

CITY OF WILLIAMS

City Council Agenda

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, April 18, 2018

OPEN SESSION
6:00 PM

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Williams and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the Agenda. In the event comments are related to an item scheduled on the Agenda, speakers should wait to make their comments until that item is considered.

- E. CONSENT

- 1. Approve the Minutes of the Regular Meeting of March 21, 2018.

- F. OLD BUSINESS

- 2. Receive Treasurer's Investment Report and Monthly Register for February 2018.

- G. NEW BUSINESS

- 3. Appointment of One Planning Commissioner.
 - 4. Adopt Resolution SB1 Project list to CTC and in FY 18-19 Budget CIP.
 - 5. Request the Colusa County Transit Agency conduct regularly scheduled routes to Sacramento.
 - 6. Form an Ad Hoc Committee to study how the City can help support food assistant programs.

H. REPORTS

1. City Attorney

I. COUNCIL REPORTS AND COMMITTEE UPDATES

1. Council Member Troughton Jr.
2. Council Member Jauregui
3. Council Member Mendoza
4. Council Member Bergson
5. Council Member Sellers, Jr.

J. STAFF GENERAL REPORTS AND DISCUSSION

1. City Administrator
2. Police Chief
3. Fire Chief
4. City Planner
5. City Engineer
6. Finance Officer

K. CLOSED SESSION

1. Conference with real property negotiator (Gov. Code Sec. 54956.8)
Property: APN 005-092-009-000

L. ADJOURNMENT

I, Mariana Pineda, City Clerk for the City of Williams, declare that the foregoing Agenda for the April 18, 2018, Regular Meeting of the Williams City Council was posted on Friday April 13, 2018, at the office of the City of Williams, 810 E St., Williams, California, 95987 and was available for public review at that location.

Dated: April 18, 2018

Mariana Pineda, City Clerk

In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact City Clerk Mariana Pineda, at (530) 473-2955, by fax at (530) 473-2445 or by email to mpineda@cityofwilliams.org at least 48 hours prior to the meeting.

2018 CITY COUNCIL MEETING SCHEDULE

January 17, 2018	April 18, 2018	July 18, 2018	October 17, 2018
February 21, 2018	May 16, 2018	August 15, 2018	November 21, 2018
March 21, 2018	June 20, 2018	September 19, 2018	December 19, 2018

DEPARTMENT TELEPHONE NUMBERS

Building	(530) 473-5389	Police	(530) 473-2661
Code Enforcement	(530) 473-2533	Public Works	(530) 473-2519
Finance	(530) 473-2982	Swimming Pool	(530) 473-2603
Planning	(530) 473-2955	Utility Billing	(530) 473-5380

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the City Council of the City of Williams that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at Williams City Hall located at 810 E Street, Williams, California 95987.

CITY OF WILLIAMS
City Council
Agenda Report

DATE: April 18, 2018

ITEM: 1

CATEGORY: Consent

SUBJECT: REGULAR COUNCIL MINUTES

RECOMMENDED ACTION

It is Recommended that Council Receive and Approve the:

- Regular City Council Meeting Minutes of March 21, 2018.

Reviewed and Submitted by: Frank Kennedy, City Administrator

Attachments: (1) Minutes

CITY OF WILLIAMS

City Council Minutes

810 E Street/P.O. Box 310, Williams, CA 95987

CITY COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, MARCH 21, 2018

OPEN SESSION
6:00 PM

CALL TO ORDER: Mayor Bergson called the meeting to order at 6:00 pm.

ROLL CALL: Council Members present: Alfred Sellers, Jr., Roberto Mendoza, Charles Bergson, Santos Jauregui and John Troughton, Jr.

PLEDGE OF ALLEGIANCE: Mayor Bergson invited everyone to join him in the Pledge of Allegiance.

PUBLIC COMMENT: Lew Manor with The State of Jefferson Committee provided an update. Additional information can be found on their website: www.SOJ51.org or the Colusa County's Facebook page.

WRITTEN COMMUNICATION

Proclamation for March 2018 as Williams High School Varsity Soccer Team Appreciation and Awareness Month.

DISCUSSION: City Administrator Kennedy introduced the Williams High School Varsity Soccer Team and stated each player would receive a signed, embossed copy of the proclamation.

ACTION: Council Member Sellers Jr. made a motion, seconded by Council Member Jauregui to approve the Proclamation. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers Jr., and Bergson.

NOES: None.

ABSTAIN: None.

Proclamation on Child Abuse Prevention Month for April.

