

CITY OF WILLIAMS  
*Council Minutes*

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810 E Street/P.O. Box 310, Williams, CA 95987

REGULAR AND SPECIAL COUNCIL MEETING

COUNCIL CHAMBERS  
WEDNESDAY, MARCH 21, 2012

6:00 P.M.

REGULAR SESSION

CALL TO ORDER

At 6:00 p.m., Mayor Troughton called the regular meeting of the Council to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Patricia Ash, Don Barker, Angela Plachek-Fulcher, Alfred Sellers, John Troughton

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Charles Bergson, City Administrator  
Ann Siprelle, City Attorney  
Rex Greenbaum, Finance Officer  
Sally Barker, City Treasurer  
Wes Goforth, Public Works Director  
Ed Anderson, Police Sergeant  
Sue Vannucci, Deputy City Clerk

OTHERS PRESENT: Gary Price, Contract Planner

PLEDGE OF ALLEGIANCE

Mayor Troughton invited all in attendance to join in the Pledge of Allegiance.



## WRITTEN COMMUNICATIONS

Council received the Agenda and Minutes of the Williams Unified School District Board of Trustees Meetings.

Council received notification from Pacific Gas and Electric Company of an increase in rates.

## CONSENT

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried unanimously, Council adopted the Consent Calendar items as presented.

## TREASURER'S INVESTMENT REPORT

Council received the Treasurer's Investment Report for January 2012.

## SACRAMENTO VALLEY MUSEUM ANNUAL FINANCIAL REPORT

Council received the Annual Financial Report from the Sacramento Valley Museum for the calendar year 2011.

## PUBLIC HEARINGS

### RESOLUTION 12-02 – 2012 COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT AND APPLICATION

Gary Price, Contract Planner, presented the item and identified the proposed projects to include:

- \$600,000 towards a Housing Combo Program (Competitive Grant) to include housing rehabilitation and homebuyer assistance to low income families. This is the maximum amount that can be applied for in this category. The Housing Element identifies a high need for this program to improve public health and safety in the community and includes policies and actions to periodically apply for this funding. The City has developed a list of homeowners who wish to take advantage of this program. The City's Program Income Reuse Plan has been revised to include these programs.
- \$1,160,500 towards a Community Facility Improvement Grant (Competitive Grant) for two development phases of the Veteran's Hall Building located at 800 "C" Street. This is the City's only full service



community center. It has been vacated due to deterioration and lead and asbestos contamination. The first phase of development would be to rehabilitate the building to bring it into safe occupancy. The second phase, sometime in 2013, would be to construct a 4,000 square foot addition, replace and improve the parking lot and storage building, and install solar panels to reduce energy costs. Staff is working with the Williams Community Center Association and Colusa County to coordinate funding and improvements for this project. Colusa County recently allocated \$250,000 of CDBG Program Income to this project to help fund initial building improvements. However, this is not expected to be sufficient to pay for building improvements to bring it into safe occupancy. Staff is working with the Association to develop a more detailed scope of work for completing both project phases. The Association will know more about the cost of these project phases once bid openings have commenced on Phase I of the project on March 20, 2012. Staff and the Association plan to develop more specific scopes of work for both phases for presentation to the Council at the meeting. Staff is also working with Colusa County to develop an agreement or approval for accepting the grant funds. In any case, the full funding allocation for both phases is not expected to exceed \$1,160,500.

- \$100,000 Set Aside Grant for funding continued operations of the City's Parks and Recreation program for 2013. This is a non-competitive grant and will only be approved if either one or both the competitive grant activity proposals above are awarded.
- \$139,500 for General Program Administration if all grants proposals are approved (maximum 7.5 percent of the total grant application request).

The public notice did not indicate the \$139,500 toward the actual General Program Administration for staff to administer the application.

Staff is exploring a solar array in the parking area to help offset the cost to operate the facility.

Council Member Plachek-Fulcher asked if the general CDBG program administration cost 4 is a standalone. Planner Price said the cost would be 7.5% for just one or for all of them. There is up to 18% of staff time to help with the program as needed.

