

CITY OF WILLIAMS

Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 19, 2012

6:00 P.M.

CALL TO ORDER

At 6:00 p.m., Mayor Troughton called the regular meeting of the Council to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT:	Patricia Ash, Don Barker, Alfred Sellers, John Troughton
COUNCIL MEMBERS ABSENT:	Angela Plachek-Fulcher
STAFF MEMBERS PRESENT:	Charles Bergson, City Administrator Ann Siprelle, City Attorney Monica Stegall, Associate Planner James Saso, Chief of Police Rex Greenbaum, Finance Officer Sue Vannucci, Deputy City Clerk
OTHERS PRESENT:	Gary Price, Contract Planner

PLEDGE OF ALLEGIANCE

Mayor Troughton invited all in attendance to join in the Pledge of Allegiance.

WRITTEN COMMUNICATIONS

Council received a notification from Pacific Gas and Electric regarding a rate increase.

Council received the minutes of the Williams Unified School District Board of Trustees meeting of June 21, 2012.



Council received the Agenda of the Colusa County Board of Supervisors for the meeting of August 14, 2012.

Council received the minutes of the Williams Unified School District Board of Trustees meeting of August 16, 2012.

PRESENTATION

EMPLOYEE RECOGNITION – FIVE TO NINE YEARS OF SERVICE

Council thanked and commended the following City of Williams employees for their years of service to the City. Mayor Troughton presented Certificated to these employees:

Anderson, Edwin	Police Sergeant
Garcia, Peter	Sewer Operator
Garcia, Renea	Police Officer
Maldonado, Ivan	Police Officer
Mata, Daniel	Police Corporal
Ruiz, Jose	Police Officer
Stegall, Monica	City Planner
Swift, Keith	Police Corporal

The following employees were unable to attend this evening and their Certificates will be forwarded to them by staff:

Benson, John	Maintenance Worker Supervisor
Mitchell, Michael	Water Operator not present
Thompson, Nick	Maintenance Worker – not present
Tirado, Esther	Police Service Technician – not here
Velasquez, Vieney	Administrative Secretary – not here

CONSENT

Council concurred to remove the following items from the Consent Calendar for discussion:

TREASURER'S INVESTMENT REPORT

Finance Officer Greenbaum said the cash balance is showing \$300,000 less due to required Public Employee Retirement System pre-payments and insurance premiums.

Council Member Ash said Council had formerly received a report on every expenditures made by Staff and requested these be provided to Council. City Administrator Bergson said these reports had been stopped as Council signs



warrants and it was felt with this review it would be a cost savings to the City in terms of time and paper costs to eliminate this full review. Council concurred they wish to receive these lists of all City expenditures once again.

Council accepted the Treasurer's Investment Report.

CONFLICT OF INTEREST CODE

City Administrator Bergson reminded Council that the Fair Political Practices Commission requires public entities to review their City Conflict of Interest Code at least every other year.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried by the Members present, Council approved the following Consent Calendar items:

MINUTES

Council approved the minutes of the Special Council meetings of February 22, 2012 and March 7, 2012; the Regular and Special Council meeting of March 21, 2012; and the Regular Council meeting of April 18, 2012 with corrections as identified by Mayor Pro Tem Barker.

MURDER MYSTERY DINNER – SPECIAL EVENT PERMIT

Council approved a waiver of Special Event fees for the Murder Mystery Dinner at the Sacramento Valley Museum on October 27, 2012.

FUN RUN/WALK – SPECIAL EVENT PERMIT

Council approved a waiver of Special Event fees for the Williams Unified School District Annual Fun Run and Walk on September 29, 2012.

RESOLUTION 12-17 – RETENTION/DESTRUCTION OF POLICE RECORDS

Council adopted Resolution 12-17, "A Resolution of the City Council of the City of Williams, California, Adopting a Policy for Retention/Destruction of Obsolete Records of the Williams Police Department".

PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH

Council adopted a Proclamation declaring October as Domestic Violence Awareness Month.



PUBLIC HEARING

RESOLUTION 12-18 – NUISANCE ABATEMENT – 110 6TH STREET

City Administrator Bergson said the property located at 110 6th Street, Williams, has been of concern for quite some time. The building has been raised but there is still the issue of fencing the property by the City for safety purposes.