DISCUSSION: Colusa County CAPC (Community Advocates for Parents & Children) Program Manager, Carissa Bowers provided information on the programs and services they offer.

ACTION: Council Member Sellers Jr. made a motion, seconded by Council Member Troughton Jr. to approve the Proclamation proclaiming April as Child Abuse Prevention Month. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers, Jr. and Bergson.

NOES: None.

ABSTAIN: None.

CONSENT

Approve the Minutes of the Regular Meeting of February 21, 2018.

ACTION: Council Member Troughton Jr. made a motion, seconded by Council Member Mendoza to approve the minutes. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers, Jr. and Bergson.

NOES: None.

ABSTAIN: None.

Special Events Permit – Rib Cook-off – Family Fun Day.

DISCUSSION: City Administrator Kennedy reported on the new event and the fee waiver request. This event would be in conjunction with Pioneer Days and the 100-year celebration of the Williams Arch.

ACTION: Council Member Troughton Jr. made a motion, seconded by Council Member Mendoza to approve the Rib Cook off and waive the fees. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers, Jr and Bergson.

NOES: None.

ABSTAIN: None.

OLD BUSINESS

Receive Treasurer's Investment Report and Monthly Register for January 2018.

DISCUSSION: Finance Officer Rex Greenbaum summarized the monthly report and register for January 2018 and answered questions from Council.

NEW BUSINESS

A Resolution Of The City Of Williams City Council Authorizing The City Administrator To Execute and Submit Grant and Loan Applications and Related Documents Through the State Water Resources Control Board Clean Water State Revolving Fund.

DISCUSSION: City Administrator Kennedy explained the scope of the work would predominately be the wastewater collection system on the west side of town.

ACTION: With no public comments, Council Member Troughton Jr., made a motion, seconded by Council Member Sellers Jr. to adopt the resolution authorizing the City Administrator to execute and submit the Grant and Loan Applications and related documents through the State Water Resources Control Board Clean Water State Revolving Fund. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers, Jr., and Bergson.

NOES: None.

ABSTAIN: None.

Approval of Intersection Improvement Project Plans and Consideration of Additional Street Pavement Repairs

DISCUSSION: City Engineer Campos provided information on the intersection improvement plans and the reconstruction for the additional street pavement repair sections. Campos recommended moving forward with advertising for the intersection improvements.

ACTION: With no public comments, Council Member Troughton Jr., made a motion, seconded by Council Member Jauregui to approve the Intersection Improvement Plan and authorize the additional city funds of \$124,000 for a total cost of \$1,024,000 as listed in the Staff Report. Motion passed 5-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Sellers Jr. and Bergson.

NOES: None.

ABSTAIN: None.

ABSENT: None.

Infrastructure Project Funding Opportunities by Jeff Schwein & Kristin Cooper Carter from Grant Management Associates

Kristen Cooper Carter from Grant Management Associates and Jeff Schwein from Green DOTT provided an overview of the 2018-19 Funding Opportunities. Schwein's recommendations were to have a Capital Improvement Program and an up-to-date Pavement Management System.

Approve Increase to the Vehicle Internal Service Fund and approve the purchase of the Utility Truck, Track Loader, Mini Excavator, Crack Sealer and Asphalt Spray Sealer.

DISCUSSION: City Administrator Kennedy reported on the equipment needed in the Public Works Department. Finance Officer Greenbaum confirmed the amount of \$300,000 in the Vehicle Service Fund and the needed equipment would be a good use of the Vehicle Internal Service Fund.

Council inquired about the necessity of purchasing all the equipment. Mayor Bergson recommended prioritizing the equipment by importance/necessity and to do a cost comparison. He stated he was not ready to make a decision. Council Member Troughton Jr. provided reasons why he recommended purchasing all the equipment.

ACTION: Council Member Sellers Jr. made a motion, seconded by Council Member Troughton Jr. to approve the \$225,000 budgetary increase of the Vehicle Internal Service Fund and approve the purchase of the Utility Truck, Track Loader, Mini Excavator, Crack Sealer and Asphalt Spray Sealer. Motion passed 4-0 by the following roll-call vote:

AYES: Mendoza, Jauregui, Troughton Jr., and Sellers, Jr.

NOES: None.

ABSTAIN: Bergson.

Status Update on Reimbursable Flood Related Expenditures

DISCUSSION: Finance Officer Greenbaum provided an update on the reimbursement costs from Federal Emergency Management Agency (FEMA) and California's Office of Emergency Services (Cal OES) as well as the flood-related expenditures.

ACTION: Information Item only.

