

CITY OF WILLIAMS

City Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 15, 2014

REGULAR SESSION
6:00 P.M.

CALL TO ORDER

At 6:00 pm, Mayor Ash called the meeting to order.

ROLL CALL

Council Members Present: Patricia Ash, Kent Boes, Angela Plachek-Fulcher, Alfred Sellers and John Troughton..

Staff Members Present: Anne Siprelle, City Attorney, Jim Saso, Interim City Administrator/Police Chief, Jorge Carmona, City Treasurer, Shelly Kittle, Deputy City Clerk, Monica Stegall, Assistant City Planner, Rex Greenbaum, Finance Director, John Griffin, City Engineer, Pete Garcia, Waste Water Treatment Operator Art Da Rosa, Public Works Director, Greg White, Public Works and Mariana Pineda, Office Assistant.

PLEDGE OF ALLEGIANCE: Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

PUBLIC COMMENT: Chuck Bergson, 8th Street addressed Council listing the projects, updates and contracts he did during his tenure with the City of Williams, as the City Administrator. He said he brought in \$20 million of new capital to the City and, with the help of staff, saved the City a quarter million dollars annually. He said he was glad to work with staff's professionalism and ended by stating that the City of Williams was a well-run city and thanked Council for the opportunity he had to serve. Mayor Ash asked Mr. Bergson if he was going to fulfill his position as City Clerk. Bergson answered yes.

WRITTEN COMMUNICATIONS

Council received the January 16th Williams Unified School District Board of Trustees Meeting agenda and the December 12th and 23rd Williams Unified School District Board of Trustees meeting minutes.

PRESENTATION

December 2013 Public Works Department Monthly Report

Public Works Director da Rosa provided an explanation of his monthly report. He asked Greg White from Public Works to discuss the water situation. Mr. White explained the water table was noticeably lower; he hasn't seen it that low in 10-15 years. However, the supply seems to be good. They are constantly monitoring and keeping an eye on any trends.

Council Member Fulcher commented about taking proactive measures for water conservation. Public Works Director Da Rosa said looking at the history, there have been similar conditions and it wasn't time to panic. He said it would be a good time to start talking about water conservation but not water rationing.

Council Member Troughton stated in the long run, the City may consider drilling another well. Finance Officer Greenbaum explained the benefits of an automatic meter reading system and how it could help with water conservation. Mayor Ash requested staff to provide a monthly report on water monitoring. There was a consensus by Council on the Mayor's request.

City of Williams Downtown Revitalization and Mobility Plan

Mayor Ash recused herself due to her vested interest and stepped out of the Chambers.

Assistant City Planner Stegall said this plan was made possible from a Cal Trans Planning Grant in the amount of \$119,687 with \$10,000 local cash match. The purpose of the plan was to provide design strategies to revitalize the downtown area.

She introduced Josh Meyer, Project Manager from the Local Government Commission. He explained the principles that were gathered from the multi-day design process that took place October 17-25, 2012, the work studio and the interactive workshops. Mr. Meyer's presentation provided pictures, maps and details on their recommendations to improve the downtown visibility and access, encouraging downtown infill and connecting downtown to Greater Williams. Mr. Meyer stated the Downtown Revitalization and Mobility Plan is 90-95% final draft. The grant ends at the end of February. The plan itself talks about existing conditions, guiding principles and implementation. He said the three driving principles for design proposals would be: downtown visibility and access, opportunities for downtown infill and strategies to connect downtown core to the outer core.

Council Member Troughton said he had a lot of questions, concerns and ideas and recommended setting up a special meeting. Council Member Troughton shared some of his concerns and ideas at the request of Citizen Dixie LaGrande.

Mayor Pro-Tem Boes agreed with having a Special Meeting and setting up an implementation committee made up of members of the Chamber, the public and council members could be beneficial. He asked staff to put together a date for a Special Meeting Workshop.

Public Comments: Citizen Dixie LaGrande commented on Mr. Meyer's presentation, stating she was pleased to see high visibility crosswalks on the freeway overpass, and recommended an electric car station.

At the end of the discussion, Mayor Ash was asked to return to the Chambers.

Second Amendment to Agreement between the City of Williams and Peterson Trusts regarding improvements on property at 795 Theatre Road

City Attorney Siprelle reported the details of the second amendment sent by the Peterson's attorney. She said Exhibit B - the Landscaping Plan was missing from the agreement. She explained the addition to Section F of the landscape guidelines which would be in compliance with the City's landscaping guidelines. Siprelle said, to the best of her knowledge, the Peterson's were in agreement. She pointed out page four of the amendment, paragraph five, that the landscaping plan would be completed by April 1, 2014.

