

City of Williams

Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

COUNCIL MEETING

COUNCIL CHAMBERS

FEBRUARY 20, 2013

6:00 P.M.

CALL TO ORDER

At 6:00 p.m., Mayor Ash called the regular meeting of the Council to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Patricia Ash, Kent Boes, Angela Plachek-Fulcher Alfred Sellers, John Troughton

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Charles Bergson, City Administrator
Ann Siprelle, City Attorney
James Saso, Chief of Police
Rex Greenbaum, Finance Officer
Greg White, Interim Public Works Director
Sue Vannucci, Deputy City Clerk
Monica Stegall, Planner

OTHERS PRESENT: Mariela Cruz, Office Assistant
Peter Garcia, Water Treatment Plan

PLEDGE OF ALLEGIANCE

Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

PUBLIC COMMENT

Jose Sandoval advised Council that the trucking company near his home on 6th Street is now doing painting at the site. He had been told that they were no longer going to operate as a truck company. Staff indicated that they did not have a business license to operate and would be cited.

Larry Mello of the Willows City Council introduced himself and advised Council he would like to work with us on various issues.



WRITTEN COMMUNICATIONS

City Administrator Bergson indicated an article from the Woodland Daily Democrat has indicated that Love's has determined they will cease seeking a site in Yolo County near Dunnigan and will be looking at the proposed site in Williams at Highway 20 and Interstate 5.

Council received the minutes of the Williams Unified School District meeting of January 17, 2013.

CONSENT

At the request of the City Administrator and with concurrence by the Council, the following item was removed from the Consent Calendar for separate discussion:

PROJECT 12-11 - WILLIAMS SENIOR APARTMENT PROJECT

City Administrator Bergson said that as part of the Woodland Senior Apartment project there are several segments that require careful administration in order to meet the State requirements. In order for the City and Project to meet those mandates, it is necessary that a consultant with expertise in that area to be utilized. The Code grants him the authority to authorize and enter into an Agreement within specified dollar limitations. However, he did want to advise Council of this action so that they are aware of the Agreement and the requirements of the project grant.

It was moved, seconded and carried unanimously that Council accept and approved the following Consent Calendar items as presented:

TREASURER'S INVESTMENT REPORT/REGISTER

Council received the Treasurer's Investment Report and City Register for the month of December, 2012.

MINUTES

Council adopted the minutes of the regular Council meeting of December 19, 2012 as presented.

PLANNING COMMISSION

Council received the 2012 Annual Planning Commission Report.



WILLIAMS UNIFIED SCHOOL DISTRICT

Council approved the Collaborative Agreement for Use of Facilities and Active Use Areas between the Williams Unified School District and the City of Williams.

SIGN ORDINANCE

Council received notification of a Professional Services Contract with Price Consulting Services to update the Sign Ordinance.

PUBLIC HEARINGS

RESOLUTION 13-04 – WATER SERVICE FEE INCREASE

City Administrator Bergson said the Water System Improvements qualified for funding in the amount of \$3,406,296 from the United States Department of Agriculture (USDA), which includes a grant of \$949,296 and a loan for \$2,457,000. These improvements include a Well 9 filter, a booster pump station and a million gallon reservoir. They were identified and included in the Preliminary Engineering Report completed by PACE engineering. USDA examined the City's capital needs and repayment ability of related financing and determined that three annual rate increases of 7% would be needed to qualify for the grant funding and loan in order for disbursement of any of these funds. Any adjustments to these rate increases would cause decreased funding from the USDA. Reductions in the USDA's funding would both materially affect and jeopardize the planned water system improvements.

This Public Hearing is to consider all written protests against the rate increases. Protests must (1) be in writing; (2) state that the specific water rate increase for which the protest is being submitted in opposition; (3) provide the location of the identified parcel by assessor's parcel number or street address; (4) include the original signature of the record owner or customer of record submitting the protest; and (5) be received prior to the close of the Public Hearing.