At 6:17 p.m., Mayor Troughton opened the Public Hearing. With no comments received, Mayor Troughton closed the Public Hearing at 6:18 p.m.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried by the Member present, Council adopted Resolution 12-18, "A Resolution of the City Council of the City of Williams Ordering the Collection of Nuisance Abatement Costs as a Special Assessment Lien", to place a lien on the property located at 110 6th Street for abatement of nuisance.

OLD BUSINESS

ORDINANCE 195-12 – SOLID WASTE COLLECTION AND RECYCLING

City Administrator Bergson said this Ordinance is before the Council for approval as the State has mandated new law for industrial and commercial property collection and recycling of waste products. Council had introduced, waived first reading and read by title only this Ordinance at their July 25th meeting.

On a motion by Council Member Ash, seconded by Council Member Sellers and carried by roll call vote of the Members present, Council adopted Ordinance 195-12, "An Ordinance of the City of Williams Amending Sections 8.08.010 and 8.08.110 of the Williams Municipal Code Related to Solid Waste Collection and Recycling".

- AYES: Council Members Ash, Barker, Sellers, Troughton
- NOES: None
- ABSENT: Council Member Plachek-Fulcher
- ABSTAIN: None

COMMUNITY DEVELOPMENT BLOCK GRANT

Contract Planner Price said the City was not awarded the 2 million dollar CDBG Grant that the City applied for in April 2012 for the purpose of proposed activities to include: (1) a Housing Rehabilitation Program (\$500,000); (2) a Home Buyers Assistance Program (\$100,000); (3) the Williams Community Center Revitalization and Addition Project (\$1,300,000); and (4) the operation of the Parks and Recreation Program (\$100,000).



In this competitive pool for funding the City's application was ranked 57th; only three down from those that received awards. The City Council is requested to further provide direction to Staff and consider options for developing a more competitive CDBG application for next year.

In meeting with State Housing and Community Development they indicated our the application was "competitively strong", but due to the ranking of other Cities with higher poverty and low income rates stronger consideration was given to those Cities. We had also lost potential points due to lack of an active Housing Rehabilitation Program and associated readiness. We have had no loans for housing rehabilitation issued over the last few years. They suggested activating the City's Housing Rehabilitation Program this year, using existing CDBG Program Income, to demonstrate readiness.

Due to our application for funding this year, we automatically receive 50 capacity points for next year's application. Those 54 applicants receiving funding this year are precluded from applying for funding next year, which could increase funding success for our City next year.

HCD has indicated that the City's Low Income rate is at about 51%, which just meets the threshold requirements for qualifying for CDBG funding. As this figure is updated annually and it appears the 2010 Census for Williams would set this number as 50.95% the City may no longer qualify for CDBG funding. Council may wish to direct that an income survey be done. This survey is costly and Council may wish to utilize City staff to conduct the survey with some use of Consultant to keep the cost down to less than \$8,000 in comparison to upwards of \$25,000 for a Consultant to conduct the entire survey.

Of note, Colusa County received a CDBG Grant of \$1,583,920 to be utilized for sewer line improvements to Theater Road for the Williams Farm Worker Housing project.

The City currently has over \$240,000 of program income which could be utilized for preparation of next year's grant application, activating and administering the City's Housing Rehabilitation Program and the cost of preparing the income survey.

Council Member Ash asked about if the income survey comes in with more low income currently on file, will that obligate the City to provide more low income housing. Planner Price said it would be a catalyst for the City to be more qualified in next year's application and make us more competitive. City Administrator Bergson said as the City is right at 50.1% and should we lose that .1%, we would no longer qualify. Planner Price said the income survey may be indicative of a different level of low income.



Mayor Pro Tem Barker would like to see the Williams Community Center funding remain as a contender as it will add significant space to handle the public use. He asked if that facility would provide points for consideration. Planner Price said the City is competitive in that area but because as it is a public facility it is less of a consideration. He suggested the lead agency reapply with the City on that project.

Council Member Ash asked about the sewer lines in need of replacement on the North end of the City with a cost \$600,000 to \$700,000. Council Member Sellers asked about the recommendation of utilizing a Consultant and whether it is necessary. Planner Price said staff does not have the full expertise to conduct and analyze the outcome. The State would consider the outcome more readily if a professional conducted or contributed to the process.

Council Member Ash asked if the Migrant sewer line project is through CDBG funding. Planner Price said the County is the preferred agency to apply for funding for that project and they have received those funds. It is not clear what the levels of poverty or low income residents are residing at the site.

