

Williams City Council Agenda

810 E Street / P.O. Box 310, Williams, CA 95987

REGULAR MEETING OF THE CITY COUNCIL WEDNESDAY, APRIL 8, 2009, 6:00 P.M. CITY HALL COUNCIL CHAMBERS, 810 E STREET

1. Call to Order and Roll Call.
2. Pledge of Allegiance.

PUBLIC COMMENT

3. Citizens are welcomed and encouraged to participate in this meeting. At this time, any member of the public may address the City Council on matters which are not on the agenda. Speakers are asked to first complete a Speaker Card which is located in the lobby and present it to the City Clerk before the meeting and/or before coming to the podium. Speakers are asked to state their name and address for the record. Citizens wishing to address the Council regarding any matter on this agenda should also complete a speaker card and present it to the City Clerk at this time. For matters on this agenda, citizens will be called to speak at the time the item is considered by the Council. All speakers shall restrict their comments to issues that are within the jurisdiction of the City Council and are encouraged to keep comments to three minutes. Presentations may be limited to accommodate all speakers. Comments on controversial items may be limited and large groups are encouraged to select 1-3 speakers to represent the opinion of the group. **Note**, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

CONSENT

4. **Subject: Approval of Consent Agenda.**
Action Recommendation: Move to approve and/or accept all of the following items.
Result of Recommended Action: All matters listed under the Consent Calendar are considered routine and non-controversial, are expected to have unanimous Council support and may be passed by the City Council by one motion. However, before the City Council votes on the motion to approve, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action.
Staff Report: None. Advances No Policy
 - a. Approval of Regular Meeting Minutes for March 11, 2009.
 - b. Approval of Special Meeting Minutes for March 18, 2009.
 - c. Approval of Special Meeting Minutes for March 20, 2009.
 - d. Approval of Treasury Report for February 2009.
 - e. Approval of Warrants for March 2009.
 - f. **Subject:** Issuing of Business Licenses
Action Recommendation: Authorize City Clerk to perform the “Collector” duties prescribed in Chapter 5.04 “Business Licenses” of the Williams Municipal Code.
Result of Recommended Action: The City Clerk will issue business licenses for the City.
Staff Report: James P. Saso, Acting City Administrator

SPECIAL PRESENTATION

5. **Subject:** Recognition of Achievements of the 2008/2009 Williams High School Soccer Team

NEW BUSINESS

6. **Subject:** Consider Appointment of Interim City Administrator and Approve Employment Agreement.
Action Recommendation: Appoint James P. Saso as Interim City Administrator and Approve Employment Agreement.
Result of Recommended Action: James P. Saso will be appointed Interim City Administrator and an Employment Agreement will be approved.
Staff Report: none. Advances No Policy
7. **Subject:** Resolution No. 09-02 Authorizing the City Council Members and the Interim City Administrator to Sign Checks Drawn on U.S. Bank
Action Recommendation: Approve Resolution No. 09-02 Authorizing the City Council Members and the Interim City Administrator to Sign Checks Drawn on U.S. Bank and the City Finance Officer to Make Inquiries on the Account.
Result of Recommended Action: The Interim City Administrator will be added as an Authorized Person to Sign Checks Drawn on U.S. Bank and the City Finance Officer will be Authorized to Make Inquiries on the Account.
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
8. **Subject:** Acceptance of Elevated Water Tank Maintenance.
Action Recommendation: Accept the Water Tank Maintenance Improvements as complete and authorize the Interim City Administrator to record a Certificate of Completion for the project.
Result of Recommended Action: The Contractor will receive final payment and a Certificate of Completion will be recorded.
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
9. **Subject:** Acceptance of Northview Park Improvements.
Action Recommendation: Accept the Northview Park Improvements as complete and authorize the Interim City Administrator to record a Certificate of Completion for the project.
Result of Recommended Action: The Contractor will receive final payment and a Certificate of Completion will be recorded.
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
10. **Subject:** Colusa County Chamber of Commerce 2009 Membership Renewal.
Action Recommendation: Authorize the Interim City Administrator to Renew the City of Williams Annual Membership Investment in the Colusa County Chamber of Commerce at the \$500.00 Silver Membership Level.
Result of Recommended Action: The City of Williams will continue to be an active member of the Colusa County Chamber of Commerce.
Staff Report: James P. Saso, Interim City Administrator Advances Policy 6