The City published notices in the local newspapers and mailed notices to all of the property owners and/or customers of record subject to the new rates. The notice was also posted on the City website, the Post Office and City Hall.

If adopted, the rate increases for the water service fees are proposed to be effective for bills dated on or after December 1, 2013, and on each December 1, thereafter through and including December 1, 2015.

Finance Officer Greenbaum said a typical household will see their monthly water bill increase by \$2.27 from \$31.27 to \$33.54 in year one of this water



increase. This total water charge equates to less than 1 cent for 3 gallons of water delivered.

At 6:23 p.m. Mayor Ash opened the Public Hearing.

Justin Spyres of Williams said that his family are long-time residents of the City and understand the need to good services. He urged Council to consider carefully their decision on the rate increase.

Art Sanchez of Williams said that he is on a fixed income and cannot afford a rate increase, no matter the size of that increase.

At 6:30 p.m., Mayor Ash closed the Public Hearing.

The Deputy City Clerk indicated 79 protest letters had been received. The total required number to prevent the rate increase from moving forward is 675. Therefore, the protest letters received were inadequate to negate the movement to increase water rates for the City.

Council moved, seconded and carried unanimously to adopt Resolution 13-04, "A Resolution of the City Council of the City of Williams Adopting an Increase to the City of Williams Water Service Fees".

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND APPROPRIATION REQUEST

Police Chief Saso said the State has budgeted \$100,000 of Supplemental Law Enforcement Services funds (SLESF) to the City of Williams Police Department for the 2012-13 Fiscal Year. The Department would like to utilize these funds for a Police Officer's salaries.

At 6:32 p.m. Mayor Ash opened the Public Hearing. With no comments heard, Mayor Ash closed the Public Hearing.

Council moved, seconded and carried unanimously to appropriate the 2012-13 SLESF monies for use by the Police Department for Police Officer salaries.

OLD BUSINESS

TRAVELER'S INN PARKING

Tedd Mehr, Attorney for the Traveler's Inn, spoke to Council regarding proposed costs for the City to install a culvert and road base to provide Traveler's truck client to park their vehicles off street, thus increasing the Transient Occupancy Tax the City will receive. He would like the City to pay these costs estimated to be \$10,000 because it is to the City's benefit. The other option would



be that the property owner would pay these costs up front and then not pay his TOT for a period of five months to recoup the cost of the project.

City Administrator Bergson stated that a meeting between the City and the parties had been held to discuss the options. It is not allowable to waive the Transient Occupancy Tax fund payment. As this improvement is a sole benefit to the business as a means to market their business and increase their property value it could be considered a gift of public funds to pay for these improvements with City funds.

Council could consider contributing to the cost of this improvement in the interest of promoting City commerce. It is recommended it be a limited amount, such as the cost of pipe material not-to-exceed \$2,000, be contingent upon the work being installed in accordance with City Standards and be approved by the Public Works Department. However, prevailing wages must be paid. There are inadequate funds in the current Storm Drain budget for this expenditure. The amount of \$2,000 would have to come from City General Fund Reserves.

Council determined that the Travelers' Inn would pay the cost for the project and the City staff would provide the labor.

NEW BUSINESS

MUNICIPAL SERVICES REVIEW

John Benoit, Executive Director of the Local Agency Formation Commission (LAFCO) said it is required that a comprehensive review of municipal service delivery and a Sphere of Influence (SOI) be conducted every five years. Within our current SOI there were some minor discrepancies in the mapping and those are being corrected. LAFCO looked closely at population projections, locations and characteristics of disadvantaged unincorporated areas in the community, planned and present capacity of public facilities and infrastructure, financial ability of the City to provide services, standards and availability to share facilities and accountability, such as compliance with the Brown Act and operational efficiency. The process involves lots of outreach and LAFCO relies on existing information to be corrected as they go. Cities are asked to complete a questionnaire and review the annexation history. They also request comments and the LAFCO Commission will also make comments. The service review process includes a Public Hearing to solicit comments and then the SOI is adjusted. The maps for the SOI are the same as adopted in 1988. There will be a line extended to the South to be included in the SOI and will be consistent with the General Plan. Some of the SOI in the Williamson Act and will be removed. The review is of the SOI in a five year process but the Williamson Act is a ten year process. There is an area to the north that is problematic as it is not in the planning area and is zoned agriculture, but the County has it planned for commercial development. The City should have input into this process as it is on