City Administrator Bergson said the income survey would aide us in determining our eligibility to apply and be considered for these funds. He believes the income survey would show that we are more than qualified. Planner Price reminded Council that the City can utilize CDBG income for the survey. As well, the City could qualify but not be funded.

Bryan Shults of Williams said Colusa had gone through the survey and asked if the City had considered networking with them on their outcomes. Planner Price said the cost of the income survey range is between \$20,000 and \$35,000.

Finance Officer Greenbaum said there are many technical aspects and the CDBG funding, some of which is available for Administration costs. Cities can be penalized if we do not utilize those funds that have been earmarked for this process. This is not General Fund money.

Planner Price asked for Council direction on the next steps. Council concurred and directed staff to proceed to: (1) activate the City's Housing Rehabilitation Program, using up to \$40,000 of Program Income; (2) conduct an income survey to assure qualifying for next year's CDBG funding round and to improve competitiveness; and consider the comments Council identified as projects they wish to be included for next year's CDBG application.

DOWNTOWN HISTORICAL DISTRICT

Planner Stegall said should the Design Manual be approved this evening, some provisions would be in place to guide the City in reference to historical



buildings. The appropriate sections of the manual provide for the protection of the downtown buildings and guidelines for their preservation. At Council's last meeting some existing buildings were cited as worrisome and these guideline would direct what the City can do to facilitate bringing these buildings into compliance under the nuisance abatement process. There would be costs associated with this nuisance abatement process.

Council Member Ash agrees with the process but there needs to be provision for adequate staff to enforce these regulations. Mayor Troughton asked it would be possible for the City to enforce without instituting civil action. City Attorney Siprelle said the administrative process provides that if the building is not up to Code, Staff can order the property owner to rectify that specific problem. There is no other recourse to get an abatement order from the court.

She said in the case of the Oddfellow's Building, the owner did not comply with the abatement which necessitated court proceedings. Mayor Pro Tem Barker said due to the need for extensive renovations, the owner could not obtain funding to bring the building up to code. City Attorney Siprelle said we cannot force a property owner to lease their space, but we can force them to make it safe. Mayo Troughton said their Engineer said the building was safe. City Administrator Bergson said the City needs to have our Engineering firm review the building for safety issues. Planner Price said the code enforcement approach which can lead to court proceedings is a time-consuming and costly process. Other Cities have Ordinances identifying a daily fine for failure to abate the nuisance. These fines increase and tend to get the owners attention. City Attorney Siprelle said the City does have that authority in our code at this time. Planner Price said the fine could escalate to a point whereby the City ends up owning the property. Council Member Ash would like an independent Building Inspector to do these inspections. Planner Stegall said the specific nuisance and/or code violations need to be clearly identified. Council Member Sellers said the outward appearance of the properties would be his major concern as it would make a statement about the City. Planner Stegall said the definition of nuisances should be made very clear. Mayor Troughton suggested and Council concurred to direct staff to take the suggestions made and return with refinements at the next meeting.

RESOLUTION 12-19 - DESIGN REVIEW MANUAL/RESOLUTION 12-20 – DESIGN REVIEW PROCEDURES

Planner Stegall said an Ad Hoc Committee had been formed to develop the Design Review Manual in conjunction with PCS Consulting. The Committee met on several occasions to formulate the document. Members of the Planning Commission served on this Committee as well. During the update of the General Plan Council had asked that the Design Guidelines become part of that Plan and be an ancillary to it. Planner Price said the process was intended to facilitate the review so that the applicants for permits will have a clear idea of the



expectations. There is a Design Review Committee as part of the process consisting of two Planning Commissioners and includes a member with design expertise. If the project is consistent with the manual guidelines, Planner Stegall can approve the project. Further, a moderate project provides that the Design Committee will review it and will meet with the Staff and applicant. Anything project beyond the initial review and moderate review is subject to full Planning Commission review. The manual includes such specificity for the applicant that they are clear on the requirements of the City. Should the project be inconsistent with the guidelines in the manual it does provide a process for the City to deny the applicant. There is an appeal process of the Staff decision to the Committee, the Committee decision to the Planning Commission and the Planning Commission to the Council.