At 6:10 p.m., Mayor Troughton opened the Public Hearing. With no comments heard, Mayor Troughton closed the Public Hearing at 6:11 p.m.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker, and carried unanimously, Council adopted Resolution 12-02, "A Resolution of the City Council of the City of Williams Approving an Application and the Execution of



a Grant Agreement and Any Amendments Thereto from the 2012 Allocation of the State CDBG Program” authorizing submission of the program application for CDBG Funds.

#### RESOLUTION 12-03 – 2012 COMMUNITY DEVELOPMENT BLOCK GRANT RE-USE FUNDS

City Administrator Bergson indicated an annual Public Hearing is required to seek input from the public on planned uses for Community Development Block Grant funds.

Gary Price, Contract Planner, said there are many regulations that dictate the administration of CDBG funds and the Re-Use Plan provides a means to insure this account is in precise order. These funds are primarily loans but there can be some grant funds. The programs are Home Assistance, Business Assistance and Microenterprise Assistance. The State has asked that Council approve the Re Use Plan, as well as, the associated program so that the application can move forward.

At 6:14 p.m., Mayor Troughton opened the Public Hearing. With no comments heard, Mayor Troughton closed the Public Hearing at 6:15 p.m.

Council Member Plachek-Fulcher said it appears the City is to spend these funds in order to receive more. Planner Price said the idea is to keep the funds revolving so that they can come back. An example is the Granzella’s project that is now bringing in \$6,000 per month in program income. If we are not actively pursuing projects that have been identified, the State can request it back. The funds can be utilized for those items identified in the Re Use Plan. There are some things like the Parks and Recreation issues that can then return at another time. We are not held back for having funds unexpended at this time. City Administrator Bergson said two years ago the City had excess funds that were spent in order to comply.

On a motion by Mayor Pro Tem Barker, seconded by Council Member Plachek-Fulcher, and carried unanimously, Council adopted Resolution 12-03, “A Resolution of the City Council of the City of Williams Approving a Revision to the Community Development Block Grant Program Income Reuse Plan”, on 2011-12 CDBG Program Re-Use Funds.

#### SMITH MOTEL CONDITIONAL USE PERMIT

City Administrator Bergson said the City has received an appeal from the Atul Bal Ashram, Inc. of a Planning Commission decision to set conditions of



approval for a Conditional Use Permit for the proposed rehabilitation and removal of the former Smith Motel structures for use as apartment dwelling. The appeal was submitted in a timely manner.

Mr. I.V.N. Maharaj, Director of the Atul Bal Ashram, Inc. said he has been rehabilitating the structures. The Planning Commission approved the Plan but put a contingency on it which is the curb and gutters on both streets. The threshold that was adopted in 1985 is at \$15,000 to trigger the need for curb and gutter. He said the City is wrong and we should recalculate that figure because it is not fair for him. The Council should look into this because there is a lot of cost to him involved. He has been working on this for one year. The second building is through the CDBG loan. The City wanted a plan at a cost \$26,000. The next building is detached and there is a gas leak on the right side. The tenant was not paying and the City had shut the gas off and he does not know why. Pacific Gas and Electric was contacted and the Engineers say there is no gas leak. Because they were shut down and they should be allowed to open and not be required to install sprinklers, curbs and gutters. They also have an elevation problem and because his property is two feet below the street level they would need a railing. It will cost him lots of money and the drainage is the major problem. The road is higher because the City keeps adding asphalt on top. The curbs and gutter will allow the water to go nowhere. The culvert almost across from his property, is across from the Police station and the water flows there. These are hazardous and unhealthy systems. The water smells. Around his property are the pipes which are punctured or smashed and there is nowhere for the water to go. He presented several slides but did not provide a copy for the legal record. Many of the curbs and gutters are dangerous, such as the one across from City Hall and one at the school.

Mayor Troughton asked if this information was presented to the Planning Commission and Mr. Maharaj said it was not. He said he wants to work with the City and has spent thousands of dollars doing what the City has asked him. He is cleaning up his property. He wants the City to help him refurbish the four units so he can start renting then he can pave and address the curb and gutter which should be a separate issues altogether.

At 6:30 p.m., Mayor Troughton opened the Public Hearing.

Gary Green of Williams said he knows Mr. Maharaj who is a businessman coming to the City to upgrade property and the City should work with him. Mr. Maharaj does not have the money to do it all at one time.