the West of I-5 at Highway 20 and is in the flood zone. It may be that it is never developed but the County has the option to go forth as it is not currently in our SOI. The County also has a piece that is considered urban reserve and should not be in any SOI. Mayor Ash asked how a change could be made and Mr. Benoit said it would have a non-renewal that would be out of the Williamson Act or they would have to do Williamson Act cancellation. However, he does not feel they have adequate findings to take it out of the Act. The State has gotten tougher on that. City Administrator Bergson there are some areas that are designated as County that should be City and how does the City amend that designation. Mr. Benoit said they actually place them within the City SOI. LAFCO has a policy that the City should have first right of refusal on any development that is within their SOI. The City of Colusa has several services located within the County whereas the City of Williams has all of our services within the City, with some exceptions to the south. The City should insure all areas adjacent to our City are within our SOI.

The Table of Contents in the report outlines what is included in the report. Had this review been undertaken five years ago there would have been a great deal of negatives reported concerning the City. Those negatives are no longer an issue as over the past few years, the City has corrected the really egregious things, i.e., Waste Water Treatment Plant is up and running with tertiary treatment. There are some growth projections that do not appear to be unreasonable.

The City meets the criteria for a disadvantaged community; in that citizens with less than 80% of the State median income of \$60,033 are considered disadvantaged while the City's median income is at \$43,825. The basic rule applies with S.B. 244 is that if the City would like to do an annexation that is adjacent to a small disadvantaged area within the defined criteria then the City would need to prepare a concurrent application to be annexed.

There are adequate facilities but there are still some issues with the water that have been or will be corrected soon. The Capital Improvement Plan is moving on, as well as, other areas moving ahead in the City that were completely deficient in the City five years ago. The City is doing well at this time and there is nothing to be concerned about. Everything is moving progressively to the better and that is the secondary goal of the service review.

Mr. Benoit asked that Council and Staff review the document, contact him with questions or concerns and he will investigate further. Council Member Sellers asked if the SOI included only those things inside of Williams or that which the City would have influence over. Mr. Benoit said that the SOI is the probable area that the City could grow based upon its capability. In the planning process, the Planners use the words SOI which is a misnomer. LAFCO determines the SOI and it is a legal term. The SOI in the General Plan is very close to the LAFCO determination of the City's SOI.



The MSR will go to LAFCO and a Public Hearing will be held in April or May. City Administrator Bergson asked for longer than a month to review and comment on the document and Mr. Benoit agreed and asked that the document be sent to the Department Directors for input. Finance Officer Greenbaum asked whether Mr. Benoit agreed with the SOI and he responded that for the most part he was in agreement. The City SOI in the General Plan is what generally exists. There are a few little changes but nothing substantial has been changed. The City would need to have any properties considered for annexation included in our SOI prior to annexation approval. LAFCO does not want to trigger an Environmental Impact Report (EIR). The EIR that was done with the General Plan will be utilized for the CEQA part of this MSR.

OLD BUSINESS (continued)

ORDINANCE 199-13 – CODE ENFORCEMENT

Police Chief Saso said this is a second reading of this proposed Ordinance and it is before the Council for adoption. The Department and the City Administrator's office worked with the City Attorney in the development and review of this language. There has been some recent case law that has been put in place and with the adoption, would bring the City into compliance.