Kent Boes of Williams asked whether the two Planning Commission Committee members would be able to vote on the project when it came before the Planning Commission as an appeal and Planner Price said they would still be allowed to vote. Mr. Boes asked if their votes would be considered as biased. Planner Price said if there is a Committee member or Planning Commissioner who resides within 500 feet of the project that member must be removed from the process. City Attorney Siprelle said if the Planning Commission denies the project, it could then be appealed to the Council.

Planner Stegall indicated that Planning Commissioners Marshall and Freeman would be serving as the representatives and the third member of expertise would be Architect Valerie Ehrke.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried by the Members present, Council adopted Resolution 12-19, a "Resolution of the City Council of the City of Williams Adopting the Williams Design Review Manual as a Companion Document to the Design Review Ordinance" and Resolution 12-20, a "Resolution of the City Council of the City of Williams Adopting Design Review Procedures".

RESOLUTION 12-21 – STATE ROUTE 20 INTERSECTION FEASIBILITY PLANNING AGREEMENT

City Administrator Bergson said the Agreement before Council is to approved and accept a contribution of \$30,000 from V & R Investments, LLC for the Feasibility Planning Agreement for the State Route 20 project. The County has contributed \$70,000 and the City is still in need of an additional \$90,000 for the study. V & R has a specific investment in this issue. CalTrans has indicated they will be in attendance at the next meeting. Planner Price the first phase has been completed, which is the Preliminary Study Report. CalTrans met with us last week and they had very few comments. They have been quick in responding of late and should sign off on the document. The preliminary design, environmental documents, will then begin and we are on schedule. He will bring some



information back in October. CalTrans has approved our General Plan and the momentum is going forth.

On a motion by Council Member Ash, seconded by Council Member Sellers and carried by the Members present, Council adopted Resolution 12-21, "A Resolution of the City Council of the City of Williams Approving an Agreement with V and R Land Investments LLC, for the Advancing of Funds for Cost Associated with Planning for Intersection and Related Roadway Improvements to State Highway Route SR20" and authorized the City Administrator to execute the Agreement to accept a \$30,000 contribution from the Vann Brothers to be used towards the SR20 intersection feasibility planning.

NEW BUSINESS

ORDINANCE 196-12 – RESALE PROPERTY INSPECTION

City Administrator Bergson said this Ordinance is to provide a mechanism for the City to inspect structures that are up for resale. Many properties are sold multiple times with severe code violations on them. This Ordinance would provide that prior to closing the sale an inspection must be done, deficiencies identified and the buyer or seller are to correct those deficiencies.

Council Member Ash asked about foreclosed properties and how this would pertain to them. City Administrator Bergson said the owner may be a bank or other financial institution who would be the responsible party to correct these deficiencies. Mayor Troughton asked for clarification on fees for these inspections and how these fees will be set. City Administrator Bergson said will be surveying other Cities and City Attorney Siprelle said setting those fees would be a separate action. Mayor Troughton asked for clarification on should a problem be found with the property that is corrected and then other deficiencies are found what is the City responsibility level and liability. City Attorney Siprelle said the City would provide notice of the deficiencies found and corrected but the City is not liable for other things found later of which we are unaware.

Mayor Pro Tem Barker said he had purchased a home via foreclosure and was required to have a pest inspection. As it turned, out the home was purchased "as is". If that were the case as a result of the Ordinance, then the new owner would then be responsible for that expense. Mayor Troughton asked if there is a process for a waiver by the parties to accept the property as is. City Administrator Bergson if we allow the as is waiver and there are serious issues with the property, they would never be corrected. City Attorney Siprelle said there is a clause that the repairs must be made within 90 days. Either the buyer or seller must correct them. There can be extensions of time under certain circumstances. Mayor Troughton asked if there had ever been a case where the house was declared not habitable. City Attorney Siprelle confirmed that could be the case. Whole house inspections are negotiated between the seller and buyer.



Bryan Shults of Williams said that the lending agency requires such inspections. Mayor Troughton said that does not cover a cash sale. City Attorney Siprelle said the banks do not do safety inspection. The whole house inspections are negotiated between the buyer and seller. The whole house inspection identifies what they find and then it is only up the buyer and seller as to whether they are corrected, there is no requirement to repair, it is just a disclosure. With this ordinance it is required that the repairs be done. Council Member Sellers said if the house is a fixer upper then seller and the buyer would then agree who does it. In our ordinance the house cannot close until these things are done. City Attorney Bergson said the new owner could be the one that may have to fix it the violations depending upon the agreement between the parties. Council Member Ash said there are many buildings that have health and safety issues in a lot of cases which is a problem needing to be addressed.

