificate of Posting of Agenda

I, Rene Miles, City Clerk for the City of Williams, declare that the foregoing agenda for the November 12, 2008 Regular Meeting of the Williams City Council was posted on November 5<sup>th</sup>, 2008, at the office of the City of Williams, 810 E Street, Williams, California, 95987 and was available for public review at that location.

Signed this 5<sup>th</sup> day of November, 2008 at Williams, California.

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Rene Miles, City Clerk