

CITY OF WILLIAMS

City Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 16, 2016

OPEN SESSION
6:00 PM

CALL TO ORDER:

At 6:00 pm, Mayor Troughton Jr. called the meeting to order.

ROLL CALL:

Council Members present: Alfred Sellers, Jr., Kent Boes, Charles Bergson and John Troughton Jr.

Council Members absent: Santos Jauregui.

PLEDGE OF ALLEGIANCE: Mayor Troughton Jr. invited everyone to join him in the Pledge of Allegiance.

PUBLIC COMMENT: None.

WRITTEN COMMUNICATIONS:

Receive Agenda from the Regional Water Quality Control Board for their meetings held on November 3, 2016 and November 4, 2016.

Receive Application for Alcoholic Beverage License for Arco AM/PM.

Council Member Bergson asked if the Alcoholic Beverage License for Arco was being transferred because they only allow so many licenses within the County.

Mayor Troughton responded the question by saying that was correct.

ACTION: No action needed.

CONSENT:

Adopt the Minutes of the Regular City Council Meeting of October 19, 2016.

Adopt the Minutes of the Special City Council Meeting of November 9, 2016.

DISCUSSION: None.

ACTION: Council Member Bergson made a motion, seconded by Council Member Boes to approve the minutes of the regular City Council Meeting of October 19, 2016 and the minutes of the special City Council Meeting of November 9, 2016. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None

ABSTAIN: None

ABSENT: Council Member Jauregui.

OLD BUSINESS

Treasurer's Investment Report and Monthly Register for September 2016.

DISCUSSION: Finance Director Rex Greenbaum provided the summary of the monthly report and register for September 2016.

Council Member Boes inquired on the check paid to Lambirth Trucking. City Administrator Frank Kennedy said this was paid to Lambirth Trucking for the removal of sludge in pond 2 of the Waste Water Treatment Plant.

ACTION: No action needed from Council.

NEW BUSINESS

Provide guidance on implementing City of Williams Lifeline Program.

DISCUSSION: Finance Director Rex Greenbaum explained to Council this was something that they had explored in the past. He said that now there was different options to explore. Mr. Greenbaum said one of the important things to know is that you cannot change the rates by giving someone a lower utility rate. Mr. Greenbaum provided Council with various options.

Council Member Bergson stated if there were an overwhelming amount of applications received can this be brought up to Council and consider taking it a little higher. Mr. Greenbaum said that is a possibility.

Mayor Pro Tem Sellers asked Mr. Greenbaum if this would be restricted to seniors. Mr. Greenbaum said that is one of the options up for discussion. He said that when this was originally discussed in 2013 it was going to be solely for seniors. Now he wants Council to decide. Council Member Boes asked if it was possible to have a provision to open it up, but seniors get priority. He also suggested

to maybe just have it for seniors and disabled the first year. Finance Director Greenbaum said he didn't know the legal side to incorporate disabled, but he would do the research on that.

City Administrator Frank Kennedy said once City Council decides on the criteria they would like staff to use, staff then can build a program behind that to ensure all the positions are filled.

Council Member Bergson made a motion to approve Senior Lifeline option "A".

Council Member Boes then said he was leaning towards option "B". His reason to choose option "B" is because it covers the cost of the increase that will take effect in December and it allows the City to help a bit more people.

ACTION: Council Member Boes then made a motion, seconded by Council Member Bergson to approve the start of the City of Williams Lifeline Rebate Program with Seniors only and if possible extended it to Disabled with the following: Option "B" for the Senior Lifeline Utility Bill Benefit, option "B" on the Deed Restriction, option "A" on the income limit schedule and option "A" on documentation. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None

ABSTAIN: None

ABSENT: Council Member Jauregui.

Approve Resolution 16-17, A Resolution of the City Council of the City of Williams adopting the ADA Self Evaluation and Transition Plan and Final, also Authorize the City Administrator to notify Cal Trans.

DISCUSSION: City Administrator Frank Kennedy said the ADA Self Evaluation Plan had been started several months ago, and now is ready for adoption. He said this plan is evaluate the City's policies and practices to ensure that its programs, services, activities and facilities are accessible to the public and do not discriminate against people with disabilities.

ACTION: Council Member Bergson made a motion, seconded by Council Member Sellers Jr., to approve Resolution 16-17, a Resolution of the City Council of the City of Williams adopting the ADA Self Evaluation and Transition Plan and Final, also Authorize the City Administrator to notify Cal Trans. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None.

ABSTAIN: None.

ABSENT: Council Member Jauregui.

Water System Improvement Project

- Authorize the City Administrator to sign a contract with Pace Engineering for the design of the Water Meters and Well #8 Water Filtration in the amount of \$223,000.

- Authorize the City Administrator to sign a contract with Pace Engineering for the updated grant application and planning grant application in the amount of \$10,000.

DISCUSSION: City Administrator Frank Kennedy said on May 18, 2016 the City Council had approved Resolution 16-06 and Resolution 16-07 authorizing the City Administrator to seek grant funding from the State Water Resources Control Board for water system improvements.

The grant applications were to acquire funding for a new Well filtration for Well #8, and automated water meters. Based on the evidence from the State, the City will be seeking to complete these projects in three phases. He told the Council there are advantages to breaking these projects into individual parts.

At this time, Council discussed the advantages this would bring to the City. City Administrator Frank Kennedy said it is staff's recommendation to authorize the City Administrator to sign a contract with Pace Engineering for the design of water meters and well #8 water filtration system in the amount of \$223,000 and for the updated grant application and planning grant application in the amount of \$10,000. He did say that the \$223,000 is reimbursable when the grant is funded.