On a motion by Mayor Pro Tem Barker, seconded by Council Member Ash and carried by the Members present, Council introduced, waived first reading and read by title only, Ordinance 196-12, "An Ordinance of the City of Williams adding Chapter 15.32 to the City of Williams Municipal Code Relating to Property Resale Inspections".

RESOLUTION 12-22 – WEED ABATEMENT

City Administrator Bergson the proposal is to formalize a legal process to notify properties that are overgrown with weeds to abate. They will be noticed and should they not abate, the City can then handle the abatement and place a lien against those properties. As present there are approximately 40 properties noticed for abatement which are primarily in Valley Ranch and most of these are vacant lots. They would notified and a Public hearing would be conducted. It said there are some that are not on the list. We need to make an accurate list. CB said we will return as needed with additional properties as needed.

On a motion by Council Member Sellers, seconded by Mayor Pro Tem Barker and carried by the Members present, Council adopted Resolution 12-22, "A Resolution of the City Council of the City of Williams Regarding Weed and Rubbish Abatement", and set the Public Hearing for the property owners to speak for the Council's October 17, 2012 meeting.

GEOGRAPHIC INFORMATION SYSTEM (GIS) UPDATE CONTRACT

Planner Stegall said the City has been awarded a \$35,000 Community Development Block Grant Program (CDBG), 2010-11 Planning and Technical Assistance grant for update of the City's Geographic Information System (GIS). In accordance with CDBG regulations the City conducted a competitive process for selecting a qualified consultant to perform services under the provisions of the grant application requirements. PSOMAS was determined to be best qualified due the quality of presentation, their understanding of the project, their clear and



concise responses to questions, and their collaborative approach to working with the City and the County to help coordination.

The City's GIS will be critical for implementing a number of objectives, such as providing useful information to the City, the development and business sectors and the public for facilitating community development and economic revitalization. The proposed project is to update to GIS that will assist the City and businesses in accomplishing the following goals:

- The ability to evaluate, obtain critical funding and cost effectively upgrade infrastructure essential to businesses.
- Businesses will be better able to expand and/or select optimal locations using the infrastructure, parcel ownership, and use and zoning sets.
- Having geospatial land use, entitlement, and infrastructure datasets in place to expedite compilation, analysis, public notification and policy review for proposed projects.

The program requires the City to provide a 15% funding match consisting of about \$5,250.00. There are sufficient funds in Development Impact Fees for this match.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried by the Members present, Council authorized the City Administrator to sign a contract with PSOMAS for an amount not-to-exceed \$38,500.00 to update the City of Williams Geographic Information System (GIS); authorized use of impact fees for the \$5,250.00 cash match.

CITY ORGANIZATIONAL CHANGE

City Administrator Bergson said with approval of our water funds the City will be experiencing extensive water projects over the next several years. It has been determined that it would be best at this time to move the Water Division under the auspices of the Finance Department. This item is for Council information only.

Mayor Pro Tem Barker feels this is a good decision at minimum in the short term. The City does have extensive issues to address and there is need to have someone dedicated to this. Council Member Ash asked if there will be more expense to the City and City Administrator Bergson indicated at this time there will be no substantive fiscal issues other than some nominal costs to relocate and computer hook up. Council Member Ash asked if a separate division would be needed for the on call portion and City Administrator Bergson said staff would be cross trained.

Council Member Ash said there were some pumps available at a reduced cost and City Administrator Bergson said those pumps would need to be



retrofitted, had not been properly stored and it is in the City's best interest to decline these pumps.

Mayor Troughton said the Division Manager, Greg White, (GW) has attended a recent meeting on our water projects. His City history, expertise and attendance at these meetings are vital and the creation of this Division solves some other problems within the City. Council Member Ash asked if vehicles would need to be purchased and City Administrator Bergson indicated to the negative.

Bill Bowen from Public Works said the City Administrator said there would be no other costs. For the weekend schedule, he would be working totally out of his Department and would be entitled to more money to work out of their Department. City Administrator Bergson said whatever the watch schedule is now would continue. Mr. Bowen said Public Works has been doing the standby and if it is now part of the Finance Division staff would be out of their Department. Mayor Troughton said there will be no change to their assignment and the funds come from the same source. City Administrator said if there is any affect to the Memorandum of Understanding, Staff will address that issue. Mayor Pro Tem Barker asked if there will be meter readers as part of this process in the future. City Administrator Bergson said the City is looking at automatic meter readers which will save on labor costs. The reading would go directly to Finance. Mayor Troughton said it will also tell us about water loss.