Antoinette Marsh, Williams property owner said this proposed Ordinance came to her attention late last year. The notice section of the Ordinance has inconsistencies that she would like to be changed. The Notice to Abate Nuisance Conditions allows the City to either give notice to a responsible party in possession, company in control or the property owner. She wants the City to change it and use the term "and" rather than "or". When the property is a rental, the property owner does receive notification of a nuisance condition and if they did, it would allow them to evict that tenant. The owner cannot abate the nuisance if they are never notified. It could be that only the tenant receives notification of a problem and the tenant could conceal that notification from the owner. This is Section 8.16.110, Notice to Abate the Nuisance Condition. Later in the Ordinance under Administrative Citations, Property Violation, Section 8-16-485, is the section where the property owner might receive notification that a violation has occurred and a citation has already been issued. The property owner would not have been given the opportunity to abate the nuisance.

The other point of concern is that I come into City Hall periodically to look at old information if I am unable to attend the Council meeting. The binder in the Chambers that contains Council packets has most of the 2012 meetings materials but is missing September 2012 through December 2012 so the information I was seeking was not available. I came in early tonight specifically to review the information that might have been presented in the December meeting and could not find the information. Then when I looked for a 2013 binder there was a packet on the shelf that says press, loose leaf and it is the January meeting. She



wants staff to keep the binders up to date and to start a 2013 binder. Deputy City Clerk Vannucci said all of the packets are on file in two places in the City Clerk's office and are available upon request. This binder is not a requirement by law. Ms. Marsh said it is just extra time that interrupts staff so it is easier to use the binder. Mayor Ash said providing such information is one of the Clerk's office duties and responsibilities. The materials are in the vault and you can ask for them anytime.

Chief Saso said his Department researches the County's current tax rolls and all of the notices are sent the property owner. Ms. Marsh said the City should insure that all of the abatement notices are sent to the property owner also. Chief Saso said if it gets to an official abatement notice, the Department does send the notices to the property owners. Ms. Marsh said there needs to be consistency in the Ordinance and wants it to say that the property owner gets all of the notices at all stages of the process. The City could avoid the litigation if the property owner was properly notified of the need to abate. There should not be inconsistent language in the Ordinance which defeats the whole purpose of the Ordinance. Chief Saso said there is a 90% success rate of abatement by using the method they do and notifying the property owners. There has not been an issue to his knowledge in the last five years. This language simply adds some laws that have been passed. Ms. Marsh continued that by putting the word "and" rather than "or" the success rate would be even higher. Chief Saso asked if she could cite one instance where there was an issue and she could not so cite. She said here property has had graffiti issues and she learns about it third hand via a phone call, when she has already taken care of the graffiti.

City Attorney Siprelle stated that should Council desire to make these changes to the Ordinance as requested by Ms. Marsh, the Ordinance must be reintroduced. Mayor Pro Tem Boes said it appears the City is not required to notify the property owner and Ms. Marsh said the definitions provide a description of the responsible party. City Attorney Siprelle said the way it is written now it gives the City the maximum flexibility. It would be an additional burden perhaps if the City did not know where the property owner was located. Council could adopt the Ordinance as is and return with a recommendation to consider adoption of an amendment. Council Member Troughton said if you cannot locate the owner for some reason, then this Ordinance would apply. If "and" is added to the language the City must make the contact with the owner. Should the City not receive a response, then must the City make an official notification of some sort by having a paper served. City Attorney Siprelle said the City would then serve or publish the required notice. City Administrator Bergson said at present the renter and the owner are served. The notice is sent to the property address and whoever is on the tax rolls as the registered owner. Mayor Pro Tem Boes said if we do not notice the owner and the Ordinance says the City must notice, then the City is at fault. Ms. Marsh said the City is not providing sufficient notice to the property owner. The City could send the Citation to the owner but not the Notice to Abate. City Attorney Siprelle cited Section 8-16-485 as it discusses the responsible person, and



