

# Williams City Council Agenda

810 E Street / P.O. Box 310, Williams, CA 95987

## REGULAR MEETING OF THE CITY COUNCIL WEDNESDAY, AUGUST 12, 2009, 6:00 P.M. CITY HALL COUNCIL CHAMBERS, 810 E STREET

1. Call to Order and Roll Call.
2. Pledge of Allegiance.

### PUBLIC COMMENT

3. Citizens are welcomed and encouraged to participate in this meeting. At this time, any member of the public may address the City Council on matters which are *not* on the agenda. Speakers are asked to first complete a Speaker Card which is located in the lobby and present it to the City Clerk before the meeting and/or before coming to the podium. Speakers are asked to state their name and address for the record. Citizens wishing to address the Council regarding any matter *on* this agenda should also complete a speaker card and present it to the City Clerk at this time. For matters *on* this agenda, citizens will be called to speak at the time the item is considered by the Council. All speakers shall restrict their comments to issues that are within the jurisdiction of the City Council and are encouraged to keep comments to three minutes. Presentations may be limited to accommodate all speakers. Comments on controversial items may be limited and large groups are encouraged to select 1-3 speakers to represent the opinion of the group. **Note**, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

### CONSENT

4. **Subject: Approval of Consent Agenda.**  
**Staff Reports:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Move to approve and/or accept all of the following items.*  
**Result of Recommended Action:** All matters listed under the Consent Calendar are considered routine and non-controversial, are expected to have unanimous Council support and may be passed by the City Council by one motion. However, before the City Council votes on the motion to approve, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action.

Advances No Policy

  - a. Approve Regular Meeting Minutes for July 8, 2009.
  - b. Award a merit increase to Public Works Clerk Vianey Velasquez to wage Step D retroactively effective March 19, 2009.
  - c. Award a merit increase to wage Step D for Police Officer David Soares retroactively effective July 8, 2009.

## NEW BUSINESS

5. **Subject:** Review of Audited Financial Reports for the Fiscal Year ended June 30, 2008.  
**Staff Report:** Joan Drayton, Municipal Financial Consultant  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Review and accept the audited financial statements for fiscal year ended June 30, 2008.*  
**Result of Recommended Action:** The City will meet State and Federal reporting requirements.  
Advances No Policy
6. **Subject:** Designation of Police Chief as Interim Human Resource Officer.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Designate the Police Chief as the Interim Human Resource Officer and direct staff to inform all employees regarding the identity and role of the Human Resource Officer.*  
**Result of Recommended Action:** The City will have a department head designated as the Interim Human Resource Officer.  
Advances No Policy
7. **Subject:** Meeting and Reporting Schedule for Finance Committee.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Direct the Finance Committee to meet once per month and report to the City Council at a Council meeting at least monthly.*  
**Result of Recommended Action:** The Council will be consistently informed regarding the City's finances.  
Advances No Policy
8. **Subject:** City of Williams Response to the 2008-2009 Grand Jury Report and Grand Jury Recommendation Implementation Plan.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Approve the City of Williams Response to the 2008-2009 Grand Jury Report and Grand Jury Recommendation Implementation Plan; and direct staff to send it to the Grand Jury; and implement the action items as set forth in the implementation plan section of the letter.*  
**Result of Recommended Action:** The City will provide a written response to the Grand Jury report.  
Advances No Policy
9. **Subject:** Resolution 09-17 - Establishing the City's Appropriations Limit for Fiscal Year 2009-2010.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Adopt Resolution 09-17 Establishing Appropriations Limit for Fiscal Year 2009-10.*  
**Result of Recommended Action:** The City will establish the appropriations limit for fiscal year 2009-2010 and will be in compliance with state law.  
Advances No Policy
10. **Subject:** Citizens for a Better Williams Report  
**Staff Report:** Ann M. Siprelle, City Attorney  
**Public Comment:** Public comment period.

**Action Recommendation:** Receive report from Citizens for a Better Williams. No action required.  
**Result of Recommended Action:** The Council will be informed as to how the funds donated by the City have been utilized by Citizens for a Better Williams.

