

CITY OF WILLIAMS JOB OPPORTUNITY

The City of Williams is a growing rural farming community at the intersection of Interstate 5 and Highway 20 just 60 miles north of Sacramento. We offer a generous vacation package, tuition reimbursement, bilingual pay, excellent health and retirement benefits.

Applications can be downloaded from our website, www.cityofwilliams.org or they are available at 810 E Street or 464 8th Street, Williams.

The final filing date for this position is
Friday, December 16 at 4:30 PM.

The City of Williams is an Equal Opportunity Employer.

Accounting Specialist I

(Annual Salary Range: \$30,165.18 - \$36,665.97)

Full time position under supervision that performs with a high degree of independence in a variety of financial and/or statistical clerical work necessary to maintain all records relevant to City revenues; utility billings; accounts receivable; and, other duties as assigned. High School Diploma or GED equivalent required. Two years experience preferred in general clerical duties and cash handling.