Council Member Ash said the sprinkler system is a State law and City Attorney Siprelle said it is the State Building Code.



Manisha Patel of Williams owns the Capri Motel and said Mr. Maharaj should be allowed to upgrade his property. She owns another hotel and he should be given a chance as he does not have all of the money at this time. .

Jana Singh of San Mateo said she is one of the Directors of the Corporation and has been part of the reconstruction. The back units are what the Planning Commission is referring to and where the work is needed. The house was in much worse condition. The interior appears to have had work done before they started. The sprinklers are needed in the apartments and not the house because it is a renovation. Council Member Ash said that any time a project that has sat for a long time the project requirements need to start from the beginning which needs a sprinkler system.

Sarvin Singh of Williams believes many people have had conditional use permits on projects with less legal issues before them. This project should not be different or allowed special consideration.

Mr. Maharaj said in regard to the sprinkler system, the building was closed with unfounded PG & E issue. When the City closed the four units it was without merit, so he should be allowed to go forward with these four units without restriction. He has lost a lot of money. When money comes in from these units if a two year delay were allowed, he could then do some other things. The City should increase the threshold. The building had been shut without purpose.

Mayor Troughton said if the Planning Commission had been presented with adequate information from him they might have thought differently. The sprinkler question would need a technical interpretation. The apartments must have sprinklers. Mayor Pro Tem Barker asked if the building in front is the entryway into the apartment office. Mr. Maharaj said he would like to make the house a pastor's residence. Mayor Pro Tem Barker asked if the building would be the apartment office and Mr. Maharaj said it would be. Council Member Plachek-Fulcher said it appears it will also be his home and a counseling center. Council Member Ash said the State Fire Marshall is the determining authority on the sprinklers. Council Member Plachek-Fulcher asked if the Planning Commission had indicated when the curbs and gutters were to be installed. Mr. Maharaj said they gave him a time frame, but he does not want the City to tell him when he can rent. He would like to add the curb and gutter but at a later time. Council Member Ash asked how much time he needs to complete the project. Mr. Maharaj said he wants three to six months and the curb and gutters would be in two years' time. He does not feel he should be forced to do that.

Council Member Plachek-Fulcher said it appears Mr. Maharaj is saying that there has not been \$30,000 of improvements to the properties. Mr. Maharaj said there are two corporations that own these properties and it should be somewhere



around that amount. He believes that the threshold is wrong. City Administrator Bergson said the plans indicate that they are well over \$30,000. Council Ash said that using the CPI in from 1985 and moving forward, it now equals \$31,000 and Council Member Plachek-Fulcher said they have already exceeded a CPI as adjusted.

At 6:45 p.m., Mayor Troughton closed the Public Hearing.

Mayor Troughton feels this item should be referred back to the Planning Commission to address the technical issues. Council Member Ash asked if a figure for curb and gutter installation could be determined. Council Member Plachek-Fulcher said the sprinklers are a State requirement that issue needs to be resolved. She thinks it is fair to put some restrictions on other items that need to be adhered to and the curbs and gutters. City Administrator Bergson said the project as a whole was a rehabilitation. The sprinklers are a State mandate. The Ordinance on sidewalks, curbs and gutters should not be changed. There will be an assemblage and there is a need for access. Nothing should be opened until everything is done.

Mayor Troughton asked if there is a hazard present and the City allows it to continue, what is our liability. City Attorney Sipelle said the City liable if we ignore the Code. The property owner can take as much time as needed to bring the property into compliance but the property cannot be rented until they are complete. If renters move in prior to completion and inspection, he is in violation and those tenants would need to vacate the premises. The City could defer and he could secure a performance bond. If the project is not completed on time, the City could call the bond. A Certificate of Occupancy could not be issued until all items have been completed. Mayor Pro Tem Barker said this item should return to Planning Commission to consider further as Mr. Maharaj is asking us to waive the conditions without Council having the technical information. The slides presented this evening should have been brought to the Commission.