PUBLIC HEARING

Waive Second Reading and Adopt Ordinance 225-18 Amending Subsection 17.01.030.10(D) of the Williams Municipal Code regarding Design Standards for the Commercial Cannabis Overlay Zone

DISCUSSION: City Attorney Siprelle reported on the changes of the Design Standards and that the Planning Commission approved those changes. This Ordinance was introduced, read by title only at the last Council meeting. Therefore, the requested action would be to adopt the Ordinance.

PUBLIC HEARING opened and closed at 8:06 pm with no public comments.

ACTION: Council Member Sellers Jr. made a motion, seconded by Council Member Troughton Jr., to adopt Ordinance 225-18 amending subsection 17.01.030.10(D) of the Commercial Cannabis Overlay Zone. Motion passed 5-0 by the following roll call vote:

AYES: Mendoza, Jauregui, Troughton Jr., Bergson and Sellers Jr.

NOES: None.

ABSTAIN: None.

REPORTS

City Attorney Siprelle - nothing to report.

Council Member Mendoza - nothing to report.

Council Member Jauregui said he would meet with the High School Principle and the Superintendent to discuss the soccer team concerns.

Mayor Bergson would like to attend the Transit Hearing next week on "Unmet Needs". He discussed the need for Williams to have a transit link to the Sacramento airport like the other counties have. He discussed the property on 6th Street, north of B Street being in a flood zone.

Mayor Pro Tem Sellers Jr. attended regular meetings and provided updates.

Council Member Troughton Jr., attended regular meeting and provided updates.

STAFF GENERAL REPORTS AND DISCUSSION:

City Administrator Kennedy stated he was working with the County on a hazard mitigation plan.

City Engineer Campos said he would bring back the SB-1 list for the next meeting.

Finance Officer Greenbaum – nothing to report.

ADJOURNED TO CLOSED SESSION: At 8:25 pm, Mayor Bergson adjourned the meeting.

CLOSED SESSION

Conference with Legal Counsel-Anticipation Litigation Significant Exposure to Litigation
(GC Sec. 54956.9(d)(2): One Case

REPORT ON CLOSED SESSION – At 9:16 pm, Mayor Bergson stated there was no reportable action.

CHARLES BERGSON, MAYOR

Shelly Kittle, Deputy City Clerk

CITY OF WILLIAMS
City Council
Agenda Report

DATE: April 18, 2018

ITEM #: 2

CATEGORY: Old Business

SUBJECT: Treasurer's Investment Report and Monthly Register – February 2018

BACKGROUND: The attached report provides the most current information on the City's investments and the check register report for the month ending February 2018. The source of this information is provided monthly by various financial institutions. The deposits and investments as described in the attached report, comply with the City's Investment Policy.

DISCUSSION

The City invests its surplus funds in various financial institutions in accordance with the City's approved investment policy. The City's surplus funds are held in the Local Agency Investment Fund which is part of a Pooled Money Investment Account (PMIA) with over 2,500 participating governmental agencies.

Based on current budget projections, the City's cash liquidity is sufficient to cover the expenditures anticipated for the next six months.

The attached report provides the most current information on the City's investments. The deposits and investments as described in the attached report, comply with the City's Investment Policy.

RECOMMENDED ACTION

Staff recommends that City Council accept the monthly Treasurer's Investment and Register Reports.

Prepared and Submitted by: Rex Greenbaum, Finance Officer

Attachment(s): Treasurer's Monthly Cash Summary and Check Register Reports

CITY OF WILLIAMS

SUMMARY OF CASH AND INVESTMENTS As of February 28, 2018

CASH ACCOUNTS

US Bank - Business Checking	\$	107,857
US Bank - General Checking (City Treasury)	\$	1,776,230
Total Cash	\$	<u>1,884,087</u>

INVESTMENT PORTFOLIO

<u>Description</u>	<u>Interest</u>	
Local Agency Investment Fund (LAIF)	1.41%	\$ 5,756,221
Total Investments		\$ <u>5,756,221</u>
Cash & Investments		\$ <u>7,640,308</u>

General Fund Apportionment of Cash & Investments

Of the total Cash & Investments, the amount belonging to the General Fund was as follows:

General Fund Cash & Investment Balances	\$	2,848,792
Less Storm Drain Fund Deficit	\$	(223,161)
Net General Fund Balances	\$	<u>2,625,631</u>

"The Deposits and investments described above comply with the City of Williams Investment Policy adopted December 14, 2005, and reviewed annually.