states that the owner or the tenant and it is not inconsistent with the other sections. Ms. Marsh said she had addressed it in a correspondence to the City stating the problem with the language. Mayor Pro Tem Boes said if the notice is sent to the affected site and the property owner lives there then the requirements have been met. City Attorney Siprelle said there has to be a notice posted at the site of the nuisance. Council Member Troughton said there could be three separate entities to be noticed, the renter, the owner and the property manager. City Attorney Siprelle the notice must be given the responsible person in possession of the property. Ms. Marsh said if we implement what the Police Department does now which is "sending a notification to the owner" and including that part into the Ordinance would be great. But the word "or" gives the City the flexibility to decide not to send it to the owner. Chief Saso said the Department send only to the owner with policies in place and are consistent in those policies. Ms. Marsh said they may be correct at this time, but that could change and the Department could choose not to send to the owner at any time without the language she wants to be included in the Ordinance. She wants this item tabled and her changes made to be sure the language is consistent throughout. Mayor Pro Tem Boes suggested eliminating all of the language and put responsible party. City Attorney Siprelle said that is possible but it would trigger a rewrite and reintroduction, which would take another two months. Council could also adopt this as written, make the changes, and return with those change as a future time. Council concurred to adopt and return with the language changes for consideration at a future meeting.

On a motion by Council Member Plachek-Fulcher, seconded by Council Member Troughton and carried unanimously Council adopted Ordinance 199-13 as written, "An Ordinance of the City Council of the City of Williams, Amending Chapters 1.12 and 8.16 of the Williams Municipal Code Relating to Code Enforcement, Violations, Penalties, Administrative Citations and Hearing Procedures" and return with amendments at a future meeting. On roll call the vote was as follows:

AYES:	Council Members Ash, Boes, Plachek-Fulcher, Sellers, Troughton
NOES:	None
ABSENT:	None
ABSTAIN:	None

PROJECT 12-01 – HIGHWAY 20/MARGURITE INTERSECTION

City Administrator Bergson said the City has been contacted by a private developer and the owners of the property next to the Highway 20 "T" intersection to discuss cost sharing. Conceptually should the project proceed the County of Colusa will realize, as will the City, between \$750K and \$1.2 M annually in taxes. The cost for bringing the development to fruition is approximately \$7.5 M of which \$2M is the property cost. The conceptual cost sharing amongst the



developer, landowner and public agencies is listed in the body of the report. The public agency share is about \$3M. The City Administrator has contacted the City of Colusa and they appear to be in concurrence on this cost sharing concept. The Project Committee has met with the County Property Tax Exchange Committee and they are in conceptual agreement as well and recommend that a letter be send to the County of Colusa for consideration of entering into a Memorandum of Understanding to share this cost. Should these funds be approved the City should be able to meet the infrastructure cost. The developer has requested a concrete plan on how the City will address the infrastructure and will participate to a range.

The request before Council is to send a letter to the Colusa County Board of Supervisors to enter into negotiations to share some of these costs. At the March 20, 2013 Council meeting the request for a similar but monetarily less amount in an Agreement with the City of Colusa will be presented. The Colusa County Transportation Commission will see a minimum of \$100K per year of road money.

On a motion by Mayor Pro Tem Boes, seconded by Council Member Sellers and carried unanimously, Council agreed to direct that an Agreement with the County of Colusa be authorized, that specific financial impacts be developed and established as part of a proposed Memorandum of Agreement (MOA). The agreement would include terms of financing necessary improvements for project development. If a project is constructed and becomes operational, the City would receive sales, gas, property and other relevant tax revenues that will off-set the cost of the project.

NEW BUSINESS (continued)

SURPLUS PROPERTY

City Administrator Bergson said from time to time the City has various vehicles and equipment that are in need of disposal. Our list this year includes various pieces including sweepers, mowers, etc. that are inoperable. Also included are two upright pianos that are at the Museum. Interim Public Works Director White said there is also a great deal of scrap metal, tires, steel and brass. Mayor Ash asked where the money received from sale of the surplus is deposited. Director White said it is deposited into the General Fund.