City Administrator Bergson said Council could deny the appeal and Mr. Maharaj could reapply with other conditions. Staff is recommending that the City uphold the conditions. Returning the item to the Planning Commission will not provide them with further information. Mayor Troughton said it should be the Planning Department who works on finding other solutions to the issues if there are any options. City Administrator Bergson said staff recommends that curbs and gutters be installed and his business cannot open without those in place. With the size, number of units, parking requirements and sprinkler requirement are necessary. Planner Price said the issue of the sidewalks is a City Council Policy issue and the Planning Commission does not make determinations on Council Policy.



City Attorney Siprelle said these requirements are very straight forward and there is no means to waive them. Council Member Plachek-Fulcher is concerned about the liability issues. City Administrator Bergson said people will be walking near this property and those liability issues would be against the City without the legal mandates in place.

Council Member Sellers said the City cannot waive the mandates.

On a motion by Mayor Pro Tem Barker, seconded by Council Member Ash, and carried unanimously Council denied the Appeal and upheld the Planning Commission's decision to approve the Conditional Use Permit subject to conditions.

Council recessed at 6:58 p.m. and reconvened at 7:05 p.m.

## OLD BUSINESS

### MIGRANT HOUSING SEWER PROJECT

City Administrator Bergson said Council had received information previously that the County of Colusa is under State order to close the Migrant Housing Center wastewater treatment pools and to become attached to the City's sewer system to include use of the Theater Drive sewer forced main. This sewer system, both the Migrant facilities and the City facilities, are inoperable and in need of replacement. The County has proposed funding replacement of this forced main through a Federal Community Development Block Grant (CDBG) for which the County will make application this April. The County is seeking a letter of support from the City for this project.

On a motion by Council Member Plachek-Fulcher, seconded by Council Member Ash and carried unanimously, Council approved support of County of Colusa Community Development Block Grant application for the Migrant Housing Sewer Project and directed the City Administrator to forward a letter of support to the County Board of Supervisors.

### PROJECT 10-01 - E STREET PEDESTRIAN IMPROVEMENT

On a motion by Mayor Pro Tem Barker, seconded by Council Member Ash and carried unanimously, Council accepted Project 10-01 - E Street Pedestrian Safety Improvement Federal Aid Project ESPL 5246(004), W0907 as complete and directed the City Clerk to file a Notice of Completion.





## NEW BUSINESS

### SPECIAL EVENT PERMIT – EASTER EGG HUNT

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried unanimously, Council approved the request of the Williams Men's Fellowship for a waiver of fees for the Easter Egg Hunt on the Sacramento Valley Museum Grounds on Saturday, April 7, 2012.

### FISCAL YEAR 2010-11 AUDIT REPORT

Finance Officer Greenbaum said the City has had their annual audit to include the Financial Statements within the General Fund addressing internal control on our funds. The Findings and Recommendations provide that this is a clean unqualified audit report. As well, findings from the year ended June 30, 2009 have been cleared. It is noted that the prior year Schedule of Federal Awards (SEFA) had to be restated. The restatement was requested by the granting agency subsequent to the issuance of the June 30, 2010 SEFA. The City was notified that the \$6 million dollar loan forgiveness grant coincides with the last \$6 million in reimbursements received for the construction of the City's Waste Water Treatment Plant.

On a motion by Mayor Pro Tem Barker, seconded by Council Member Plachek-Fulcher and carried unanimously, Council reviewed and accepted the Fiscal Year 2010-2011 audited financial statements performed in accordance with Government Auditing Standards; and accepted the annual reports for transaction and Use Taxes and Transient Occupancy Taxes as required per Municipal Code section 3.18.120.

### SALES TAX – JIM DENNY FREIGHT AND STORAGE

City Administrator Bergson said the property located at 695 6<sup>th</sup> Street known as Jim Denny Freight and Storage had no lighting or security plan in place and no taxes have been paid. A plan has since been received that shows they did not make any money and did not report any sales tax.

Penney Browles said they are a motorcycle set up company and that is dependent upon those that we bring in. They do not own the bikes and do not collect sales tax because they are not a sales outlet. They employ many people locally and live here. They do purchase fuel locally and do all of their personal business here. They have tried to secure the area with alarms and have beautified the area. They came into their lease with Granzella's in 2010. Council Member Plachek-Fulcher said they have provided their tax information and it does not show they are collecting any sales tax. If that is the case, the City cannot collect sales tax from them. City Attorney Siprelle agreed and said as this item



was placed on the Agenda at Council request, no action is needed. It appears they are compliance with their permit.