RESOLUTION 12-23 – BUDGET RESERVE STABILITY FUND AND VEHICLE INTERNAL SERVICE FUND

Finance Officer Greenbaum said the creation of a Budget Stabilization Fund Reserve will provide some protection to the City to safeguard against potential shortfalls in revenues.

Provision of funding for the Capital Reserves of our Vehicle Internal Service Fund would have created a structural deficit for the City's annual Operating Budget. Council can provide Staff with the authority to transfer year end annual surpluses of the General Fund into the Vehicle Internal Service Fund. These surpluses result from an excess of revenue in comparison to expenditures calculated each fiscal year. Council can authorize the Finance Officer to transfer up to \$50,000 per year to fund the Vehicle Internal Service Fund to be utilized for vehicle replacements. This amount was determined by staff as sufficient for fiscal 2013 to fund the purchase of one police vehicle.

The City has need for vehicle replacements, which are mostly Police patrol vehicles. The program for replacement of City vehicles decreases maintenance costs, provides for an increased resale value of vehicles and addresses safety of City employees.



The projected annual surplus for this Fiscal Yearend is approximately \$100,000, which is dependent upon the final June 2012 sales taxes to be received by the end of September 2012. Council may choose to authorize Staff to designate any additional surplus as the Budget Stabilization Fund reserve to remain in the City's General Fund and serve as an additional reserve layer over and above the City's General Fund reserves whose current balance are in excess of 30% of the City's annual appropriations.

The purpose of this designated Budget Stabilization Fund Reserve is to:

- Cover a General Fund deficit when the City's annual operating expenditures exceed revenues.
- Cover expenses arising because of a natural disaster. However, if federal or state funds are received to offset expenditures, that money shall be returned to the reserves.

On a motion by Council Member Ash, seconded by Mayor Pro Tem Barker and carried by the Members present, Council adopted Resolution 12-23, "A Resolution of the City Council of the City of Williams, California, Authorizing the Transfer of Annual General Fund Surpluses to the Vehicle Internal Service Fund to be Used for Purchases of Vehicle Replacements, and Authorizing the Creation of a Budget Stabilization Fund Reserve".

SMALL CITIES FORUM

City Administrator Bergson presented information on the possibility of holding a gathering of Cities and the formation of a Small Cities group. Small cities in rural areas are unique in the issues they face, such as the application for grants and loans, like the Highway 20 access project. The requirements for small Cities are more intense than large Cities. The League of California Cities addresses and passes Resolutions that do not pertain to us. Our State is the fifth largest supplier of food in the world, the nation's number one agriculture producer and exporter, supplies the nation with 99% of almonds, olives, rice, and pistachios, and the State provides over half the grown fruit and vegetables in the Country. Our lack of representation and basic State and Federal support, and under-representation in the regional and State-wide governmental associations, inhibits our ability for funding in many areas. It is proposed to bring together the limited amount of Northern California small cities to discuss our common concerns, form solutions and proposed actions. Representatives from the State Legislature and the League of California Cities will be invited and are anticipated to attend.

There are about 50 small Cities and Agencies in Northern California and it is expected about half of these would participate in the forum. A banquet hall and lunch is estimated to cost \$2,000 for a day. The agencies would be asked to



assume the cost for hosting this forum which would be approximately \$80 per agency. There is no fiscal impact on the City's resources.

Mayor Troughton said he suggested this gathering because he has met with the League and asked questions pertaining to us and never received a response. We have different needs, income and population make up. If we have a good small cities organization we could be more active in addressing on our needs. Small Cities are not represented in government and our influence is dwindling. City Administrator Bergson said the League will be sending a representative and other agencies will be attending as well.

Council Member Ash feels we will be spreading ourselves too thin. City Administrator Bergson would like to see if there is adequate interest and support. Cities may have more influence to obtain money for streets and sewers. Mayor Pro Tem Barker agreed that the City should proceed to determine interest as the League ignores us. Council concurred to proceed to determine if there is adequate interest to form such an organization. City Administrator Bergson will contact the various Cities and money not utilized this year for the attendance at the League conference will assist in the costs that may come up for the event. It will be planned for early 2013.