On a motion by Council Member Troughton, seconded by Mayor Pro Tem Boes, and carried unanimously Council declared the designated fleet inventory as listed as surplus property and authorized the Staff to sell or recycle the named vehicles and scrap in the prescribed manner.

Director White said that the City does accept sealed bids on the vehicles and equipment and then the entire amount of scrap metal is issued as one bid.



City Administrator Bergson said part of the bid includes that they must move the item.

CITIZENS FOR A BETTER WILLIAMS

City Administrator Bergson said a request has been received that Council recognize the large events such as Pioneer Days and the Festival of Lights that the Citizens for a Better Williams undertakes within the City.

Mayor Ash assed they also put up 100 flags to honor Veterans, do extensive landscaping, etc. for the City. She said Council honors other groups who have never had to come before Council so why does Council have to approve this one. The Deputy Clerk said those other requests have come through Staff and this request is from a private citizen.

On a motion by Council Member Plachek-Fulcher, seconded by Council Member Troughton and carried, Council directed Staff to prepare a Certificate of Appreciation to recognize the Citizens for a Better Williams for what their contributions to the City.

ORDINANCE – FERAL CATS

City Administrator Bergson said at Council request, the Police Department has submitted this proposed Ordinance addressing the numbers of feral cats within the City.

Chief Saso said this Ordinance was prepared by Police Services Manager Maxey and is in depth as a means to provide for licenses restrictions involving cats. Council Member Troughton asked what this would add to existing Animal Control language within our Code. In the past these feral animals have been trapped and given to Animal Control. Chief Saso is not sure if Animal Control is still trapping or accepting trapped animals. There are large amounts of cats within the City primarily at five or six locations.

Mayor Ash said there are hundreds of pounds of food dumped out daily in piles. When this Ordinance was proposed she went to discuss the issue with Ms. Maxey. The Ordinance is in depth and there the language may deter those feeding the animals as there is a great deal of paper work and responsibility required for these individuals to continue to feed the strays. Mayor Pro Tem Boes said the cats are tearing up yards, leaving droppings, etc. and he asked if individuals can trap the cats and take them to animal control. Mayor Ash said they can be trapped as long as they go to animal control. Animal Control has said that it costs \$35 to euthanize cats. They cannot afford to do that and would not take any more for euthanasia. If individuals or the City take them to Animal Control they will be billed.



Chief Saso requested this item be for the next meeting of the Council. Mayor Ash asked that Ms. Maxey be present at this meeting to respond to questions. Council Member Sellers asked that since Animal Control charges what the City does with these cats. Chief Saso said the ideal option is to have them spayed or neutered. Mayor Ash said they are being spayed or neutered but they still have truck that comes by twice a day to feed them. City Attorney Siprelle said this program would regulate the organizations or individuals that are feeding the cats. They would be required to complete an application, those residing within three hundred feet would be noticed, and those individuals would have the opportunity to come to a meeting to comment and ask questions. It would give others the opportunity to present their concerns and be heard. Mayor Pro Tem Boes asked about the legal ramifications of shooting a cat and Chief Saso said it is not legal to discharge a firearm of any type within the City.

He also stated there is a need for and discussions being held regarding locating an animal control facility in the area.

REPORTS

City Attorney – None

City Treasurer – vacant

COUNCIL REPORTS AND COMMITTEE UPDATES

Mayor Pro Tem Boes – He attended all of his regular meetings, met with the City Administrator, and attended Traveler's Sub-committee and Finance Committee meetings.

Council Member Plachek-Fulcher – She attended here usual meetings and is working with the Fire Board on wages.

Council Member Sellers – He went to the Traveler's Motel on a site visit and met with the City Administrator. He tried to attend a Special Board meeting of the One-Stop but the location had been changed so he could not find them. He attended the Colusa Regional Medical Center meeting. The Community Center has their meeting on the same date and time as Council and he asked that the Deputy Clerk contact them to request copies of the Agenda and Minutes.

