

CITY OF WILLIAMS
City Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 20, 2013

REGULAR SESSION
6:00 P.M.

CALL TO ORDER

At 6:00 pm, Mayor Ash called the regular meeting of the Council to order.

ROLL CALL:

Council Members Present: Patricia Ash, Kent Boes, Angela Plachek-Fulcher, Alfred Sellers and John Troughton

Staff Members Present: Anne Siprelle, City Attorney, Jim Saso, Interim City Administrator and Police Chief, Jorge Carmona, City Treasurer, Shelly Kittle, Deputy City Clerk, Monica Stegall, Assistant City Planner, Police Sergeant Ed Anderson, John Griffin, City Engineer, Pete Garcia, Waste Water Treatment Operator Artur Da Rosa, Public Works Director and Office Assistant, Mariana Pineda.

PLEDGE OF ALLEGIANCE: Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

PUBLIC COMMENT: Santos Jauregui, at 188 West Gate Drive said he hasn't seen any work done on the soccer fields. He was told work would begin in September/October so the fields would be ready in time for Spring.

Interim City Administrator Saso said he was recently informed by the previous City Administrator Bergson that it had been delayed. Mr. Jauregui asked Council and City Staff for additional support. Mayor Ash inquired about the private party offer to assist with the fields. Mr. Jauregui said he wanted to see what the City was going to do but said there were volunteers and equipment ready to assist. City Engineer Griffin said a landscape contractor would res-sod the field and repair the irrigation system. The plan will be to go out bid sometime in the Spring. Mayor Ash commented that the City doesn't have a Parks and Recreation Department anymore. Interim City Manager Saso encouraged Mr. Jauregui to apply for one of the vacancies on the Parks and Recreation Commission.

Council Members discussed alternative parks/fields. Mayor Ash said the City would help with the fields and there would be additional information for him at the next meeting.

Diego Jauregui at 188 Westgate Drive, mentioned there could be an increase in graffiti or gang involvement if the kids couldn't play sports because of the conditions of the fields.

PRESENTATION

Interim City Administrator Saso presented a plaque to Police Officer Eduardo (Eddie) Barajas for the 2013 Williams Police Officer of the Year. Saso said Mr. Barajas was also nominated and received recognition from the Rotary Club as well.

Saso introduced Artur DaRosa, the new Public Works Director. Mr. DaRosa has municipal experience with the City of Oroville and the City of Yucca Valley. He is also a Civil Engineer and has experience with Cal Trans.

WRITTEN COMMUNICATIONS

Council received the agenda of the Williams Unified School District Board of Trustees Meeting of November 14, 2013 and the Minutes of the Williams Unified School District Board of Trustees Meetings of October 07, 2013 and October 17, 2013.

Highway 20 Status update

City Engineer Griffin provided an update on the milestones achieved in the month of November on the Highway 20 Status Update. The RFP for design services is on the City's website. The conceptual funding plan includes a contingency of \$50,000. There will be a formal funding plan included in the Staff Report at the December Council meeting.

Regional Transportation Improvement Plan Project List

City Engineer Griffin referred to the handout provided to Council prior to the meeting titled "Short Range Capital Improvement Program (0-10 years)". He said the report identifies a total of 20.5 million dollars in road construction projects that needed to be completed in five years. Griffin explained the report would be used as a guide when the funds become available.

Griffin stated there would be a Special Public Hearing on RTIP Monday, November 25th in the Colusa County Board of Supervisors Chambers at 2:00 pm.

Griffin addressed Council's questions, comments and concerns.

PUBLIC HEARING

Resolution 13-15 A Resolution of the City Council of the City of Williams Ordering the Vacation of a Portion of Fifth Street lying Northerly of the North Boundary of B Street

Assistant City Planner Stegall reported that the City received a request from Bill Chrisman inquiring if the City had any future plans to the portion of 5th Street that dead-ends to his property. The City initiated the process, the Planning Commission determined the street vacation was consistent with the General Plan and on September 25th, Council, adopted a Resolution of Intention.

Public Hearing was opened and closed at 6:33 pm with no public comments.

On a motion by Council Member Plachek-Fulcher, seconded by Council Member Troughton and carried unanimously, Council adopted Resolution 13-15, as read. Motion passed 5-0.

Resolution 13-17 A Resolution of The City Council of The City of Williams Regarding the Recording of Liens Against Properties Delinquent in Payments for Solid Waste

City Attorney Siprelle explained the amended Franchise Agreement would allow the City to report and place liens on properties that were delinquent. The agreement would also allow the City to collect any incurred costs associated with the lien process, along with indemnification from Recology if the City was ever sued. Council Member Troughton recused himself from all Recology discussion items because of his son's employment with Recology.

Mayor Ash and Council Members asked the Recology representatives some questions for clarification on rental properties and their notification process.

The Public Hearing was opened at 6:39 pm and closed at 6:40 pm with no public comments.

On a motion by Council Member Plachek-Fulcher, seconded by Council Member Sellers, Council adopted Resolution 13-17, as read. Council Member Troughton abstained. Motion passed 4-0.