### SHUFFLEBOARD COURT

City Administrator Bergson said a request has been received from Eddie Johnson to install a shuffleboard court at Valley Vista at a cost of less than \$500. This will go on existing concrete. Mayor Pro Tem Barker said he had measured the space and there is adequate room at the site so the expense is for the stencils and the sticks.

Council Member Plachek-Fulcher asked about the parts that would be needed and Mayor Pro Tem Barker said the money would to purchase equipment that would be handled by Parks and Recreation or users could bring their own. Mayor Troughton asked if there would be interference with baseball games and Mayor Pro Tem Barker said there would be none. City Administrator Bergson said the courts would be installed at the east and west ends. Council Member Plachek-Fulcher said Public Works is stretched very thin and this would be an added task. Council Member Ash asked if the Citizens for a Better Williams could install as a project. Public Works Director Goforth said there are some materials the Department could provide to the installation. City Administrator Bergson the funding source will be the General Fund.

On a motion by Council Member Plachek-Fulcher, seconded by Mayor Pro Tem Barker, and carried unanimously, Council approved the request of Eddie Johnson for addition of shuffleboard courts at Valley Vista Park.

### PROJECT 12-01 – MARGUERITE ROAD/ HIGHWAY 20 ACCESS

City Administrator Bergson said years ago the Highway Access Agreement between the State and the City was developed to control the traffic access on the Highway on either side of the City. The character and needs of the State and the City have since changed. While the Highway traffic has not significantly increased, the City's size and commerce have significantly increased thus changing our relationship to this Highway and a modification to the Highway Access Agreement is needed. The Agreement was established when the road was relocated to the present site and precludes any access point for approximately a mile on both sides of Interstate 5.

At this time the City is seeking a revision to the Highway 20 Access Agreement. Access by extending Marguerite Road north to Highway 20 will serve the City on the east side and enhance circulation throughout the City. This access is included in the City General Plan Update and this proposed T intersection has a future facility that has been identified in the City's Traffic Circulation Element and



General Plan. The extension of Marguerite Road will also facilitate the development of other commercial operations and a business park area for the east side of Williams.

The District 3 CalTrans Director had indicated their support of this request and we are seeking support from the County Board of Supervisors.

Gary Evans, Colusa County Board of Supervisor Member, said generally the County does support the request but he does not feel that District 3 is actually supportive of the project. His understanding is that CalTrans would like more information regarding the General Plan. CalTrans has indicated they want the City to look at more options to access Highway 20. He does not know if the entire Board is fully supportive as they do not feel they have adequate information.

City Administrator Bergson said his contact with CalTrans District 3 has indicated support of the project and has been close contact with the County. The City has been responding to their comments and questions. Planner Price said there is consensus with CalTrans on assumptions in the Traffic Study with comments to be concluded this week. The T intersection Environmental Impact Report will return following general review.

Jim Bell, Colusa County Director of Public Works said there will be impacts to be mitigated on this project. There is interest on possibly a higher level of improvements and there is traction on the road entryway. The County will be looking at that planning way beyond where we are to date. Council Member Plachek-Fulcher said discussion had been held about the possibility of realigning Husted and the Freshwater lateral. She asked if the County thinks that might be a better option than realigning an existing road. Mr. Bell said there are detriments to adding a new access road and it could be more acceptable with a realignment to include another overpass to tie to the downtown. He presented letters from the Colusa County Transportation Commission citing the availability of \$21,091 RSTP funds and \$67,880 LTF funds for transportation projects that have not yet been claimed. City Administrator Bergson said these are funds have been budgeted for our LTF allocation.

Mike Azevedo of the Colusa County Transportation Commission said the process needs to be completed in accordance with the General Plan. CTC has met with CalTrans who have indicated the first step is to complete the Environmental Impact Report and the General Plan. The CTC needs to examine our project closely and secure Board of Supervisor approval. At this point he said our proposal is premature.



