

# Project Schedule

## Comprehensive Update of the City of Williams General Plan and Zoning Ordinance

Task	Duration	Date	Notes
<i>December 2009</i>			
Contract Execution	--		Completed
Project Initiation	1 Week		Completed
Staff Kick-Off Meeting/Conference Call	--	Dec. 18	Completed
<i>January 2010</i>			
External Coordination with other Agencies	90 Days	Jan/Mar 2010	Completed
Planning Commission Meeting	--	Jan. 25	Completed
Internal Coordination with City Staff	Throughout Project		Completed
<i>February 2010</i>			
Small group interview Sessions	90 Days	Feb. 3, 4	Completed
Community Symposium			Completed
Deliverables: Background Working Papers	8 Weeks	Feb. 26	Completed
<i>March 2010</i>			
Initiate Land Use Element	4 Weeks	Mar. 1	Completed
External Coordination with other Agencies	90 Days	Mar. 16	Completed
<i>April 2010</i>			
Deliverable: Draft Land Use Scenarios	--	Apr. 16	Completed
<i>May 2010</i>			
Joint GPAC/Planning Commission Workshop	--	May 24	Completed
<i>June 2010</i>			
Initiate Safety Element	4 Weeks	Jun. 1	Completed
Deliverable: Land Use Element	--	Jun. 18	Completed
Deliverable: Zoning Code Framework and Annotated Outline	--	Jun. 18	Completed
Joint City Council, Planning Commission and GPAC Meeting	--	Jun. 30	Completed
<i>July 2010</i>			
Initiate Zoning Code	1 Month	Jul. 1	Completed
Initiate Public Facilities Element	6 Weeks	Jul. 1	Completed
Deliverable: Safety Element	--	Jul. 16	Completed
<i>August 2010</i>			
Notice of Preparation	1 day	Aug. 2	Completed
Environmental Technical Background Studies	8 Weeks	Aug. 2	Completed
Administrative Draft EIR	4 Months		Prepare administrative draft document.
Deliverable: Zoning Code Module 1	--	Aug. 6	Completed
Deliverable: Public Facilities Element	--	Aug. 13	Completed
Submission of Safety Element	--	Aug. 13	Submit Safety Element to the Sacramento-San Joaquin Drainage District for review
Initiate Noise Element	3 Weeks	Aug. 16	Completed
Initiate Open Space/Conservation Element	6 Weeks	Aug. 16	Completed
GPAC Meeting**	--	Aug. 23	Completed
Planning Commission Meeting	--	Aug. 23	Completed
<i>September 2010</i>			
Administrative Draft EIR	4 Months		Continue to work on administrative draft EIR.
Deliverables: Zoning Code Module 2	--	Sep. 10	Completed

Deliverables: Open Space/ Conservation and Noise Elements	--	Sep. 17	Completed
GPAC Meeting	--	Sep. 27	Completed
Planning Commission Meeting	--	Sep. 27	Completed
<b>October 2010</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR...awaiting traffic
<b>November 2010</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR...awaiting traffic
<b>December 2010</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR...awaiting traffic
<b>January 2011</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR.
<b>February 2011</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR.
Environmental Technical Studies	6 Weeks	Feb. 1	Consultants for Noise and Air studies initiated
<b>March 2011</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR.
Deliverable: Noise Element	--	Mar. 31	Noise Element submitted for GPAC and Planning Commission review
<b>April 2011</b>			
Deliverables: Zoning Code Module 3	--	Apr. 1	Completed
GPAC Meeting	--	Apr. 11	Completed
Planning Commission Meeting	--	Apr. 25	Completed
<b>May - August 2011</b>			
Administrative Draft EIR	--		Continue to work on administrative draft EIR awaiting finalization of traffic information.
<b>September 2011</b>			
Deliverable: Administrative Draft EIR (ADEIR)	--	Sept. 2	ADEIR submitted to City staff for review.
City Staff review period of ADEIR	3 Weeks	Sept. 23	Staff reviews and comments on ADEIR. Staff review period ends on Sept. 23rd
<b>October - November 2011</b>			
Deliverable: Draft EIR (DEIR)	--	Oct. 7	Incorporation of City comments into Draft document of DEIR.
Notice of Availability (NOA)	1 day	Oct. 7	Prepare NOA and Circulate. Public Review Period Oct 7- Nov 22.
<b>December 2011</b>			
Administrative Final EIR (AFEIR)		Dec. 2	Review and respond to comments received on DEIR, assumes minor comments on document.
Planning Commission GP/EIR Workshop	--	Dec. 5	Public Hearing on the General Plan & DEIR
Deliverable: AFEIR	1 Week	Dec. 16	City review of AFEIR, City review period ends Dec 16. Response to comments mailed.
<b>January 2012</b>			
Deliverable: Mitigation Monitoring Reporting Program	--	Jan. 4	Prepare Mitigation Monitoring Reporting Program
Deliverable: Notice of Determination/Findings of Fact/Statement of Overriding Considerations	--	Jan. 4	Assist City Attorney & City Staff with Findings of Fact & Statements of Overriding Considerations.

Deliverable: Final General Plan	--	Jan. 6	Final documents prepared for recommendation.
Deliverable: Final EIR	--	Jan. 6	Final documents prepared for recommendation.
Planning Commission meeting	--	Jan. 23	Receive recommendation on General Plan and Final Environmental Impact Report (FEIR)
Planning Commission Meeting	--	Jan. 23	Review and discussion of Draft Zoning Code
Zoning Code: Public Comment/Adoption	--	Jan. 23	Public hearing to accept public comment on Draft Zoning Code
<i>February 2012</i>			
Final City Council Meeting to Adopt FEIR & GP*	CC Meeting	Feb. 1	Public Hearing on General Plan and FEIR. Receive GPAC and PC recommendation on documents.
Zoning Code: Adoption	--	Feb. 1	Consider Zoning Code for adoption
Deliverable: Zoning Code Final Published Document	--	Feb. 7	Submission of Final Published Document

\* Depending on the City Council's direction, public hearing and adoption can be split into two meetings or held on the same meeting.

\*\* Land Use Map was taken to GPAC for a number of meetings. Resolution on the map by GPAC and staff was given on Oct. 4, 2010.

Revised 8/29/11