

CITY OF WILLIAMS

Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

COUNCIL CHAMBERS

WEDNESDAY, JULY 31, 2013

CLOSED SESSION

At 6:30 pm, Council held a conference with Labor Negotiators (Gov't. Code sec. 54957.6). Present were: Mayor Ash, Mayor Pro Tem Boes, Council Members Plachek-Fulcher, Sellers and Troughton, City Administrator Bergson and City Attorney Siprelle.

CALL TO ORDER by Mayor Ash at 7:00 pm.

ROLL CALL – All Council Members were present.

PLEDGE OF ALLEGIANCE – Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

CLOSED SESSION REPORT- City Attorney Siprelle stated City Council approved the MOU with the MEA and the vote was 5-0.

Officer Woldanski introduced the newest member of the Police Department, Office Jennifer Patterson.

PUBLIC COMMENT

Bill Dodd introduced himself and stated he was running for the 4th District Assembly Seat.

Citizen Kirk Voorhees commented on the three-month process obtaining a business license for the Williams Nursery.

WRITTEN COMMUNICATIONS

3. Receive report on temporary Deputy City Clerk Services

City Administrator Bergson introduced Shelly Kittle as the temporary Deputy City Clerk.

Mayor Ash asked City Administrator Bergson what will happen to his position as Elected City Clerk once he resigns as the City Administrator. Bergson commented he would remain the City Clerk until 2016.

Council Member Boes inquired about a long-term plan to replace the former Deputy City Clerk. City Administrator Bergson explained the issues in replacing the former Deputy City Clerk was the distance and the compensation and recommended setting up a meeting in the future to discuss budgeting and recruitment. He confirmed the former Deputy City Clerk received a stipend of \$2,000 a month with no minimum or maximum set hours.



CONSENT

On a motion by Council Member Fulcher, seconded by Council Member Troughton and carried unanimously, Council approved Items 1-4 on the Consent Agenda.

Adopt the Minutes of the Regular City Council Meeting of June 19, 2013

On a motion by Council Member Fulcher, seconded by Council Member Troughton and carried unanimously, Council approved Item 5 with previously mentioned corrections.

OLD BUSINESS

Warrants, Register and Treasurers Report

City Treasurer Carmona verified the bank statements, monthly report and the General Fund reconciliations, stating all were correct.

On a motion by Council Member Fulcher, seconded by Council Member Boes and carried unanimously, Council received and approved the Warrants, Register and Treasurers Report.

Glenn Colusa Irrigation District Easement For Water Project Pipeline

On a motion by Council Member Boes, seconded by Council Member Troughton and carried unanimously, the Glen Colusa Irrigation District Easement for Water Project Pipeline was approved.

Revision to Peterson Agreement for waterline easement and property access

Project Consultant Gary Price explained the amendment to the agreement. Council Member Boes expressed his concern regarding page 5, #8 of the agreement titled Temporary Right of Access.

Council Members Fulcher and Boes requested clarification in writing regarding the driveway. Consultant Price stated the City would have until October 2016 to complete the driveway. Contract City Engineer Griffin stated depending on the environmental analysis, he anticipated a 1 ½- 2 year time frame.

After much discussion between Council and Staff, City Attorney Siprelle recommended a short break so City Administrator Bergson could call Mr. Peterson. Mayor Ash reconvened the meeting. Mr. Bergson stated he was unable to reach Mr. Peterson.

On a motion by Council Member Boes, seconded by Council Member Sellers and carried unanimously, the revisions to the Peterson Agreement, pending changes to paragraph 1 (to include another year for the termination period) and to clarify the language regarding construction (to include the driveway) was approved. Council directed Staff to get the driveway started as soon as possible.

Contract for 2013 Water Project, CIP 11-06, construction of water filters, reservoir and pump station.

Contract City Engineer Griffin stated nine bids were received. The execution of the agreement is contingent on USDA's approval and their 12 conditions. The recommendation was to award to RTA Construction in the amount of \$2,599,500.



Council Member Fulcher made a motion, seconded by Troughton and carried unanimously, to award the 2013 Water Project to RTA Construction contingent upon the Peterson agreement being modified, the other supporting document that is required and the \$200,000 being pulled from the impact fees.

Receive Status Report on USDA Loan Agreement

Finance Officer Greenbaum provided a status update.