REPORTS

City Attorney- Nothing to report

Deputy City Clerk-Nothing to report

City Treasurer-Absent

COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Ash – She met with Finance, Citizens for a Better Williams (CBW), and the Fire Board. The flag pole has arrived and CBW is working on a plaque. She asked that if the City has any money remaining from the purchase, it be donated to the plaque cost. Ms. Estrada has asked that the plaque say "May Peace Prevail". Mayor Pro Tem Barker said there had been a brick fund that has not been used and some of those funds could be utilized for this project. City Administrator Bergson a memorial fund for the Town Square had been set aside. Finance Officer Greenbaum there is approximately \$1,200 \$ in the fund. Council concurred to use this fund. Council Member Ash said Alex Jauregui will return home on October 5th and there will be a homecoming.

Mayor Pro Tem Barker – He attended a Personnel Board meeting, met with the City Administrator, and met with the Planners on the Downtown



Revitalization Project to promote and encourage businesses to locate in Williams.

Council Member Sellers – He attended a Gang Operations meeting, announced the location of the Cultural Learning Center is at Bridge and 7th in Colusa, attended a Bicycle Planning meeting, met with the City Administrator, attended a One-Stop meeting and a Colusa Regional Medical Center Meeting where they discussed the purchase of the entire building in Williams. There will be a ribbon cutting ceremony tomorrow for Tri-Counties.

Council Member Plachek-Fulcher - absent

Mayor Troughton – He met with the City Administrator, the Chief of Police, attended a Water Project planning meeting, the Sacramento Valley Museum Board meeting, met with the Finance Officer, and attended Downtown Revitalization and Truck Stop planning meeting. He announced that the Museum house is nearly complete on the safety renovations.

STAFF GENERAL REPORTS AND DISCUSSION

City Administrator Bergson – The Fun Run will be September 29th. On October 2nd there will be a candidates briefing. On October 2 at 6:00 p.m. will begin a series of Town Hall meetings on Measure G. The other meetings will be on October 15th, and October 24th. These are informational meetings only. The Solar Power Plant is scheduled to start up on October 17 with the dedication that date at 10:00 a.m. There is a Council meeting scheduled for that same day and CalTrans has indicated they will be in attendance at that meeting to address Council and respond to questions.

Police Chief Saso – He said he has met with Finance Officer Greenbaum, Public Works Director Goforth and the event sponsor on the fun run. There will now be two fund raising events of this type per year. The Department is short two vehicles, and the State bid this year for vehicles provides SUV's. Dare and Grate are in full force and graduation will be in November. The Department has lost Officer Cory Luchich who has resigned, Sergeant Woldanski is still out and we have brought Officer Ruiz back from the Drug Task Force to fill in.

Fire Chief – Council Member Ash said the Fire Board met, and the Firefighters have been participating to the Chips, Mill, Sites and Highway 16 fires.

Public Works Director – Representing the Public Works Department, Pete Garcia said flag pole came in and the cost is close to the \$2,000. Bryan Shults has donated the electrical work.



Finance Officer Greenbaum – He said the Department is preparing for the audit. We have the EECBG grant. P.G.& E. will do a water well energy audit free. Staff is brainstorming on Economic Development Projects and there has been some interest from an auto dealership.

Building Official (as needed)

RECESS

At 8:27 p.m. Mayor Troughton recessed the regular meeting of the Council to meet in Closed Session.

CLOSED SESSION

At 8:29 p.m. Mayor Troughton called the special Closed Session of the Council to order for the purpose of holding a Public Employee Performance Evaluation pursuant to Government Code Section 54957 for the City Attorney. Present at this session were Mayor Troughton, Mayor Pro Tem Barker, Council Members Ash and Sellers, City Attorney Siprelle, and City Administrator Bergson.

RECONVENE

At 8:40 p.m., Mayor Troughton reconvened regular session and announced that Council had met in Closed Session for the purpose of holding a Public Employee Performance Evaluation for the City Attorney. No action was taken.

ADJOURNMENT

At 8:41 p.m., Mayor Troughton adjourned the regular meeting of the Council.

APPROVED:

SS: John J. Troughton, Jr., Mayor

ATTEST:

SS: Susan L. Vannucci, Deputy City Clerk

Adopted by Council: November 14, 2012