

# CITY OF WILLIAMS

## *Council Minutes*

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810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, JUNE 18, 2014

REGULAR SESSION  
6:00 P.M.

- A. CALL TO ORDER Mayor Ash called the meeting to order at 6:00 pm.
- B. ROLL CALL Patricia Ash, Kent Boes, Alfred Sellers Angela Plachek-Fulcher and John Troughton were all present.
- C. PLEDGE OF ALLEGIANCE Mayor Ash invited all in attendance to join in the Pledge of Allegiance.

Interim City Manager introduced Bryan Stice as the temporary Williams Planner while Monica Stegall is out on maternity leave.

- D. PUBLIC COMMENT – None.

- E. WRITTEN COMMUNICATIONS

1. Receive Agenda from the Board of Supervisors Meeting that was held on June 3, 2014.
2. Receive Special Joint Workshop Agenda from the Board of Supervisors Meeting that was held on June 10, 2014.
3. Receive Agenda from the Williams Unified School District Board of Trustees that was held on June 12, 2014.
4. Receive Minutes of the Williams Unified School District Board of Trustees Meetings of May 2, 2014 and May 15, 2014.
5. Receive Letter from Comcast regarding price changes that will become effective July 1, 2014.
6. Receive Interim Report of the Investigation of the Colusa County Office of Education and Education Village from Colusa County Grand Jury.

ACTION: No action needed by council.

F. CONSENT

7. Approve the Minutes of the Regular City Council Meeting of May 21, 2014.
8. Advise Council of Need to Revise Conflict of Interest Code.

ACTION: Mayor Pro-Tem Boes made a motion, seconded by Council Member Placheck-Fulcher and carried unanimously to approve the Consent Items. Motion passed 5-0.

G. OLD BUSINESS

9. Receive Treasurer's Investment Report and Monthly Register for April.

DISCUSSION: City Treasurer Carmona provided a summary of his report and the cash investments as of April 30, 2014. There were no questions of Council.

H. NEW BUSINESS

10. Approve Resolution 14-08, A Resolution of the City of Williams Approving the Consent to Common Use Agreement with PG&E for the Williams Highway 20 Connection Project and to Authorize the Acting City Administrator to Execute the Agreement.

DISCUSSION: Acting City Administrator Saso stated this resolution would allow the City to do construction on PG&E's easement that was the old pipeline running parallel to Highway 20.

ACTION: With no public comments, Council Member Placheck-Fulcher made a motion, seconded by Council Member Troughton and carried unanimously to adopt the resolution approving the Consent to Common Use Agreement with PG&E for the Williams Highway 20 Connection Project and to authorize the Acting City Administrator to Execute the Agreement. Motion passed 5-0.

11. Authorize Staff to Solicit Landscape Repair proposals from Landscaping Contractors for the Rehabilitation of Venice Park.

DISCUSSION: Acting City Administrator Saso recommended soliciting bids for the rehabilitation of the field which would include, sod, leveling and irrigation. Council expressed their concerns with moving forward due to the draught. Saso explained the work wouldn't start until later in the season and after receiving the Public Works Director's authorization.

ACTION: With no public comments, Council Member Placheck-Fulcher made a motion, seconded by Council Member Troughton and carried unanimously to authorize Staff to Solicit Landscape Repair proposals from Landscaping Contractors for the Rehabilitation of Venice Park. Motion passed 5-0.

12. Authorize Staff to issue a Request for Proposals for Construction Management Services for the Williams Highway 20 Connection Project.

DISCUSSION: Public Works Director da Rosa explained the RFP would be for the Construction Management Services and was not part of the design contract with the County.

**ACTION:** With no public comments, Council Member Placheck-Fulcher made a motion, seconded by Mayor Pro-Tem Boes and carried unanimously to authorize staff to issue a Request for Proposals for Construction Management Services for the Williams Highway 20 Connection Project. Motion passed 5-0.

13. Authorize Staff to issue a Request for Qualifications for professional services for Engineering Design and Environmental documents preparation of the Margurite Utility Project.

**DISCUSSION:** Public Works Director da Rosa explained a RFQ was needed for the additional sewer main lines, storm drain lines and a sewer lift station. Those items were not within the County's scope of work, nor with any other contracts. Council Member Troughton questioned why those items were not originally included in the RFP. Public Works Director da Rosa provided an explanation that anything outside the strip of land was beyond the scope of design.