Prepared and Submitted by: Rex J. Greenbaum, Finance Officer

Report Criteria:

Transaction Journal Code = CDA

Journal	Payee or Description	Date	Check No	Amount
CDA	CHICO TRUCK AND R.V.	02/21/2018	41961	16,351.25
CDA	ARAMARK UNIFORM SERVICES INC	02/07/2018	41903	74.47
CDA	AT&T	02/07/2018	41904	374.55
CDA	BEST BEST & KRIEGER LLP	02/07/2018	41906	14,517.07
CDA	CATD EXCHANGE SERVICES	02/07/2018	41907	1,035.79
CDA	CLOSE LUMBER	02/07/2018	41908	181.67
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/07/2018	41909	30.60
CDA	ESCUDERO WEB SERVICES	02/07/2018	41912	393.75
CDA	FRONTIER	02/07/2018	41914	2,070.50
CDA	HOBLIT MOTORS	02/07/2018	41917	43.81
CDA	HUST BROS.	02/07/2018	41918	32.24
CDA	JOHNSON PRINTING & DESIGN, INC	02/07/2018	41920	67.57
CDA	KITTLE, SHELLY M	02/07/2018	41921	500.00
CDA	LEAGUE OF CALIFORNIA CITIES	02/07/2018	41923	4,195.00
CDA	LPS TACTICAL & PERSONAL	02/07/2018	41924	1,410.45
CDA	MASA MTS	02/07/2018	41925	456.50
CDA	MESSICK ACE HARDWARE	02/07/2018	41926	7.50
CDA	MID VALLEY AUTO PARTS	02/07/2018	41927	285.54
CDA	MUNICIPAL CODE CORPORATION	02/07/2018	41928	320.09
CDA	MUNISERVICES, LLC	02/07/2018	41929	1,250.00
CDA	OFFICE DEPOT	02/07/2018	41930	635.07
CDA	PACIFIC GAS & ELECTRIC CO	02/07/2018	41931	8,241.34
CDA	PEREZ, VENESA	02/07/2018	41932	230.00
CDA	PETTY CASH - A/P	02/07/2018	41933	322.07
CDA	RAMOS OIL COMPANY, INC.	02/07/2018	41934	1,331.22
CDA	REIMBURSEMENT	02/07/2018	41935	103.02
CDA	SCOTT-MERRIMAN, INC	02/07/2018	41936	1,471.50
CDA	SORENSEN PEST CONTROL, INC.	02/07/2018	41938	350.00
CDA	THE RADAR SHOP, INC.	02/07/2018	41941	414.00
CDA	US BANCORP PURCHASING CARD	02/07/2018	41942	1,054.34
CDA	VALLEY TRUCK & TRACTOR CO.	02/07/2018	41943	350.28
CDA	VISION SERVICE PLAN (CA)	02/07/2018	41944	481.78
CDA	WESTEL COMMUNICATIONS	02/07/2018	41945	105.00
CDA	WILLIAMS FIRE PROTECTION	02/07/2018	41946	325.74
CDA	ADVANCED DOCUMENT	02/21/2018	41948	126.52
CDA	APPEAL-DEMOCRAT	02/21/2018	41952	94.65
CDA	ARAMARK UNIFORM SERVICES INC	02/21/2018	41953	224.14
CDA	BIG T'S TREES	02/21/2018	41955	14,000.00
CDA	BSN SPORTS	02/21/2018	41956	30.89
CDA	BUREAU VERITAS NORTH AMER. INC	02/21/2018	41957	1,710.43
CDA	CA PEACE OFFICERS' ASSN	02/21/2018	41958	250.00
CDA	CALIFORNIA CHAMBER OF COMMERCE	02/21/2018	41959	108.51
CDA	CHEM QUIP, INC	02/21/2018	41960	1,550.87
CDA	CIRCLE R IRRIGATION CO.	02/21/2018	41962	654.79
CDA	CLOSE LUMBER	02/21/2018	41964	91.23
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/21/2018	41965	1,347.50
CDA	FASTENAL	02/21/2018	41966	126.32
CDA	FRONTIER	02/21/2018	41967	115.00
CDA	GENERATIONS	02/21/2018	41968	192.96
CDA	INLAND BUSINESS SYSTEMS	02/21/2018	41970	105.10
CDA	M & B ENTERPRISES	02/21/2018	41971	3,287.65
CDA	MT SHASTA SPRING WATER	02/21/2018	41973	48.00
CDA	MUNISERVICES, LLC	02/21/2018	41974	625.00
CDA	OFFICE DEPOT	02/21/2018	41975	263.49
CDA	PACIFIC GAS & ELECTRIC CO	02/21/2018	41977	1,164.36
CDA	PER DIEM	02/21/2018	41978	74.08