On a motion by Council Member Troughton, seconded by Council Member Plachek-Fulcher and carried unanimously, Council approved the second Amendment to the Agreement between the City of Williams and the Peterson Trust regarding improvements on property at 795 Theatre Road. Motion passed 5-0.

CONSENT

Minutes of the regular City Council Meeting of December 18, 2013

Minutes of the Special City Council Meeting of January 2, 2014

Interim City Manager Saso pointed made the following corrections to the January 2nd Special Meeting minutes:

1. Council Member Plachek-Fulcher was absent (excused).
2. The adjournment time was am, not pm.

On a motion by Council Member Boes, seconded by Council Member Sellers and carried unanimously, Council approved the regular minutes of December 18th and approved the January 2nd special minutes, as corrected. Motion passed with the following vote:

AYES: Boes, Sellers and Ash.

NOES: None.

ABSTAINED: Plachek Fulcher and Troughton

ABSENT: None.

OLD BUSINESS

Treasurer's Investment Report and Monthly Register for November

City Treasurer Carmona provided details of the monthly register and investment report.

Mayor Ash asked for clarification on why there was only \$100 in the Business Checking Account. Finance Director Greenbaum explained the account was originally at zero dollars and that US Bank was going to close it. One of the requirements to obtain the USDA Loan was that the City would need to have a separate account. Rather than opening another account, \$100 was transferred in order to keep that account opened. The first draw-down was received and transferred to the regular checking account.

NEW BUSINESS

Ordinance 205-14 Adopting the 2013 California Building Standard Code

Building Inspector Rich reported that every three years the State of California adopts new building codes. She commented that there wasn't anything new that would warrant an amendment and that the only thing that would pertain to the City was installation of low-flow toilets if a certain percentage of square feet was added to commercial property.

City Attorney Siprelle clarified that Council was not adopting the Ordinance and that there would be a Public Hearing at the next City Council Meeting.

On a motion by Council Member Plachek-Fulcher seconded by Council Member Sellers and carried unanimously, Council introduced and waived the first full reading of Ordinance 205-14 adopting the 2013 California Building Standard Code. Motion passed 5-0.

Request for Product Samples, Specifications and Demonstrations

Public Works Director Da Rosa requested Council's authorization to request samples from vendors rather than issuing a request for proposals (RFP's) for the Automatic Meter Reading (AMR).

Mayor Pro-Tem Boes inquired about the long-term drive-around system vs. a centralized tower. Finance Director Greenbaum explained how it would work for billing, etc. Mayor Ash asked how the system would work. Mr. Da Rosa explained that after his evaluation, he would like the opportunity to present his findings and recommendation to council on meter readings. Finance Director Greenbaum said money was available in impact fees that would be split between water and sewer. Council Member Sellers asked about "product sampling". Mr. Da Rosa explained what he anticipates receiving from various companies.

Mayor Ash gave direction to Public Works Director Da Rosa to issue a request for Product Samples, Specifications and Demonstrations.

Council Assignments to Boards and Committees

Mayor Ash provided the following changes:

Mayor Pro-Tem Boes, primary and Council Member Fulcher, alternate for LAFCO.

Mayor Pro-Tem Boes and Council Member Fulcher will serve on the Transportation Commission.

Mayor Pro-Tem Boes, primary and Council Member Troughton, alternate for the Williams School District.

The Museum liaison will be Council Member Sellers.

REPORTS

City Attorney - none

City Treasurer – already provided.

COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes provided an update on the LAFCO meeting.

Council Member Plachek-Fulcher – nothing to report.

Council Member Sellers, Jr. provided an update on the CRMC meeting.

Council Member Troughton said he sat on the interview panel for the potential Police Officer.

Council Member Ash said she attended her regular meetings.

STAFF GENERAL REPORTS AND DISCUSSION

Interim City Administrator Saso said Highway 20 meetings continue and that he was proud of the Staff. As Police Chief, he interviewed two chief positions and that there were some very impressive candidates.

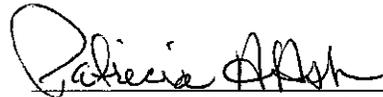
Fire Chief was not present. Mayor Ash didn't have a report. She said there will be a Fire Protection Agency workshop on February 22nd.

Public Works Director had nothing to report.

City Engineer Griffin provided update on Highway 20 project, stating the project was awarded to the County and that things were moving quickly. Next month, he hopes to bring a staff report for the right-a-way project. Griffin said the Water Main installation was continuing. He provided an update on the solar, stating the City met with the company regarding a compromise.

Finance Officer Greenbaum said the City received the first draw down from USDA.

At 8:03 pm, Mayor Ash adjourned the meeting.


PATRICIA ASH, MAYOR


Shelly Kittle, Deputy City Clerk