11. **Subject:** Child Abuse Prevention Month
Action Recommendation: Declare the Month of April 2009 as Child Abuse Prevention Month in the City of Williams.
Result of Recommended Action: Williams City Council will proclaim April 2009 as Child Abuse Prevention Month in the City of Williams and encourage all residents to join with local community efforts in keeping all children “Safe, Strong and Free.”
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
12. **Subject:** Acceptance of North Street Sanitary Sewer Lift Station Improvements
Action Recommendation: Accept the North Street Sanitary Sewer Lift Station Improvements as complete and authorize the Interim City Administrator to record a Certificate of Completion for the project.
Result of Recommended Action: The Contractor will receive final payment and a Certificate of Completion will be recorded.
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
13. **Subject:** Appointment of Representative to SCORE
Action Recommendation: Adopt Resolution 09-03 Appointing the Interim City Administrator as the City’s SCORE Representative.
Result of Recommended Action: The Interim City Administrator will serve as the City’s representative for SCORE.
Staff Report: James P. Saso, Interim City Administrator Advances No Policy
14. Reports:
 - a. City Attorney;
 - b. City Clerk; and
 - c. City Treasurer.
15. Council Reports and Committee Updates:
 - a. Council Member Troughton, Jr.;
 - b. Council Member Barker;
 - c. Council Member Johnson;
 - d. Mayor Pro-Tem Fulcher; and
 - e. Mayor Ash.
16. Staff General Reports and Discussion:
 - a. Interim City Administrator;
 - b. City Finance Officer;
 - c. Police Chief;
 - d. Code Enforcement Department;
 - e. Fire Chief; and
 - f. Public Works Director

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk, Rene Miles, at (530) 473-2955, by fax at (530) 473-2445 or by email to cityclerk@cityofwilliams.org at least 48 hours prior to the meeting.

INFORMATION

CITYWIDE POLICIES - (Adopted 2008)

1. Provide adequate funding for the removal of slums and blight.
2. Provide administrative staff to departments as needed.
3. Adopt a pay scale and benefits for City employees equal to the median salary and benefits for surrounding jurisdictions.
4. Expand and improve City facilities and modernize equipment to meet current standards.
5. Focus on enhancing Quality of Life improvements.
6. Support and encourage policies and projects that promote economic development and revitalization of the Downtown Business District.
7. Create a 10% contingency fund.

UPCOMING MEETINGS

Wednesday, May 13, 2009

6:00 p.m. - Regular Council Meeting

Wednesday, June 10, 2009

6:00 p.m. - Regular Council Meeting

Wednesday, July 8, 2009

6:00 p.m. - Regular Council Meeting

DEPARTMENTAL GENERAL TELEPHONE NUMBERS

Building	(530) 473-5389
Code Enforcement	(530) 473-2533
Finance	(530) 473-2982
Planning	(530) 473-2955
Police	(530) 473-2661
Public Works	(530) 473-2519
Swimming Pool	(530) 473-2603
Utility Billing	(530) 473-5380

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the City Council of the City of Williams that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at Williams City Hall located at 810 E Street, Williams, California, 95987.

City Clerk's Certificate of Posting of Agenda

I, Rene Miles, City Clerk for the City of Williams, declare that the foregoing agenda for the April 8, 2009 Regular Meeting of the Williams City Council was posted on April 2, 2009, at the office of the City of Williams, 810 E Street, Williams, California, 95987 and was available for public review at that location.

Signed this 2nd day of April, 2009 at Williams, California.

Rene Miles, City Clerk