Journal	Payee or Description	Date	Check No	Amount
CDA	PER DIEM	02/21/2018	41980	36.00
CDA	PITNEY BOWES GLOBAL	02/21/2018	41981	81.10
CDA	PRECISION BUSINESS ASSOC, INC	02/21/2018	41982	2,137.50
CDA	PREMIER ACCESS INS. CO.	02/21/2018	41983	3,280.15
CDA	PURCHASE POWER	02/21/2018	41984	51.17
CDA	RAMOS OIL COMPANY, INC.	02/21/2018	41985	1,841.06
CDA	REGIONAL HOUSING AUTHORITY	02/21/2018	41986	2,689.00
CDA	REIMBURSEMENT	02/21/2018	41987	341.55
CDA	REIMBURSEMENT	02/21/2018	41988	35.67
CDA	REIMBURSEMENT	02/21/2018	41989	103.01
CDA	SORENSEN PEST CONTROL, INC.	02/21/2018	41991	85.00
CDA	UNUM LIFE INS. COMPANY OF AMER	02/21/2018	41994	163.00
CDA	US BANCORP PURCHASING CARD	02/21/2018	41995	22.51
CDA	VALLEY TOXICOLOGY SERVICE, INC	02/21/2018	41996	45.00
CDA	VALLEY TRUCK & TRACTOR CO.	02/21/2018	41997	494.24
CDA	VERIZON WIRELESS	02/21/2018	41998	376.98
CDA	WILLIAMS HARDWARE, INC.	02/21/2018	41999	1,091.78
CDA	WILLIAMS PIONEER REVIEW	02/21/2018	42000	40.00
CDA	WILLIAMS REDI MIX	02/21/2018	42001	116.37
CDA	ER CUSTOM VINYL	02/07/2018	41911	340.00
CDA	AMERICAN SOCCER COMPANY, INC	02/21/2018	41951	1,489.43
CDA	GROOM, RYAN	02/21/2018	41969	380.00
CDA	HANSFORD ECONOMIC CONSULTING	02/07/2018	41916	3,583.75
CDA	ALPHA ANALYTICAL LABORATORIES	02/07/2018	41902	153.00
CDA	ARAMARK UNIFORM SERVICES INC	02/07/2018	41903	34.24
CDA	BAY ALARM COMPANY	02/07/2018	41905	434.10
CDA	FASTENAL	02/07/2018	41913	35.29
CDA	FRONTIER	02/07/2018	41914	361.07
CDA	GOLDEN STATE FLOW	02/07/2018	41915	1,068.88
CDA	HUST BROS.	02/07/2018	41918	84.20
CDA	INDUSTRIAL SYSTEMS, INC	02/07/2018	41919	428.00
CDA	MID VALLEY AUTO PARTS	02/07/2018	41927	134.53
CDA	PACIFIC GAS & ELECTRIC CO	02/07/2018	41931	4,781.16
CDA	RAMOS OIL COMPANY, INC.	02/07/2018	41934	210.81
CDA	SORENSEN PEST CONTROL, INC.	02/07/2018	41938	200.00
CDA	TANK INDUSTRY CONSULTANTS	02/07/2018	41940	4,800.00
CDA	WRIGHT ONE ELECTRIC	02/07/2018	41947	855.00
CDA	ADVANCED DOCUMENT	02/21/2018	41948	31.64
CDA	ALPHA ANALYTICAL LABORATORIES	02/21/2018	41950	91.00
CDA	ARAMARK UNIFORM SERVICES INC	02/21/2018	41953	102.72
CDA	CHEM QUIP, INC	02/21/2018	41960	492.24
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/21/2018	41965	252.61
CDA	FRONTIER	02/21/2018	41967	180.49
CDA	MID VALLEY AUTO PARTS	02/21/2018	41972	240.57
CDA	PACE ENGINEERING, INC	02/21/2018	41976	8,215.25
CDA	PER DIEM	02/21/2018	41979	176.00
CDA	VERIZON WIRELESS	02/21/2018	41998	201.32
CDA	WILLIAMS HARDWARE, INC.	02/21/2018	41999	79.14
CDA	ALPHA ANALYTICAL LABORATORIES	02/07/2018	41902	614.00
CDA	ARAMARK UNIFORM SERVICES INC	02/07/2018	41903	20.22
CDA	DC FROST ASSOCIATES, INC.	02/07/2018	41910	206.42
CDA	FRONTIER	02/07/2018	41914	263.94
CDA	HUST BROS.	02/07/2018	41918	32.37
CDA	PACIFIC GAS & ELECTRIC CO	02/07/2018	41931	177.82
CDA	RAMOS OIL COMPANY, INC.	02/07/2018	41934	213.09
CDA	SHOP N SAVE MARKET	02/07/2018	41937	17.44
CDA	SORENSEN PEST CONTROL, INC.	02/07/2018	41938	90.00
CDA	SPG SOLAR FACILITY X, LLC	02/07/2018	41939	4,930.22
CDA	US BANCORP PURCHASING CARD	02/07/2018	41942	3,887.50