Mayor Troughton asked about the timeline on the General Plan update and City Administrator Bergson said it will be completed in May but must be presented before the Planning Commission as a first step. It appears based on the statements from the County this evening, Staff should stall progress and seek more information prior to requesting Council support. The preferred alternative for realignment may be viable but interested businesses have indicated where they want to locate their project and build. This proposed alternative may not be in their best interest and may affect whether they locate here. Council Member Plachek-Fulcher said with a reconfigure at Freshwater and Husted I would only be a few feet driving difference.

Mr. Azevedo said he wants the Regional Transportation Agency be included in all of these discussions. Planner Price said this is not a formal project at this time. The General Plan and Traffic Circulation Plan may not reflect these alternatives. When the project arrives at that point, the City can include them.

Following the above discussion, this item was tabled.

ORDINANCE

ORDINANCE 191-12 – FLOODPLAIN MANAGEMENT

City Administrator Bergson said at the Council’s February 15, 2012 meeting, this proposed Ordinance was introduced. At that time, there was no discussion by Council or members of the public. The Ordinance will adopt a storm water control process that will bring the City's Storm Water Management System into compliance with Federal environmental protection regulations.

On a motion by Council Member Plachek-Fulcher , seconded by Mayor Pro Tem Barker, and carried unanimously by the following roll call vote, Council adopted Ordinance 191-12, “An Ordinance of the City of Williams Amending Chapter 15.30 of the Williams Municipal Code Establishing a Floodplain Management Process to Meet the Minimum Requirements of the National Flood Insurance Program”. On roll call the vote was as follows:

AYES:	Council Members Ash, Barker, Plachek-Fulcher, Sellers, Troughton
NOES:	None
ABSTAIN:	None
ABSENT:	None



## SPECIAL SESSION

### OLD BUSINESS

#### HIGHWAY 20 BUSINESS PARK CORRIDOR

Council Member Plachek-Fulcher said she has been making contact with the representatives of Love's Travel Stops inquired whether the Council would wish to form a Sub-Committee to work on the project. If so, all Departments should be represented, Council Members and Developers should be included to discuss City efforts to encourage the Company to locate here. City Administrator Bergson said he has met with Vann Brothers who have been working with the Love's representatives.

Steve Tofft, Project Manager for Vann Brothers has a concern that the Environmental Impact Report, sewer, water and roads estimates are at \$1 million asked and how that cost will be covered. There are many environmental issues such as a possible habitat mitigation. Vann Brothers have done some works with prior projects and there are some concerns, but there has been some traction. A Sub-Committee including all of the local interests included in the discussions will be significant. As well, the Development Agreements or Exclusive Negotiating Agreements will result in a more timely and complete project.

Mayor Pro Tem Barker asked if Council would be included in the planning or should the Planners, staff and Fire Department discuss at this time. City Administrator Bergson said when it gets down to the specific details and identification of riparian or habitat land experts such as the Department of Fish and Game, should be a part of the process. At this point the process should be at the local level without the necessity of the Council. When the City gets to the policy issues, Council should then be involved. All elements, the intersection, cost, water, sewer, habitat, riparian and Fish and Game, Wildlife, Traffic Engineers, etc., need to be involved in the process and agree.

Council Member Ash said if Love's has called her and wants to talk, she should then be part of the process now. City Administrator Bergson said if Love's is calling individual Council Members seeking support, Council Members should engage them and keep discussions ongoing. However Love's does appear to not want to get bogged down with the details. Staff should take care of those local issues first. There may be a need to have a negotiated agreement in place as soon as possible. City Attorney Siprelle said if Love's wants to meet at this point they should be meeting with the City Administrator, the City Planner and the City Attorney. Council Members could also be involved. City Administrator Bergson said Love's has indicated if they put in the water line, they would like the City to



have a Reimbursement Agreement in place. Council Member Plachek-Fulcher said she will set up a meeting with the necessary parties. City Attorney Siprelle suggested consideration of a Specific Plan that would cover that entire area where the proposed project would be developed to cover their plan. With the Specific Plan in place, one EIR would include the whole area. Loves would need to provide a project description to include the T stop and surrounding areas. Mayor Pro Tem Barker said all aspects of the project should return to Council and not be decided by the Sub-Committee. City Administrator Bergson suggested Council could commission Council Member Plachek-Fulcher to continue at this level. Council Member Plachek-Fulcher said the meeting would be set to allow Love's to present their ideas.