Council Member Troughton – He met with Colusa County representatives, the City Administrator, the Finance Officer and the Vann Brothers regarding the Highway 20 project. He also met with the City Administrator, the Finance Committee, the Department of Fish and Game, Public Works, the Waste Water Treatment Plant staff, the Finance Department and the Sub-Committee regarding the Traveler's Motel parking issue.



Mayor Ash – She attended Fire Board meeting and met with various staff members.

STAFF

City Administrator/City Clerk – The Antique Show is scheduled for March 16-17, 2013 at the Old Gym. There will be a Small cities forum on March 22nd to discuss infrastructure and other issues more closely related to smaller Cities in the region. It will begin at 9:00 a.m. at Granzella's.

Police Chief – Staffing levels have increased as Sergeant Woldanski has returned and undergoing a one month update on training prior to returning to full duty. The Department continues recruitment and is currently in the midst of a background check on a potential Officer. As directed, meetings are being held with Public Works, Fire, Building and the City Administrator on Code Enforcement. The meetings are going well and several properties have been discussed. Letters are being sent to affected properties. The Smith Motel Conditional Use Permit has expired. The Building Department has sent a later to the flat top building owner and a follow up will be undertaken. Mayor Ash said the Building Official had indicated it was uninhabitable but there appear to be windows on the structure. City Administrator Bergson said the structure is to be boarded up and the property fenced by February 22nd. If they fail to comply, the City will secure the property, bill them and lien the property of not paid. The building is to be demolished. Chief Saso said they continue to do work without a permit. Mayor Ash asked for an update on the Odd Fellows building and the City Administrator said a report is set tentatively for the March 20, 2013 meeting of the Council.

Fire Chief – Mayor Ash said there were 2 structure fires in the last month, a plane crash and a visit to Mersona Manor. The Department was disturbed by what was found at that site. A report was submitted and some surprise visits have been made by their governing authority. Sixty-three percent of the calls were in the City. Council Member Plachek-Fulcher has been negotiating with the Firefighters regarding their pay scale.

Public Works Director – He said due to the warm dry weather the Department has been able to do street patching. The work on the museum house has been completed and it is ready for occupancy. They have been working on the front stairs at the museum to make it safe and conducting street striping and repairs in the downtown. There were 41 service requests and contractors are working on sewer pipe repairs along Vann Street and 6th Street.

Finance Officer – There has been an applicant to rent the Museum house. This applicant has a dog so we are charging an extra \$25 per month over the



\$875 in rent to mitigate any issues with the animal. Sierra Pacific will be the Property Managers and they are receiving 6% off the top. There is not a great rental market for this type of property. The audit report is being reviewed and it will be coming to Council at a later time. Mayor Ash asked what time the Finance Office opens and the Finance Officer said staff is there at 8:00 a.m. but the doors do not open to the public until 9:00 a.m. and closes to the public at 4:00. They are also closed for lunch from 12:30 to 1:30.

RECESS

At 8:07 p.m., Mayor Ash recessed the regular meeting of the Council.

CLOSED SESSION

At 8:12 p.m., Council met in closed session to hold a conference with the Labor Negotiator pursuant to Section 54957.6 of the Government Code. The Agency Designated Representative was Charles Bergson and the Employee Organization discussed was the Miscellaneous Employees' Association. Present at this session were Mayor Ash, Mayor Pro Tem Boes, Council Members Plachek-Fulcher, Sellers, and Troughton, City Administrator Bergson and City Attorney Siprelle.

REPORT OF CLOSED SESSION

At 8:28 p.m. Mayor Ash reconvened the regular session of the Council and announced that Mayor Pro Tem Boes and Council Member Plachek-Fulcher had been appointed to the Negotiating Team for Labor Relations with the Miscellaneous Employees' Association with one dissenting vote.

ADJOURNMENT

At 8:29 p.m., Mayor Ash adjourned the regular meeting of the Council.

APPROVED:

Patricia Ash, Mayor

ATTEST:

Susan L. Vannucci, Deputy City Clerk

Adopted by Council: April 17, 2013