

CITY OF WILLIAMS  
*City Council Minutes*

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810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, DECEMBER 18, 2013

CLOSED SESSION  
6:00 P.M.

CALL TO ORDER

At 6:00 pm, Mayor Ash called the meeting to order.

ROLL CALL

Council Members Present: Patricia Ash, Kent Boes, Angela Plachek-Fulcher, and Alfred Sellers.  
Council Member John Troughton was absent (excused).

There were no public comments for the Closed Session item.

Council convened to Closed Session: Public Employee Performance Evaluation pursuant to Section 54957 for the City Administrator.

At 6:15 pm, Mayor Ash called the regular meeting of the Council to order.

There was no reportable action from the Closed Session.

Council Members Present: Patricia Ash, Kent Boes, Angela Plachek-Fulcher, and Alfred Sellers  
Council Member Absent: John Troughton

Staff Members Present: Anne Siprelle, City Attorney, Jim Saso, Interim City Administrator/Police Chief, Jorge Carmona, City Treasurer, Shelly Kittle, Deputy City Clerk, Monica Stegall, Assistant City Planner, John Griffin, City Engineer, Pete Garcia, Waste Water Treatment Operator Art Da Rosa, Public Works Director and Office Assistant, Mariana Pineda.

PLEDGE OF ALLEGIANCE: Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

PUBLIC COMMENT: none.

WRITTEN COMMUNICATIONS

Council received the written communications. There were no questions or comments on the items.

## PRESENTATION

### Public Works Director Initial Report

Public Works Director DaRosa provided a handout on the annual goals for the Public Works Department. He discussed some of the ongoing and upcoming projects. One of his goals, which is part of the Clean Water Act, will be to clean 25% of the sewer lines in a four year period. He met with the County Public Works Director regarding the FEMA flood mapping project and also met with his counterparts from other cities. Mayor Ash commented that she was happy to see a written report.

### Highway 20 Status Report

City Engineer Griffin reported the City received three proposals. The City will be interviewing Mark Thomas Company and Colusa County Public Works Department. Next month, staff will bring back to Council their recommendation for awarding the design contract to one of the two parties. He recognized the Colusa County Transportation Commission for stepping forward in assisting with this project, stating they allocated \$3.423 million to the project and if it wasn't for that funding, the project would cease.

### 2013 Water Project Status Report

City Engineer Griffin reported construction began on the tank site and Well 9 site. He updated Council on their first project meeting. Griffin updated Council regarding the water main installation on J Street which will begin in January and there would be a change order forthcoming.

## PUBLIC HEARING

### Resolution 13-19 approving a Revision to the Community Development Block Grant Program Income Reuse Plan

Assistant City Planner Stegall explained why the State Department of Housing and Community Development (HCD) require all jurisdictions to use their new PI Reuse Plan template in its entirety. Stegall said in order to move forward with the Program Income and the grant that the City was awarded, HCD would require that the City adopt the PI Reuse Plan with the attached resolution.

Public Hearing opened and closed at 6:42 pm with no public comments.

On a motion by Council Member Plachek-Fulcher seconded by Council Member Boes, and carried unanimously, Council adopted Resolution 13-19 as read. Motion passed 4-0.

### CDBG Planning and Technical Assistance Grant #11-PTEC-7646 Closeout and Final Product Submittal

Assistant City Planner Stegall said the contract was awarded to PSOMAS. The Geographic Information System was updated and was received with the grant.

Public Hearing opened and closed at 6:44 pm with no public comments.

On a motion by Council Member Boes seconded by Council Member Sellers, and carried unanimously, Council accepted the final product for the update to municipal (GIS) for the City of Williams. Motion passed 4-0.

## CONSENT

### Declaration of Surplus Items

#### Minutes of the Regular City Council Meeting of November 20, 2013

On a motion by Council Member Boes, seconded by Council Member Plachek-Fulcher and carried unanimously, Council approved the Consent items. Motion passed 4-0.

