

CITY OF WILLIAMS

Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

SPECIAL COUNCIL MEETING

COUNCIL CHAMBERS
WEDNESDAY, APRIL 25, 2012

9:00 A.M.

CALL TO ORDER

At 9:00 a.m., Mayor Troughton called the special meeting of the Council to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Patricia Ash, Don Barker, Angela Plachek-Fulcher, Alfred Sellers, John Troughton

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Monica Stegall, Assistant City Planner
Rex Greenbaum, Finance Officer
James Saso, Police Chief
Sue Vannucci, Deputy City Clerk

PLEDGE OF ALLEGIANCE

Mayor Troughton invited all in attendance to join in the Pledge of Allegiance.

NEW BUSINESS

PROJECT 12-01 - COOPERATIVE AGREEMENT, STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION AND CITY OF WILLIAMS, PUBLIC ROAD
CONNECTION, MARGURITE STREET AND STATE ROUTE 20

Assistant City Planner Stegall said that on April 18, 2012 the City was advised by CalTrans that a Cooperative Agreement is needed in order to attain public road access to Highway 20. A Reimbursement Agreement for Independent Quality Assurance (IQA), also known as oversight for the Project Initiation Document (PID) is needed prior to April 30, 2012, if the City intends to start the



PID this fiscal year. A PID, also referred to as a Project Study Report (PSR), is a technical report that documents the scope, cost, and schedule of a project. All projects on the State Highway System, whether State or locally sponsored, require an approved PID before they can be programmed. In addition to these documents, Caltrans oversight work requires agencies to enter into agreements to reimburse the State for review and approval of this document.

CalTrans requires a \$20,000 deposit for CalTrans IQA work. The \$8,800 balance from a previous deposit the City sent to CalTrans to review traffic studies related to the new proposed intersection has been returned. This amount plus an additional \$11,200 from Traffic Impact Funds are proposed to pay for this fee. Mayor Troughton said the fee is up to \$20,000 and Planner Stegall confirmed.

Finance Officer Greenbaum said the \$8,800 was placed back into a deposit account and we would use that towards the \$20,000, thus only needing to make up the difference of \$11,200.

Council Member Ash asked that CalTrans be requested to provide notification of receipt of the \$20,000 deposit. Planner Stegall indicated she would make that request.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried unanimously, Council approved the Cooperative Agreement (District Agreement 03-0512) between the State of California and the City of Williams to reimburse CalTrans for expenses to provide Independent Quality Assurance for the City prepared Project Initiation Document/Project Study Report for Capital Improvement Project 12-01, State Route 20, New Public Road Connection; authorized request that CalTrans provide verification of receipt of the \$20,000 deposit required by such Agreements.

ADJOURNMENT

At 9:04 a.m., Mayor Troughton adjourned the special meeting of the Council.

APPROVED:

SS: John J. Troughton, Jr., Mayor

ATTEST:

SS: Susan L. Vannucci, Deputy City Clerk

Adopted by Council: October 17, 2012