Journal	Payee or Description	Date	Check No	Amount
CDA	ADVANCED DOCUMENT	02/21/2018	41948	31.65
CDA	Void - Information Only Check	02/21/2018	41949	.00
CDA	ALPHA ANALYTICAL LABORATORIES	02/21/2018	41950	10,951.00
CDA	ARAMARK UNIFORM SERVICES INC	02/21/2018	41953	60.66
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/21/2018	41965	319.08
CDA	PACE ENGINEERING, INC	02/21/2018	41976	1,304.00
CDA	PRECISION BUSINESS ASSOC., INC	02/21/2018	41982	450.00
CDA	ROBINSON ENTERPRISES, INC.	02/21/2018	41990	4,374.09
CDA	SPG SOLAR FACILITY X, LLC	02/21/2018	41992	3,317.03
CDA	US BANCORP PURCHASING CARD	02/21/2018	41995	81.99
CDA	VERIZON WIRELESS	02/21/2018	41998	498.20
CDA	WILLIAMS HARDWARE, INC	02/21/2018	41999	28.66
CDA	PACIFIC GAS & ELECTRIC CO	02/07/2018	41931	2,171.70
CDA	BEN TOILET RENTALS, INC	02/21/2018	41954	193.20
CDA	CIRCLE R IRRIGATION CO.	02/21/2018	41962	654.80
CDA	CITY OF WILLIAMS	02/21/2018	41963	100.05
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/21/2018	41965	187.69
CDA	PACIFIC GAS & ELECTRIC CO	02/21/2018	41977	28.98
CDA	CATD EXCHANGE SERVICES	02/07/2018	41907	896.38
CDA	HUST BROS.	02/07/2018	41918	33.48
CDA	LAMON CONSTRUCTION CO, INC	02/07/2018	41922	69,324.02
CDA	PACIFIC GAS & ELECTRIC CO	02/07/2018	41931	2,680.53
CDA	RAMOS OIL COMPANY, INC.	02/07/2018	41934	315.95
CDA	CLOSE LUMBER	02/21/2018	41964	22.79
CDA	COLUSA COUNTY FARM SUPPLY, INC	02/21/2018	41965	187.69
CDA	FASTENAL	02/21/2018	41966	79.70
CDA	SYAR INDUSTRIES, INC	02/21/2018	41993	4,291.54
CDA	WILLIAMS HARDWARE, INC	02/21/2018	41999	122.52
Total:				238,773.15

Report Criteria:
Transaction Journal Code = CDA

CITY OF WILLIAMS
City Council
Agenda Report

DATE: April 18, 2018

ITEM #: 3

CATEGORY: New Business

SUBJECT: Appointment of One Planning Commissioner.

BACKGROUND

The City of Williams appoints Planning Commissioners on the same cycle Council members are elected. Every other year either two or three of their terms end. The Mayor is authorized to make appointments to the Planning Commission following consultation with the City Council.

DISCUSSION

The Planning Commission has two vacancies. Notices were distributed to the Colusa-Sun Herald, our City website, and posted at our normal posting areas in the City in an effort to solicit applicants for the Planning Commission. The City Staff will continue to advertise to fill the Vacant Alternate Position. The City received one application for the Planning Commission. City Planner Stegall met with Omsher Sahota and explained the details and duties of the Planning Commissioner position.

FISCAL IMPACT

None.

ALTERNATIVES

The City Council can discuss the appointments with the Mayor; however, the Mayor will make the final appointments.

RECOMMENDATION

It is recommended that Council consider, discuss, and the Mayor appoint Omsher Sahota to the Planning Commission, effective immediately.