The Mayor asked how long that would take to get done if the City Council decided to approve this. Mr. Kennedy said it would be less than a year to get the funding.

After further discussion Mr. Kennedy said he wanted to make clear what staff is asking for. He said they are asking for an exception to competitive bidding process because Pace Engineering is almost solely responsible for putting the City in the position to receive this funding.

ACTION: Council Member Bergson made a motion, seconded by Council Member Boes to authorize the City Administrator Authorize the City Administrator to sign a contract with Pace Engineering for the design of the Water Meters and Well #8Water Filtration in the amount of \$223,000, also to Authorize the City Administrator to sign a contract with Pace Engineering for the updated grant application and planning grant application in the amount of \$10,000. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None.

ABSTAIN: None.

ABSENT: Council Member Jauregui.

Williams 2020 Plan, Request for Qualifications

DISCUSSION: Council Member Bergson is proposing for the City to prepare a plan called Williams 2020 Plan. This would allow to take a twenty year look at the City's operations, finance, management and to assess our operations compared to City's similar in size to Williams. He said this does have a lot of advantages by giving the City a profile on what we are doing well on and what we are not doing so well. The report focuses on the size and extent of problem facing small rural agencies.

Council Member Bergson he would like to retain the services of a consultant to prepare the Williams 2020 Plan for the next 20 years and provide a recommendation to meet this plan.

Council Member Seller Jr., asked if this would be a working document. Council Member Bergson said yes because every year during budget if revenues come in strong this document can be looked at and say where the revenues should go.

ACTION: Council Member Bergson made a motion, seconded by Council Member Sellers Jr., to direct staff to prepare and issue a request for qualifications/ request for proposals for the preparation of the Williams 2020 Plan. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None.

ABSTAIN: None.

ABSENT: Council Member Jauregui.

Set a Special City Council Meeting on City Infrastructure

DISCUSSION: Council Member Bergson proposed that the City hold a Special City Council meeting to discuss City Infrastructure. Council Member Bergson said this will also allow the public to voice their concerns on the issue.

Council Member Bergson explained that in the last several years the City has made improvements such as the Wastewater Treatment Plant, parks, new water reservoir, water filters and a new street connection to Highway 20. He said even though the City has made all these improvements, much of the City's Infrastructure is still in disrepair.

ACTION: On a consensus of the Council a Special Meeting was called for January 25, 2017 at 6:00 p.m. at City Hall.

City Council Meeting Schedule for December 2016

DISCUSSION: City Administrator explained to Council typically the Regular City Council meeting for the month of December falls very close to Christmas and this is extremely close to Christmas. He said most people travel and are not in town. Mr. Kennedy said normally new Council Members are sworn in at the December meeting and if cancelled that must be pushed back to the meeting of January 2017.

Council Member Bergson suggested to move the December meeting to the 14th, which is a week before the regular scheduled meeting.

ACTION: Council Member Bergson made a motion, seconded by Council Member Boes to move the Regular scheduled meeting of December 21, 2016 to December 14, 2016 at 6:00 p.m. Motion passed by the following roll call vote:

AYES: Council Member Bergson, Boes, Sellers Jr., Troughton Jr.

NOES: None.

ABSTAIN: None.

ABSENT: Council Member Jauregui.

REPORTS

City Attorney Ann Siprelle wanted to make Council aware that Prop 64 had passed and said a lot of Cities are passing interim urgency ordinances prohibiting outdoor cultivation of recreational marijuana business while they look at the situation and decide how they want to regulate it.

Mrs. Siprelle said it would be wise to consider an urgency ordinance. Council directed staff to bring the urgency ordinance to the next meeting.

After some discussion, Council Member Boes resigned his position on the Marijuana Ad Hoc Committee and the Mayor appointed Council Member Seller Jr. to the committee.

COUNCIL REPORTS AND COMMITTEE UPDATES

Council Member Jauregui was excused from the meeting.

Council Member Boes attended regular meetings.

Council Member Bergson said he attended a Groundwater Sustainability Agency meeting and said that the now have a draft MOU for the Colusa Subbasin Groundwater Sustainability Board. He said he would like to have the MOU on the City Council agenda next month for discussion.

Council Member Sellers, Jr., attended regular meetings, also attended a Golden State Risk Management conference.

Council Member Troughton, Jr., also attended the Golden State Risk Management conference in Corning.

STAFF GENERAL REPORTS AND DISCUSSION

City Administrator Frank Kennedy had nothing additional to report.

Police Chief Ulibarri recognized Officer Danny Mata for being named Officer of the year for his life saving efforts earlier this year. He also thanked the Mayor and the City Administrator for attending the ceremony. Police Chief Ulibarri updated City Council on the hiring process at the Police Department. He also announced that in the search of a new Police Chief, Sergeant Ed Anderson expressed his interest in becoming the next Chief. Chief Ulibarri said he has been meeting with Ed and mentoring him on a regular weekly basis to which he has been responding very well. He announced that on Saturday Ed will be promoted to Lieutenant he can't take on additional responsibilities and authorities.

City Planner Monica Stegall had nothing to report.

City Engineer Trin Campos reported that the contractors work for the pavement repair project is complete. He thanked staff for all the cooperation. Mr. Campos also updated Council on the other items he is working on.

Fire Chief Gilbert was absent.

Finance Officer Greenbaum had nothing additional to report.

Mayor Troughton Jr., adjourned the meeting at 7:21 p.m. to December 14, 2016.


ALFRED SELLERS, JR., MAYOR

ATTEST:


Mariana Pineda, City Clerk