CONSENT

Minutes of the Regular City Council Meeting of October 16, 2013
Minutes of the Special City Council Meeting of October 22, 2013
Notice of the December 14, 2013 Annual Festival of Lights Use of City Facilities for the Event
Notice of the Williams Firefighter's Association Use of City Facility for the December 14, 2013 Annual Christmas Ball

Council Member Troughton made a motion, seconded by Council Member Sellers and carried unanimously to approve the Consent Items. Motion passed 5-0.

OLD BUSINESS

Treasurer's Investment Report and Monthly Registers – September 2013

Treasurer Carmona, provided a summary of the cash investments. He said the \$100 deposit in the Business Checking Account was to keep an account balance required by the USDA.

NEW BUSINESS

Sacred Heart Parish for Waiver of Fees for the Feast of Guadalupe Event

Interim City Administrator Saso said the Catholic Church requested a \$250 fee waiver for their December 18th event.

Council Member Boes made a motion, seconded by Council Member Sellers and carried unanimously to approve the fee waiver for the Feast of Guadalupe Event. Motion passed 5-0.

Approve Second Amendment to Recology Franchise Agreement

Interim City Administrator Saso said Recology wishes to amend and extend the agreement for an additional 20 years. Recology is the only solid waste collector within Colusa County. The County of

Colusa has adopted the extension. Carl Peters with Recology explained the challenges with their transfer station. He touched on the long-term plan, safety issues and health and welfare with no water and electricity. He explained the 1.5 million investment.

Council Member Troughton left the Chambers due to his son's employment with Recology.

On a motion by Council Member Boes, seconded by Council Member Plachek-Fulcher, Council approved the second amendment to the Recology Franchise Agreement. Council Member Troughton abstained. Motion passed 4-0.

Ordinance 204-13 Amending Section 13.10.050 of the Williams Municipal Code to add Smoking of Tobacco Products as a Prohibited act within the Public Parks

Interim City Administrator Saso stated the County Health Department would provide the signs and the City would install them. Council Member Troughton suggested adding language to the Ordinance, that someone smoking would need to be 150 feet away from children or any gathering at the park. Council discussed adding that language, along with enforcement issues. However, all agreed not to change the Ordinance as presented.

Council Member Plachek-Fulcher made a motion, seconded by Council Member Sellers and carried unanimously to introduce and waive the first full reading of Ordinance 204-13. Motion passed 5-0.

Annual Employee Appreciation Luncheon

Interim City Administrator Saso requested approval of the annual employee luncheon which is funded out of the City Council budget.

Council Member Boes made a motion, seconded by Troughton and carried unanimously to approve the annual employee luncheon. Motion passed 5-0.

Resolution 13-18 A Resolution of The City Council of The City of Williams regarding the Construction Contract Change Order Authority Policy

City Engineer Griffin said the City does not have a policy allowing the Interim City Administrator to sign off on a typical project change order of no more than \$30,000. Griffin explained the resolution presented would establish a construction contract change order policy and streamline the process. He explained anything significant would be brought back to Council. This would apply not only to the water project but for all construction projects.

Council Member Troughton made a motion, seconded by Council Member Plachek-Fulcher and carried unanimously, adopted Resolution 13-18, as read. Motion passed 5-0.

REPORTS

City Attorney – none.

COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes attended regular meetings, nothing to report.

Council Member Plachek-Fulcher attended regular meetings, nothing to report
Council Member Sellers, Jr. attended a CRMC and a Gang Awareness meeting.
Council Member Troughton, Jr. attended regular meetings. He expressed his concerns regarding the traffic by the school and explained some ideas he had. Interim City Administrator Saso said he would address this with Art and John and meet with the School Board to come up with a solution.
Council Member Ash said she attended various meetings, has been working on a project in the back room and provided an update on the mural, stating it was 50% completed.

STAFF GENERAL REPORTS AND DISCUSSION

Interim City Administrator Saso reported that Mariana Pineda was offered the full time Office Assistant position. Saso said there have been some inspections at the Petersons.

At the Police Department, Saso said the DARE graduation would be tomorrow at 10:30 am at the High School. Jennifer Patterson completed her training program. A conditional job was offered to Jacob Stadelman who hopes to begin in the next couple of weeks.

Mayor Ash provided stats from the Fire Department. Mayor Ash said they adopted a resolution honoring Jim Granzella and will be placing a plaque on their ladder truck in his memory. Mr. Granzella was influential in getting their ladder truck and was a tremendous contributor in getting some of their equipment. At their December meeting, they will honor Mr. Granzella and his family.


Mayor Pro Tem Boes said they had their Pheasant Hunt and it was the largest one they have had.

Public Works Director DaRosa said he was excited to be part of the City of Williams.

Mayor Ash noted for the record that: The City Clerk was not in attendance, nor was in attendance at the September, October and November meetings. The City Clerk has not been in attendance since the August meeting when he served as the City Administrator. Mayor Ash stated the City Clerk was asked to perform duties; in which he has put off onto the Deputy City Clerk.

ADJOURNMENT

At 7:25 pm, Mayor Ash adjourned the meeting.


PATRICIA ASH, MAYOR


Shelly Kittle, Deputy City Clerk ^{of}

Adopted by Council: December 18, 2013