Prepared and Submitted by: Monica Stegall, City Planner

CITY OF WILLIAMS
810 E Street
Post Office Box 310
WILLIAMS, CALIFORNIA 95987
PHONE: (530) 473-2955 • FAX: (530) 473-2445

Application for Planning Commission

Name: Oms her Sahota Phone: _____

Mailing Address: _____ E-mail: _____

Physical Address: _____

Registered voter within the City of Williams: Yes No

(You must be a registered voter within the City of Williams to serve on the Planning Commission)

Please state the reason why you would like to serve on the Planning Commission:

I want to serve on the Planning Commission because I've always wanted to be a part of the political part of Williams, the part that helps bring change for the better to Williams. I was raised in Williams and that has given me a really good understanding of what this town has to offer and its potential. To serve on the Planning Commission is the starting step.

The Mayor or City Administrator may contact you in the future to arrange for an interview before the City Council. Each member of a board, commission, or committee serves at the pleasure of the City Council.

CITY OF WILLIAMS

DATE: April 18, 2018

City Council

ITEM #: 4

Agenda Report

CATEGORY: NEW BUSINESS

**SUBJECT: ADOPT RESOLUTION SB 1 PROJECT LIST TO CTC AND IN FY 18-19
BUDGET CIP**

BACKGROUND

On April 28, 2017, the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years. Beginning November 1, 2017, the State Controller (Controller) will deposit various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, to be eligible for RMRA funding, statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (Commission).

Project List Flexibility:

Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report form that is due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the regular reporting process.

DISCUSSION

The City's SB1 Project List for FY 2018-19 is due to CTC by May 1, 2018.

The previous SB1 project list for FY 17-18 was submitted to CTC on October 2017.

The City's annual SB1 project expenditure report to CTC is due by October 1st each year.

The City has completed pavement repair projects by contract in 2016, 2017 and the 2018 project is planned for intersection improvements including pavement repairs at the intersection of E & Vann Streets for this summer. The City project construction expenditures are as follows:

2016 Pavement Repair Project:	\$117,057
2017 Pavement Repair Project:	\$740,005
2018 Intersection Improvements:	\$284,000 (estimated)

FISCAL IMPACT

The State has created the Road Maintenance and Rehabilitation Account (RMRA) where new SB1 funds will be deposited for distribution to the City. The projected revenue to the City for FY 2018/19 is estimated at \$225,075.

RECOMMENDATION

Staff recommends the City Council adopt resolution 18-14 authorizing submittal of the SB1 Project List to the CTC and authorizing the City Administrator to include in Fiscal Year 2018-2019 Budget CIP the projects to be funded with SB1 - Road Maintenance and Rehabilitation Account revenues.

Prepared and Submitted by: Trin Campos, City Engineer

Attached:

City SB1 Project List to CTC

Projected FY 2018-19 Revenue from SB1 (HUTA & RMRA)

RESOLUTION NO. 18-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLIAMS
AUTHORIZING THE CITY ADMINISTRATOR TO
INCORPORATE IN THE 2018-19 BUDGET A LIST OF PROJECTS FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the public is aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all street and road projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the SB 1 project list can be revised by the City at any time to address changing priorities in our street and road maintenance and safety needs.

NOW, THEREFORE, BE IT RESOLVED:

The City of Williams authorizes the City Administrator to incorporate in the 2018-19 Budget a list of projects funded by SB1 – The Road Repair and Accountability Act.

I HEREBY CERTIFY that the foregoing resolution was duly passed and adopted by the City Council of the City of Williams at a regular meeting thereof, held on the 18th day of April, 2018 by the following vote: **PASSED AND ADOPTED:**

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Mariana Pineda, City Clerk

Charles Bergson , Mayor

ATTACHMENT B

Local Streets and Roads - Projected FY2018-19 Revenues

Based on State Dept of Finance statewide revenue projections as of January 11, 2018