Receive report on Williams Nursery business license application

City Administrator Bergson stated the application was completed on May 16th. City Staff met with the Voorhees and responded on June 11th. The Planning Commission approved it so the Voorhees should have their business license by the end of the week.

Citizen Marcie Voorhees, 445 Padre Field Drive commented on her experience with the City Planning Department. Consultant Gary Price explained that the project was complicated and that the hardest part of planning was the implementation phase. City Administrator Bergson stated Monica did a good job, but understood there were communication issues.

Continued review of Personnel Manual

City Attorney Siprelle and Council discussed needed changes to the current Personnel Manual with regards to hiring new employees and terminations. Council requested notification, better communication and consistency from Staff when someone has been hired or fired. Council directed City Attorney Siprelle to bring back changes for their review that would provide clarification for the Personnel Manual. City Attorney Siprelle recommended the City Administrator continue to manage and control his/her own staff.

Pete Garcia from Public Works commented on the rating schedule, the Personnel Manual and the MOU's. He agreed that the policy and the MOU's were not clear and would like clarification.

Approve Revised Funding Plan for State Route 20 Project Study for Compliance with NEPA

Consultant Gary Price provided status and requested an approval of the budget amendment. He will be meeting with Cal Trans tomorrow and will explain the importance of the project for the City of Williams. He stated construction would still be possible for the later part of 2014.

Council Member Boes made a motion, seconded by Troughton and carried unanimously to approve the Revised Funding Plan for the State Route 20 Project Study.

NEW BUSINESS

Receive report on Water Rates; senior and sliding scale

City Administrator Bergson provided considerations on affordable rates. Finance Officer Greenbaum recommended \$5,000/per year. Council directed Finance Officer Greenbaum to create a senior rate for ages 62 and older with a \$5,000 cap. City Attorney Siprelle suggested a one-year trial period and to qualify they would need to be part of the PG&E Care Program.



Receive report on Williams Antique Show accounting, 3 years

City Administrator Bergson stated there was only an \$80 profit from the past year. Mayor Ash spoke to someone that may be interested in taking over the event, stating there wasn't enough Staff to continue handling the event. Council Members provided their comments and all agreed with the Mayor. This item will be on the next agenda for further discussion.

Receive and approve Museum House Rehabilitation Costs

Council Member Fulcher made a motion, seconded by Council Member Boes and carried unanimously to approve the Museum House Rehabilitation Costs and the Reimbursement Schedule.

Review Concerts in the Parks event

City Administrator Bergson stated there was only one event scheduled for August 15th. Mayor Ash requested handling the Concert in the Park series in the future. Council agreed.

Approve amendment to truck route ordinance to exempt tow trucks

Council Member Fulcher made a motion, seconded by Council Member Troughton and carried unanimously to introduce and waive the first reading of Ordinance 203-13 – amending Section 10.40.030 of the City of Williams Municipal Code relating to truck route exemptions for on-call tow trucks.

Consider General Plan amendments regarding paint colors City wide

Consultant Gary Price explained the new zoning code update would require a review before repainting of buildings could be done in the downtown district. He answered questions of Council, stating the zoning code pertains to commercial buildings. He said regulations could be amended, if it was Council's desires. He explained how the process would work in terms of administration.

Mayor Ash called a five minute recess at 8:42 pm.

REPORTS

City Attorney – None.
City Treasurer – Done.

COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes stated he didn't have anything new to report.
Council Member Fulcher stated she didn't have anything new to report.
Council Member Sellers, Jr. stated he attended regular meetings.
Council Member Troughton, Jr. stated he attended regular meetings.
Mayor Ash stated she attended regular meetings.

STAFF GENERAL REPORTS AND DISCUSSION

City Administrator/City Clerk stated he didn't have anything new to report.
Police Chief – Sgt. Woldanski was in attendance.



Public Works Director stated 71 service requests were answered. They also did street stripping, tree trimming, fixing lights and filled pot holes.

Finance Officer Greenbaum had no additional items to report.

ADJOURNMENT: At 9:37 pm, Mayor Ash adjourned the regular meeting of the Council to Closed Session. At 11:30 pm, Mayor Ash adjourned Closed Session. There was no reportable action.

APPROVED:

Patricia Ash, Mayor

ATTEST:

Mariana Pineda, Deputy City Clerk

Adopted by Council: September 25, 2013