**ACTION:** With no public comments, Council Member Sellers made a motion, seconded by Council Member Placheck-Fulcher and carried unanimously to authorize staff to issue a Request for Qualifications for professional services for Engineering Design and Environmental documents preparation of the Margurite Utility Project. Motion passed 5-0.

14. Approve Resolution 14-09, A Resolution of the City of Williams calling a General Municipal Election for Election of Council Members and Municipal Officers and requesting Consolidation with Statewide General elections.

**DISCUSSION:** Acting City Administrator Saso stated this resolution would allow the City of Williams to consolidate with the County.

**ACTION:** With no public comments, Council Member Troughton made a motion, seconded by Mayor Pro Tem Boes and carried unanimously to adopt the resolution calling a General Municipal Election for Election of Council Members and Municipal Officers and requesting Consolidation with Statewide General elections. Motion passed 5-0.

15. Approve Resolution 14-10, A Resolution of the City of Williams Initiating Assessment Proceedings, Declaring the Intent to Levy Assessments and Setting a Public hearing Date for Landscape and Lighting District No. 97-1.

**DISCUSSION:** Finance Officer Greenbaum stated this was a yearly requirement. The public hearing would be scheduled for the July meeting. Greenbaum said an engineering report was not necessary since there were no changes. He explained how the 2.24% CPI was based on figures taken from the United States Bureau of Labor Statistics, San Francisco Region.

**ACTION:** With no public comments, Council Member Sellers made a motion, seconded by Council Member Troughton and carried unanimously to adopt the resolution initiating Assessment Proceedings, Declaring the Intent to Levy Assessments and Setting a Public hearing Date for Landscape and Lighting District No. 97-1. Motion passed 5-0.

16. Approve Sub-recipient Intergovernmental Agency Agreement with Regional Housing Authority of Sutter and Nevada Counties, and Authorize the Acting City Administrator to execute the Agreement and any other documents necessary to carry out the terms of the Agreement.

DISCUSSION: Finance Officer Greenbaum provided information from the meeting with RHASNC. He explained RHASNC agreed to administer the City programs within the grant limits and would assist the City with its CDBG general setup. He stated City Attorney Siprelle has reviewed the agreement.

ACTION: With no public comments, Council Member Troughton made a motion, seconded by Council Member Plachek-Fulcher and carried unanimously to approve Sub-recipient Intergovernmental Agency Agreement with Regional Housing Authority of Sutter and Nevada Counties, and Authorize the Acting City Administrator to execute the Agreement and any other documents necessary to carry out the terms of the Agreement. Motion passed 5-0.

I. REPORTS

1. City Attorney – nothing to report.

J. COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Boes said he was appointed the Transit Manager for Colusa County. Mayor Ash has taken over his seat on the Transit and Transportation Commission.

Council Member Plachek-Fulcher attended her usual meetings. She requested Council to revisit the Sites Reservoir and consider writing a letter of support. Mayor Ash agreed. Council requested Staff to bring back for a vote in July.

Council Member Sellers, Jr. attended his regular meetings.

Council Member Troughton, Jr. attended his regular meetings.

Council Member Ash attended her usual meetings. She reported on the city events.

K. STAFF GENERAL REPORTS AND DISCUSSION

Acting City Administrator Saso said the Highway 20 extension will be on the June 25<sup>th</sup> California State Transportation Agenda under the Consent Calendar. The remodel of the front office is in progress.

Sergeant Anderson reported on the success of Pioneer Day.

Public Works Director da Rosa said the Waste Water Treatment Plant received the discharge permit. The water tank has been painted. And lastly, the water has dropped approximately 50 feet in the past month. He said the citizens are using less water but the static water level keeps dropping.

Finance Officer Greenbaum had nothing to report.

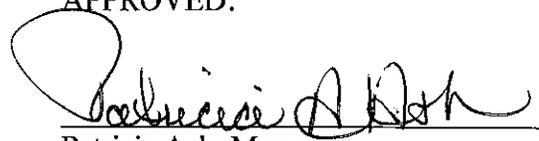
ADJOURNED At 6:55 pm Mayor Ash adjourned the regular meeting.

L. CLOSED SESSION

1. Public Employee Performance Evaluation Pursuant to Section 54957  
Title: City Administrator

M. ADJOURNED At 8:10 Mayor Ash adjourned the meeting, stating there was no reportable action.

APPROVED:



Patricia Ash, Mayor

ATTEST:



Shelly Kittle, Deputy City Clerk

Adopted by Council: July 16, 2014