

CITY OF WILLIAMS  
*City Council Minutes*

---

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, MARCH 19, 2014

REGULAR SESSION  
6:00 P.M.

CALL TO ORDER: At 6:04 pm, Mayor Ash called the meeting to order.

ROLL CALL: Patricia Ash, Kent Boes, Alfred Sellers and John Troughton were present. Angela Plachek-Fulcher was absent, excused by the Mayor.

Staff Members Present: City Attorney Anne Siprelle, Acting City Administrator and Police Chief Jim Saso, City Treasurer Jorge Carmona, Finance Officer Rex Greenbaum, Deputy City Clerk Shelly Kittle, Assistant City Planner Monica Stegall, Building Inspector Debbie Rich, Waste Water Treatment Operator Pete Garcia, Public Works Director Art Da Rosa, And Office Assistant Mariana Pineda.

PLEDGE OF ALLEGIANCE: Mayor Ash asked for a moment of silence after the Pledge of Allegiance for Mendocino Sheriff's Deputy Ricky Del Fiorentino who lost his life today in the line of duty.

PUBLIC COMMENTS:

Taylor Wright with the Fire Department said they raised \$5,000 from the February 16<sup>th</sup> Boot Drive Fundraiser for burn victims.

Acting City Administrator Saso introduced the three newest police officers: Jacob Stadelman, Sunny Grewal and Vicky Bonilla.

WRITTEN COMMUNICATIONS:

There were no public comments and no action needed by council on the written communications.

CONSENT

Minutes of the Regular City Council Meeting of February 19, 2014

Minutes of the Special City Council Meeting of March 7, 2014

Water Project, General Contract for Services for Material Testing

ACTION: Council Member Troughton, made a motion, seconded by Mayor Pro Tem Boes to receive and approve the above Consent Items, as amended. Motion passed 4-0.

## OLD BUSINESS

### Treasurer's Investment Report and Monthly Register for January

City Treasurer Carmona provided a summary of his report and the cash investments as of January 31, 2014.

## NEW BUSINESS

### Ordinance 206-14 Amending Chapter 10.40 of the City of Williams Municipal Code Relating to Truck Routes

DISCUSSION: Acting City Administrator Saso stated this amendment would eliminate damage to sidewalks, street signs and the road behind Taco Bell caused from trucks.

ACTION: Mayor Pro-Tem Boes made a motion, seconded by Council Member Troughton and carried unanimously to adopt Ordinance 206-14. Motion passed 4-0.

### FY2012 – 2013 Audit Report, Annual Reports on Transaction and Use Tax and Transient Occupancy Taxes

DISCUSSION: Finance Officer Greenbaum provided a summary of the main points of Fiscal Year 2012-2013. He said Auditor Constance Coughlan was in the audience if Council had any questions. Greenbaum said he was pleased to report the City of Williams received a clean unqualified report which marks the City's fifth consecutive year. There were no reportable findings.

ACTION: Mayor Pro-Tem Boes made a motion, seconded by Council Member Troughton and carried unanimously to review and approve the audited financial statements of 2012-2013. Motion passed 4-0.

### Water Project, Professional Services Agreement for Inspection Services and Approve the First Amendment to the Professional Services Agreement

DISCUSSION: Public Works Director da Rosa explained the Professional Agreement Services between Mr. Wartburg. He also explained the First Amendment would limit the dollar amount. He confirmed Mr. Wartburg would be functioning as a contractor, not as a city employee. All questions of Council Members were clarified and answered by Mr. da Rosa.

ACTION: Council Member Troughton made a motion, seconded by Council Member Sellers and carried unanimously to recommend receipt of the report of the Professional Services Agreement and authorize the Acting City Administrator to execute the First Amendment to the Professional Services Agreement for Inspection Services. Motion passed 4-0.

### Water Project, Professional Services Contract with DB Gaya Consulting for Tank Coating Inspection Services

DISCUSSION: Public Works da Rosa explained the process of the specialized inspection services. He said Coastline Engineers interviewed DB Gaya Consulting LLC and confirmed their qualifications. He answered questions of Council.

ACTION: Mayor Pro Tem Boes made a motion, seconded by Council Member Sellers and carried unanimously to approve the Professional Services Agreement with DB Gaya Consulting for tank coating inspection services and authorizes the Acting City Administrator to execute the agreement. Motion passed 4-0.