Estimated 11 Jan 2018

	Highway Users Tax Acct (HUTA) Streets & Highways Code				Loan Repayment ^(a)	TOTAL HUTA	Road Maintnc Rehab Acct ^(b)	TOTAL
	Sec2103 ^(a)	Sec2105 ^(a)	Sec2106 ^(a)	Sec2107 ^(a)				
ALAMEDA COUNTY								
ALAMEDA	612,777	480,167	278,493	570,931	7,500	2,020,733	1,327,288	3,348,021
ALBANY	145,574	109,319	88,820	135,633	4,000	485,931	315,316	801,247
BERKELEY	929,485	686,000	419,949	866,011	10,000	3,081,272	2,013,294	5,074,566
DUBLIN	457,589	343,629	208,180	428,341	7,500	1,512,082	981,148	2,503,240
EMERYVILLE	90,880	68,247	45,391	84,674	3,000	305,688	186,848	502,516
FREMONT	1,776,078	1,333,753	798,074	1,654,782	10,000	5,836,090	3,847,024	9,883,083
HAYWARD	1,234,631	927,151	556,241	1,150,320	10,000	4,081,418	2,674,238	6,735,656
LIVERMORE	687,297	516,128	640,362	7,500	101,914	2,264,978	1,488,698	3,753,677
NEWARK	348,233	261,507	180,336	324,452	6,000	1,152,165	754,280	1,906,445
OAKLAND	3,266,544	2,453,024	1,463,782	3,043,478	10,000	10,721,200	7,075,406	17,796,605
PLEDMONT	86,502	64,958	43,436	80,595	3,000	291,320	187,388	478,688
PLEASANTON	582,019	437,069	264,755	542,273	7,500	1,919,919	1,280,885	3,180,884
SAN LEANDRO	678,763	508,218	307,072	630,547	7,500	2,230,452	1,485,882	3,686,334
UNION CITY	563,128	422,883	258,318	524,673	7,500	1,858,004	1,218,747	3,077,751
ALPINE COUNTY								
AMADOR COUNTY								
AMADOR	1,480	1,111	5,537	1,379	1,000	10,725	3,205	13,931
IONE	60,704	46,588	36,053	56,559	2,000	208,904	131,487	340,390
JACKSON	37,081	27,854	23,285	34,558	1,000	129,288	80,340	208,628
PLYMOUTH	7,736	5,809	8,855	7,207	1,000	31,554	16,756	48,310
SUTTER CREEK	19,795	14,865	14,685	18,443	1,000	71,704	42,877	114,581
BUTTE COUNTY								
BIGGS	14,605	10,888	12,037	13,808	1,000	54,383	31,635	86,018
CHICO	715,931	537,631	359,579	667,041	7,500	2,393,843	1,550,723	3,944,566
GRIDLEY	51,387	38,697	30,270	47,887	2,000	177,772	111,327	289,099
OROVILLE	138,283	103,844	73,328	128,840	4,000	488,797	298,523	788,320
PARADISE	201,003	150,944	104,407	219,683	5,000	711,853	435,377	1,147,230
CALAVERAS COUNTY								
ANGELS CAMP	30,820	23,144	28,170	28,715	1,000	116,419	66,756	183,176
GOLUSA COUNTY								
COLUSA	48,606	36,501	16,724	45,287	2,000	156,326	105,282	261,608
WILLIAMS	41,637	31,288	15,014	38,794	2,000	134,888	90,187	225,075

City of Williams
City Council
Agenda Report

DATE: April 18, 2018

ITEM #: 5

CATEGORY: New Business

SUBJECT: Request the Colusa County Transit Agency conduct regularly scheduled routes to Sacramento

BACKGROUND

Citizens of Williams and Colusa County do not have a public transportation option to the Sacramento area. Citizens going to/from the airport, work, shopping and events must use personal vehicles. With the lack of bus, train or carpool services there are no other options.

All other counties that surround the Sacramento Metro area provide multiple daily bus service to Sacramento or connect to other transit services that will service Sacramento and the entire region. These counties include Yolo, Sutter, Yuba, Placer, El Dorado, Amador and San Joaquin. Colusa County is the only transit system that does not offer these services.

DISCUSSION

By providing regularly schedule rides to/from Sacramento citizens could depend on these services for employment, travel, education and cultural events. This could provide any number of benefits to our community. Besides the obvious cost savings and environmental issues of having less vehicles on the road, Colusa County may also be a "bedroom community" for families who work in the Sacramento area but would rather live and raise their children in our community.

FISCAL IMPACT

None.

RECOMMENDATION

Ask the Colusa Transit Agency to provide regularly scheduled services to the Sacramento area.

Requested by: Charles Bergson, Mayor

Prepared and Submitted by: Frank Kennedy, City Administrator

City of Williams
City Council
Agenda Report

DATE: April 18, 2018

ITEM #: 6

CATEGORY: New Business

SUBJECT: Form an Ad Hoc Committee to study how the City can help support food assistance programs

BACKGROUND

There are currently two food assistance programs within the City. One provides emergency food assistance through the USDA and one provides food through other donations. Both programs are currently operated by private citizens.

DISCUSSION

Because both these programs are operated by private citizens and the long-term viability of the programs are subject to change and instability. The City should see how it can help support these programs, so they will be available to the citizens for the foreseeable future.

FISCAL IMPACT

None currently.

RECOMMENDATION

Form an Ad Hoc committee to explore the possibilities of supporting one or both programs.

Prepared and Submitted by: Frank Kennedy, City Administrator