## REPORTS

City Attorney – None

Deputy City Clerk – None

City Treasurer – City Treasurer Barker read the Treasurer's Report.

## COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Ash – She attended the Finance Committee meeting; announced that the Citizens for a Better Williams are busy planning Pioneer Day activities, the theme of which will be Hometown USA.

Mayor Pro Tem Barker – He met with the Community Center people; attended two budget workshops and ethics training; met with the City Administrator and the Police Chief.

Council Member Sellers – He attended the CRAC meeting.

Council Member Plachek-Fulcher – She met with the City Administrator; attended the Fire Board meeting; attended the Future Business Leaders of America pancake breakfast fund raiser.

Mayor Troughton – He met with the Finance Director; attended a Finance Committee meeting; met with the City Administrator; toured Museum House.



## STAFF GENERAL REPORTS AND DISCUSSION

City Administrator Bergson – He met with CalTrans. The Arco Station project has been approved at the Planning Commission level and they will go under construct this summer. The project should be complete by end of the year. He attended an Airport Advisory Committee meeting. Senior housing project contractors are applying for Federal tax credits. They should break ground in the November/December timeframe this year. He and Chief Saso attended a conference in Pacific Grove. The primary topic of discussion is the attempt to empty out prisons and sending the inmates to local sites or releasing earlier them earlier. There are no funds provided to cover this. The Antique Show, exceeded the anticipated revenue amount and there were vendors on waiting lists to participate. It is unclear if the City will continue to handle this event as it does take extensive staff time. Long term employees will be recognized at the next Council meeting. Mayor Pro Tem Barker inquired about the parks grant status and City Administrator Bergson said we should receive notice sometime in April.

Police Chief – On Chief Saso’s behalf, Sergeant Anderson said in February there were 931 events, 114 were traffic stops, 59 officer reports, 22 arrests, and 93 citations. A report is included in the packet. The new Police Officer is in second phase of field training and it is going well. Mayor Troughton asked if the Department will be tracking those that the State has released. Should the Department have contact with them, arrest or suspect them, can that tracking method be provided so that the City can provide that information to the State and request reimbursement. Sergeant Anderson said Chief Saso is attending a meeting with the Agencies to be impacted by this early release. A.B. 109 is providing money to Probation Departments to track these people and Probation will be in charge and will be handling tracking.

Fire Chief – Council Member Ash there was an incident in Dunnigan with an individual trapped in a grain silo. Our Department responded to and retrieved him.

Public Works Director – Director Goforth said HVAC project is nearly complete with one office left. The City-wide building inspections are complete and a report will be forthcoming. City Administrator Bergson said LTF money has been spent on sidewalks. All City properties have been appraised. He has met with Mr. Sandoval who came before Council a few meetings ago regarding drainage issues and trucks at 6<sup>th</sup> at B Streets. Some of the storm drains at the Traveler’s Inn are being repaired up to 6<sup>th</sup> Street and the Rivera property. During the months of April, May and June there will be a lot of staff training.

Finance Officer - None

Building Official (as needed)



## RECESS

At 8:23 p.m. Mayor Troughton recessed the regular and special meeting of the Council to meet in Closed Session.

## CLOSED SESSION

At 8:29 p.m. Mayor Troughton called the Closed Session to order and Council held a conference with Legal Counsel on one case of anticipated litigation, significant exposure to litigation pursuant to Government Code Section 54956.9(b). Present at this session were Mayor Troughton, Mayor Pro Tem Barker, Council Members Ash, Plachek-Fulcher, Sellers, City Administrator Bergson, City Attorney Siprelle, and Human Resources Manager Vannucci.

## RECONVENE

At 9:12 p.m., Mayor Troughton reconvened the regular and special meeting of the Council and announced that during Closed Session, Council had met to discuss anticipated litigation, significant exposure to litigation and had provided direction to the staff.

## ADJOURNMENT

At 9:13 p.m., Mayor Troughton adjourned the regular and special meeting of the Council.

APPROVED:

Ss: John J. Troughton, Jr., Mayor

ATTEST:

Ss: Susan L. Vannucci, Deputy City Clerk

Adopted by Council: September 19, 2012