Advances No Policy

11. **Subject:** Consideration of Alternative Additive/Deductive Bid Items - Williams Wastewater Treatment Plant Upgrade Project.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Approve the recommendation of staff to include all of the Alternative Additive and Deductive bid items in the final contract with Syblon & Reid. Final determination of what items are included in the final contract will be made pending financial terms and conditions.*  
**Result of Recommended Action:** If the City receives sufficient funding from the State Water Resources Control Board, it will have the option of causing additional improvements to be made to the wastewater treatment plant.

Advances No Policy

12. **Subject:** Review of the City's Preliminary and Unaudited Financial Statements for the Fiscal Year Ended June 30, 2009.  
**Staff Report:** Joan P. Drayton, Municipal Financial Consultant  
**Public Comment:** Public comment period.  
**Action Recommendation:** *Review and comment on the attached reports. Provide direction to staff on the cost allocation plan and an update of AB1600 development impact fees.*  
**Result of Recommended Action:** Council will be informed regarding current Financial Statements.

Advances No Policy

## DISCUSSION

13. **Subject:** Discussion and Consideration of Leasing the Office Space located at 460 and 464 8<sup>th</sup> Street.  
**Staff Report:** James P. Saso, Interim City Administrator  
**Public Comment:** Public comment period.  
**Action Recommendation:** No specific action recommended by Staff at this time.  
**Result of Recommended Action:** N/A

Advances No Policy

## REPORTS

14. Reports:
- City Attorney;
  - City Clerk; and
  - City Treasurer.
15. Council Reports and Committee Updates:
- Council Member Troughton, Jr.;
  - Council Member Barker;
  - Council Member Johnson;
  - Mayor Pro-Tem Fulcher; and
  - Mayor Ash.
16. Staff General Reports and Discussion:
- Interim City Administrator;

- b. Police Chief;
- c. Code Enforcement Department;
- d. Fire Chief; and
- e. Public Works Director

## ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk, Rene Miles, at (530) 473-2955, by fax at (530) 473-2445 or by email to [cityclerk@cityofwilliams.org](mailto:cityclerk@cityofwilliams.org) at least 48 hours prior to the meeting.

## INFORMATION

### CITYWIDE POLICIES - (Adopted 2008)

1. Provide adequate funding for the removal of slums and blight.
2. Provide administrative staff to departments as needed.
3. Adopt a pay scale and benefits for City employees equal to the median salary and benefits for surrounding jurisdictions.
4. Expand and improve City facilities and modernize equipment to meet current standards.
5. Focus on enhancing Quality of Life improvements.
6. Support and encourage policies and projects that promote economic development and revitalization of the Downtown Business District.
7. Create a 10% contingency fund.

### UPCOMING MEETINGS

**Wednesday, September 2, 2009**

**6:00 p.m. - Regular Council Meeting**

**Wednesday, September 16, 2009**

**6:00 p.m. - Regular Council Meeting**

**Wednesday, October 7, 2009**

**6:00 p.m. - Regular Council Meeting**

### DEPARTMENTAL GENERAL TELEPHONE NUMBERS

Building	(530) 473-5389
Code Enforcement	(530) 473-2533
Finance	(530) 473-2982
Planning	(530) 473-2955
Police	(530) 473-2661
Public Works	(530) 473-2519
Swimming Pool	(530) 473-2603
Utility Billing	(530) 473-5380

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the City Council of the City of Williams that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at Williams City Hall located at 810 E Street, Williams, California, 95987.

City Clerk's Certificate of Posting of Agenda

I, Rene Miles, City Clerk for the City of Williams, declare that the foregoing agenda for the August 12, 2009 Regular Meeting of the Williams City Council was posted on August 7th, 2009, at the office of the City of Williams, 810 E Street, Williams, California, 95987 and was available for public review at that location.

Signed this 7th day of August, 2009 at Williams, California.

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Rene L. Miles, City Clerk