#### Purchase of a Sewer TV System to analyze the existing sewer collection

DISCUSSION: Public Works da Rosa explained how a sewer TV system could analyze the existing sewer collection system. He reported on the two companies and their quotes they provided:

RST was in the amount of \$52,636.50 and the other one was from CUES in the amount of \$72,497.35. Mr. da Rosa recommended RST and provided his reasons. Mayor Ash asked if the City had a trailer and a generator. Mr. da Rosa confirmed a trailer and generator was included in RST's quote. He explained how the process would work, the training that would be included and his experience when the City of Oroville purchased one.

PUBLIC COMMENTS: Citizen Raquel Albor asked if the cost the equipment would increase her water rate. Finance Officer Greenbaum said no, the rate-payers water rates would not be increased. The money was available from the sewer fund and reserves. Council Member Troughton commented how this instrument would save the City and the citizens a lot of money as it would also be used for preventative maintenance.

Citizen Albor commented on the high sewer rates, the hard water and smell and how the water rates were determined. Council Member Troughton explained when the State notified the City that they had to improve their sewer facility. It was forced on the City by threat of large penalties, fiscally. Mayor Ash added that the City had to meet state requirements for clean water. Mr. da Rosa said one of his goals was to increase the water quality. Council further explained to the citizen how the base rates were determined and the amount of water included in the base rate.

Another citizen asked about the maps of the sewer lines. Mr. da Rosa said the system is compatible with GIS but due to the limited manpower, he wasn't going to map it on GIS.

ACTION: Council Member Troughton made a motion, seconded by Council Member Sellers to fund the allocation of \$52,636.50 from the sewer enterprise fund or the sewer impact fees and the authorization to purchase RST Sewer TV System. Motion passed 4-0.

#### The City Design Standards 101 to 105 Update

DISCUSSION: Public Works Director da Rosa explained how this amendment would adhere to the county's standard five (5) feet sidewalk requirement vs. the City's standard four (4) feet sidewalks. It would satisfy the Highway 20/Marguerite Extension project. Mr. da Rosa answered questions of Council in regards to compliance issues.

ACTION: Mayor Ash made a motion, seconded by Council Member Sellers and carried unanimously to approve the City Design Standard 101 to 105. Motion passed 4-0.

#### REPORTS

City Attorney – nothing to report.  
City Treasurer- already provided his report.

### COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes provided the Sphere of Influence update that LAFCO approved. From the LAFCO Budget Committee, the city contribution for next year would remain the same.

Council Member Sellers attended his regular meetings. He said the Williams Clinic was waiting for the State and the numbers for the clinic was over budgeted.

Council Member Troughton, Jr. attended his regular meetings and met with City Staff.

Mayor Ash attended her usual meetings. There will be Citizens for a Better Williams summer concert series. She has been working with First 5 out of Colusa to include a children's concert. Lastly, Mayor Ash reported on her appointment by Congressman John Garamendi to join the Women's Workforce Advisory Board.

### STAFF GENERAL REPORTS AND DISCUSSION

Acting City Administrator Saso met with both employment groups. Saso provided information on the two employment opportunities Council approved: a Management Analyst and a Parks and Recreation Youth Activities Director.

Police Chief Saso attended the Police Chief's conference and said the Police Department was fully staffed.

Mayor Ash provided the Fire Department stats and as of December 31<sup>st</sup>, all the equipment was paid off.

Public Works Director da Rosa attended the Groundwater Commission.

Finance Officer Greenbaum provided an update on the construction of the tank.

### ADJOURNMENT

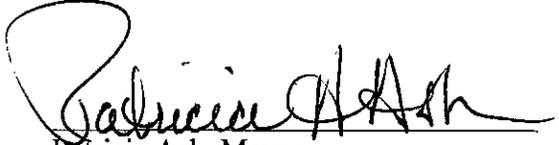
Mayor Ash adjourned the meeting to Closed Session at 7:21 pm.

1. Public Employee Performance Evaluation Pursuant to Section 54957  
Title: City Administrator
2. Conference with Real Property Negotiator (Gov't. Code Sec. 54956.8)  
Property: APNs 016-070-044; 016-070-055, 016-070-101  
Agency negotiators: James Saso and Monica Stegall  
Negotiating parties: City of Williams and V&R Land Investments, LLC  
Under negotiation: Price and terms of payment

ADJOURNMENT

At 8:05 pm, Mayor Ash adjourned the Closed Session and reported that Council approved by a 4-0 vote a purchase agreement to sell an 11.15 acre parcel owned by V & R investments for 2,000,000.

APPROVED:

  
Patricia Ash, Mayor

ATTEST:

  
Shelly Kittle, Deputy City Clerk

Adopted by Council: April 16, 2014