## OLD BUSINESS

### Ordinance 204-13 Amending Section 13.10.050 of the Williams Municipal Code to add Smoking of Tobacco Products as a Prohibited act within the Public Parks

Interim City Administrator Saso reported this was the second reading toward adoption of Ordinance 204-13. Saso said he would follow-up again with the County to find out if the signage could also be in Spanish, prior to installation.

On a motion by Council Member Plachek-Fulcher seconded by Council Member Sellers and carried unanimously, Council waived the second reading and adopted Ordinance 204-13. Motion passed 4-0.

### Treasurer's Investment Report and Monthly Register for October, 2013

City Treasurer Carmona provided details of the monthly register and investment report.

### Fiscal Year 2014-2015 Operating Budget

Finance Officer Greenbaum said he was pleased to announce with Council's direction, staff was able to successfully balance the budget. Overall, the revenues were within 3%, under budget for FY 2013.

On a motion by Council Member Plachek-Fulcher seconded by Council Member Boes and carried unanimously Council approved the FY 2014-2015 Operating Budget. Motion passed 4-0.

## NEW BUSINESS

### Resolution 13-20 approving the Submittal of a Functional Classification Change Request for Local Streets and Roads of the State of California Department of Transportation

City Engineer Griffin explained the two functional classification changes identified from the analysis. He said the two road segments that needed to be added were Husted Road from E Street to the intersection of Old Highway 99 and a portion of 7<sup>th</sup> Street, south of E Street. The entire portion of E Street and the northern portion of Husted Road were recommended to be upgraded to a higher classification.

On a motion by Council Member Plachek-Fulcher seconded by Council Member Boes, and carried unanimously, Council adopted Resolution 13-20 as read. Motion passed 4-0.

### Election of Mayor and Mayor Pro Tem

Interim City Administrator Saso explained this was amongst Council for Mayor and Mayor Pro-Tem selection for the 2014 year. Council Member Plachek-Fulcher asked for clarification about the two-year term. Saso said two years ago, Council approved a maximum of two consecutive years.

Mayor Pro-Tem Boes made a motion nominating Mayor Ash to serve another year as Mayor for 2014, seconded by Council Member Plachek-Fulcher and carried unanimously. Motion passed 4-0.

Mayor Ash made a motion nominating Mayor Pro-Tem Boes to serve another year as Mayor Pro-Tem for 2104, seconded by Council Member Plachek-Fulcher and carried unanimously. Motion passed 4-0.

#### COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes said he didn't have anything to report.

Council Member Plachek-Fulcher commented on how appreciative she was to CCTC for the three million dollars received by the County for the Highway 20 project. She said that money was actually allocated to the City of Colusa and she wanted it e known that the City of Colusa didn't have to do that. She also thanked Public Works. She is hoping with that money, the project will move forward.

Council Member Sellers, Jr. attended his regular committee meetings. He said Kay Spurgeon would be holding a workshop on January 14<sup>th</sup> on grant writing.

Council Member Ash - attended various committee meetings. She thanked all involved with the Festival of Lights.

#### STAFF GENERAL REPORTS AND DISCUSSION

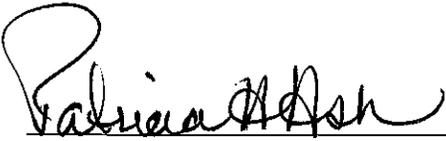
Interim City Administrator Saso attended various meetings. He said the Highway 20 project is moving along and is excited about the upcoming year. In the Police Department, Saso said Jacob Stadelman. was sworn in. And, that Renee Garcia had submitted his resignation

Mayor Ash provided the Fire Department stats and thanked the Volunteers for all they do.

Finance Officer Greenbaum announced the water construction loan would close on January 9<sup>th</sup>. He explained an update on the project budget.

#### ADJOURNMENT

At 7:10 pm, Mayor Ash adjourned the meeting.

  
PATRICIA ASH, MAYOR

  
Shelly Kittle, Deputy City Clerk

Adopted by Council: January 15, 2014